{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName}

{stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{stdMbrAdrCorCity} {stdMbrAdrCorState} {stdMbrAdrCorZip}

**RE: AUTOMATIC REFUND DISTRIBUTION**

Dear {stdMbrSalutation}:

This office has been recently notified that your membership is terminated. Since you are not a vested member and your account is less than $1,000.00, your retirement account will be refunded to you.

The time period between your last paycheck, {dateoflastpaycheck},and the date of your refund, {dateofdistribution} is to ensure that all contributions have been received and credited to your account; and to satisfy federal notification requirements.

Your current member account balance is {memberaccountbalance}. Of this amount, {taxablememberaccountbalance} is taxable income and {nontaxablememberaccountbalance} is non-taxable income. If your account balance exceeds $1,000 after the last interest update and final review of your account, your automatic refund will be stopped and you will be required to complete a refund application.

If you become employed with another participating employer within 31 days, no refund will be issued. Your retirement account will simply pick up where it left off from your previous employment.

**By taking a lump sum distribution of your retirement account, you forfeit your rights to retirement or disability benefits, and to any non-vested employer contributions.** If you begin working for a participating employer after a receiving a refund, you will begin accruing benefits as though you had never participated in NDPERS before. You will have the option to repurchase your forfeited credit at an actuarial cost. **The actuarial cost is at least 2 to 3 times higher than what you received as a distribution if you return within a year of termination. If you return after a year, the cost will likely be higher.**  NDPERS calculates the amount of money you would need to deposit into the retirement fund at the time of the purchase to provide for the increase in your retirement benefits. The purchase cost is determined using the following factors: current age, years until normal retirement age, current average salary, current retirement credit, and actuarial information [ie. life expectancy and projected investment rates].

You may still do a rollover by making a deposit into an eligible IRA or employer plan that will accept the rollover. You will have 60 days after you receive the payment to make the deposit. Please consult a financial advisor or tax specialist for more information.

Any address changes must be sent to NDPERS in writing. Always include your signature and social security number. If you wish to cancel this lump sum distribution or change the payment method, please complete a Deferred Retirement Kit or Refund/Rollover Kit. These kits are available on the NDPERS website at www.nd.gov/ndpers.

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division

{tmp PER-0106}