{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName}

{stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{stdMbrAdrCorCity} {stdMbrAdrCorState} {stdMbrAdrCorZip}

**RE: DISTRIBUTION OF RETIREMENT ACCOUNT**

Dear {stdMbrSalutation}:

This is to inform you that NDPERS has been notified that you have been hired by the {qu NewEmployer} effective {qu NewHireDate}. NDPERS had previously received notice that your employment terminated effective {qu PreviousTerminationDate} and that you wanted to receive a lump sum distribution of your retirement account.

In order to be eligible for a distribution, you must terminate employment and be off the payroll of all covered employers for a minimum of 31 days. Since this requirement has been met, you are still eligible to receive the distribution, which is scheduled to be disbursed on {qu DistributionDate}. However, this letter is to notify you that if the distribution is processed, you will forfeit all service credit to the date of the distribution, as well as any retirement or disability benefits, and any non-vested employer contributions attributable to that service credit.

Please send written notification to NDPERS by {qu NotificationDate} indicating your decision regarding the disbursement and whether you would still like to receive it.

If we do not hear from you by {qu NotificationDate}, we will still process your distribution request for a {qu DistributionDate} disbursement date. Your service credit will then be forfeited and you will begin accruing benefits as if you never participated in NDPERS before.

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division