{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName}

{stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{stdMbrAdrCorCity} {stdMbrAdrCorState} {stdMbrAdrCorZip}

**RE: TIAA TRANSFER**

Dear {stdMbrSalutation}:

Our records indicate you wish to transfer both the employer and employee contributions that were made on your behalf to the North Dakota Public Employees Retirement System (NDPERS) to TIAA.

{x quwhen Transfer has 1}

Your transfer will be made on {qu ScheduledDateofTransfer}. You will be notified of the exact amount at the time of the transfer.

If you have not already done so, it will be necessary for you to complete the enclosed TIAA Rollover or Transfer of Authorization form and forward it to TIAA at the address provided on the last page of the form. Questions can be directed to TIAA 1-800-842-2009 ext. 2192.

{x endblock}

{x quwhen Transfer has 2}

When processing your request, we found that you terminated your employment with {stdCurrentEmployerOrgName} and therefore, are no longer in an eligible position with the ND Board of Higher Education. You must be in an eligible position with the ND Board of Higher Education at the time of the transfer. Since you terminated prior to the transfer date, NDPERS is unable to process your request.

You still have the following options for your NDPERS retirement account: 1) leave your account with NDPERS for a later withdrawal; 2) roll the taxable portion of your account directly into another qualified plan or a traditional IRA; or 3) take a refund of your account balance.

{x endblock}

{x quwhen Transfer has 0}

To be eligible, you must have at least three years of credited service between NDPERS and the ND Board of Higher Education (TIAA). You also must be employed in an eligible position with the ND Board of Higher Education at the time of the transfer.

Our records indicate that you currently have {MonthsofServicecreditatNDPERS} months of service credit at NDPERS and {MonthsofServiceCreditwithTIAA-CREF} months with TIAA. Upon having a total of 36 months of combined service credit, please resubmit a Notice of Membership Transfer to TIAA SFN 50084 to this office to request a transfer of funds.

{x endblock}

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division

{x quwhen Transfer has 1}

Enclosure(s) - TIAA Rollover or Transfer of Authorization Form

{x endblock}

{tmp SFN-50084}