{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName}

{stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{stdMbrAdrCorCity} {stdMbrAdrCorState} {stdMbrAdrCorZip}

**RE: SURVIVING SPOUSE JOINT & SURVIVOR BENEFIT**

Dear {stdMbrSalutation}:

As the surviving spouse of a fully vested participating member, you will begin receiving benefits under the {if SSBCondition = 1}{BenfitOptionDesc}{endblock}{if SSBCondition = 2}Normal Benefit Option{endblock}. Your first payment represents {NumberofMonthsFirstPaymentRepresents} months of benefits. Your next payment, and all succeeding payments, will be in the amount of {MonthlyPaymentAmount} less deductions, if any. Your monthly benefit is issued on the first working day of each month beginning in {BenefitBegin} and continues for your lifetime.

The amount of retiree health insurance credit that was transferred to you from your spouse is {HealthCredit}.

If there are any funds remaining in your spouse's account balance after you are deceased, they will be paid in a lump sum to your designated beneficiary(ies), or to your estate if no beneficiary(ies) are designated.

**IN CASE OF DEATH, YOUR PERSONAL REPRESENTATIVE MUST NOTIFY NDPERS AS SOON AS POSSIBLE.**

The benefits listed above may be increased by legislative action. The NDPERS Board reserves the right, at any time, to amend the above computations. In the event of conflict between this document and present or future State Law, the Law will take precedence.

**Member Self Service**

Once you receive your first payment, you will have the ability to access your NDPERS account(s) through NDPERS Member Self Service. The instructions to log in to Member Self Service can be found on the NDPERS web site at www.nd.gov/ndpers. You will need a ND Login ID and password along with your NDPERS Member ID and date of birth. Your NDPERS Member ID is printed in the upper right hand corner on the first page of this letter.

We are offering through MSS the ability to view:

1. Your retirement payment(s) and related details,
2. Insurance coverage(s) and related details,
3. Annual statement(s) and 1099R tax information, when available

We also offer you the capability to do direct on-line updates and requests for:

1. Address changes
2. Federal & ND State income withholding elections
3. Spouse or Designated contact information
4. Scheduling an Appointment
5. Submitting questions to NDPERS
6. Reporting a death of a spouse or a covered insurance dependent

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division

## THIS DOCUMENT SHOULD BE KEPT IN A SAFE PLACE