{stdlongdate} Member ID: {stdMbrPERSLinkID}

{stdMbrFullName}

{stdMbrAdrCorStreet1}

{x stdMbrAdrCorStreet2}

{stdMbrAdrCorCity} {stdMbrAdrCorState} {stdMbrAdrCorZip}

**RE: NDPERS FLEXCOMP PLAN**

Dear {stdMbrSalutation}:

Welcome to State employment. As a new employee, you are eligible to participate in the IRS Section 125 Flexible Spending plan referred to as the FlexComp Program. Participation may benefit you because it allows you to save taxes on the amount you pay for eligible payroll deducted insurance premiums, medical expenses, and dependent care expenses.

If you decide to enroll in this plan, a FlexComp Enrollment SFN 53851 must be completed. This form is available in the New Hire Kit SFN 54360 provided to you by your payroll office. You have 60 days from your date of hire to enroll in the FlexComp Program.

If you have any questions, please call NDPERS at {stdNDPERSPhoneNumber} or {stdNDPERSTollFreePhoneNumber}.

Sincerely,

NDPERS Benefits Division