

KONGU ENGINEERING COLLEGE, PERUNDURAI, ERODE – 638060

(Autonomous)

REGULATIONS 2022

CHOICE BASED CREDIT SYSTEM & OUTCOME BASED EDUCATION

MASTER OF BUSINESS ADMINISTRATION (MBA) DEGREE PROGRAMME

These regulations are applicable to all candidates admitted into MBA Degree programme from the academic year 2023 – 2024 onwards.

1. DEFINITIONS AND NOMENCLATURE

In these Regulations, unless otherwise specified:

- i. “University” means ANNA UNIVERSITY, Chennai.
- ii. “College” means KONGU ENGINEERING COLLEGE.
- iii. “Programme” means Master of Business Administration (MBA) Degree programme
- iv. “Course” means a Theory / Practical course that is normally studied in a trimester like Financial Management , Organization Behaviour, etc.
- v. “Credit” means a numerical value allocated to each course to describe the candidate’s workload required per week.
- vi. “Grade” means the letter grade assigned to each course based on the marks range specified.
- vii. “Grade point” means a numerical value (0 to 10) allocated based on the grade assigned to each course.
- viii. “Principal” means Chairman, Academic Council of the College.
- ix. “Controller of Examinations” means authorized person who is responsible for all examination related activities of the College.
- x. “Head of the Department” means Head of the Department concerned of the College.

2. PROGRAMME OF STUDY

The MBA programme approved by Anna University, Chennai and All India Council for Technical Education, New Delhi is offered by the College.

3. ADMISSION REQUIREMENTS

Candidates seeking admission to the first trimester of the MBA Degree programme shall be required to have passed an appropriate qualifying degree examination of Anna University, Chennai or any examination of any other university or authority accepted by the Anna University, Chennai as equivalent thereto, subject to amendments as may be made by the Anna University, Chennai from time to time. The candidates shall also be required to satisfy all other conditions of admission prescribed by the Anna University, Chennai and Directorate of Technical Education from time to time.

4. STRUCTURE OF PROGRAMMES

4.1 Categorisation of Courses

The MBA programme shall have a curriculum with syllabi comprising of theory courses, practical courses, project work, internship, etc in trimester pattern that have been approved by the respective Board of Studies and Academic Council of the College. MBA programme has well defined Programme Outcomes (PO) and Programme Educational Objectives (PEOs) as per Outcome Based Education (OBE). The content of each course is designed based on the Course Outcomes (CO).

The courses shall be categorized as follows:

- i. Core Courses (CC)
- ii. Elective Courses (EC)

To facilitate students to have enough choice in electives, Elective Courses (EC) have been further categorized as Functional Electives, Non Functional Electives, Skill Enhancement Electives and Alternative Credit Courses.

- iii. Field Work courses (FW) – Field work courses include Summer Internship and Capstone Project

- 4.1.1** The minimum number of credits to complete the MBA programme is 102 with 54 credits under core courses, 42 credits under elective courses and 6 credits under field work courses.
- 4.1.2** The Candidate shall earn 42 credits from elective courses satisfying the minimum requirement from various categories of elective courses as given below.

S. No.	Category	Minimum credit requirement
1	Functional Electives (FE)	18
2	Non Functional Electives (NFE)	6
3	Skill Enhancement Electives (SEE)	3
4	Alternative Credit Courses (ACC)	6

4.2 Credit Assignment

Each course is assigned certain number of credits as follows:

Contact period per week	Credits
1 Lecture / Tutorial Period	1
2 Practical Periods	1
2 Project Work Periods	1
40 Internship Periods	1

4.3 Skill Enhancement Electives

To mould the students to be work-ready when they join an organization, the candidates are offered with a number of one credit Skill Enhancement Elective courses to update various skills.

These courses will be offered from second trimester onwards.

4.4 Alternative Credit Courses and Self Study Courses

In order to prepare MBA students for VUCA (Volatile, Uncertain, Complex and Ambiguous) world, apart from regular core courses and elective courses (functional, non functional and skill enhancement electives), the candidates are encouraged to take up alternative credit courses and self study courses.

4.4.1 Alternative Credit Courses:

These are non-classroom non-traditional sources of learning where candidates are permitted to earn credits through courses such as Outbound Experiential Learning, Business Plan Preparation for a Venture, National / Global Virtual Team Project, Social Sensitization Project, Rural Innovation Project, International Visit and Environment Study etc. which are approved by the Board of Studies and the Principal.

4.4.2 Self Study Courses:

The Department may offer an elective course as a self study course. The syllabus of the course shall be approved by the respective Board of Studies. However, mode of assessment for a self study course will be the same as that used for other courses. The candidates shall study such courses on their own under the guidance of member of the faculty. Self study course is limited to one per trimester.

4.4.3 The elective courses in the final trimester may be exempted if a candidate earns the required credits vide clause 4.3, 4.4.1 and 4.4.2 by registering the required number of courses in advance (up to fifth trimester).

4.4.4 Online Courses:

Candidates may be permitted to earn credits through online courses, offered by NPTEL / SWAYAM / National Stock Exchange (NSE)/ Indian Institute of Banking Finance (IIBF)/ Other Online Certification Courses/ Courses offered by Foreign Universities which are approved by respective Board of Studies and the Principal.

4.4.5 Course Exemption:

The elective courses in the final year may be exempted if a candidate earns the required credits vide clause 4.4.4 by registering and earning the required number of courses in advance.

4.5 Flexibility to Add or Drop Courses

- 4.5.1** A candidate has to earn the total number of credits specified in the curriculum of the respective programme of study in order to be eligible to obtain the degree. However, if the candidate wishes, then the candidate is permitted to earn more than the total number of credits prescribed in the curriculum of the candidate's programme.
- 4.5.2** From the first trimester onwards, the candidates have the option of registering for additional elective courses or dropping of already registered additional elective courses within two weeks from the start of the trimester. Add / Drop is only an option given to the candidates. Total number of credits of such courses during the entire programme of study cannot exceed eight.
- 4.6** Maximum number of credits the candidate can enroll in a particular trimester cannot exceed 24 credits.
- 4.7** The blend of different courses shall be so designed that the candidate at the end of the programme would have been trained not only in his / her relevant professional field but also would have developed to become a socially conscious human being.
- 4.8** The medium of instruction, examinations and project report shall be English.

5. DURATION OF THE PROGRAMME

- 5.1** A candidate is normally expected to complete the MBA Degree programme in six trimesters (2 Years), but in any case not more than twelve trimesters (4 Years).
- 5.2** Each trimester shall consist of a minimum of 60 working days including continuous assessment test period. The Head of the Department shall ensure that every teacher imparts instruction as per the number of periods specified in the syllabus for the course being taught.

- 5.3** The total duration for completion of the programme reckoned from the commencement of the first trimester to which the candidate was admitted shall not exceed the maximum duration specified in clause 5.1 irrespective of the period of break of study (vide clause 11) or prevention (vide clause 9) in order that the candidate may be eligible for the award of the degree (vide clause 16). Extension beyond the prescribed period shall not be permitted.

6. COURSE REGISTRATION FOR THE EXAMINATION

- 6.1** Registration for the end trimester examination is mandatory for courses in the current trimester as well as for the arrear courses failing which the candidate will not be permitted to move on to the higher trimester. This will not be applicable for the courses which do not have an end trimester examination.
- 6.2** The candidates who need to reappear for the courses which have only continuous assessment shall enroll for the same in the subsequent trimester, when offered next, and repeat the course. In this case, the candidate shall attend the classes, satisfy the attendance requirements (vide clause 8), earn continuous assessment marks. This will be considered as an attempt for the purpose of classification.
- 6.3** If a candidate is prevented from writing end trimester examination of a course due to lack of attendance, the candidate has to attend the classes, when offered next, and fulfill the attendance requirements as per clause 8 and earn continuous assessment marks. If the course, in which the candidate has a lack of attendance, is an elective, the candidate may register for the same or any other elective course in the subsequent trimesters and that will be considered as an attempt for the purpose of classification

7. ASSESSMENT AND EXAMINATION PROCEDURE FOR AWARDING MARKS

- 7.1** The MBA programme consists of Theory Courses, Practical courses, Capstone Project and Internship. Performance in each course of study shall be evaluated based on (i) Continuous Assessments (CA) throughout the trimester and (ii) End Trimester Examination (ETE) at the end of the trimester except for the courses which are evaluated based on continuous assessment only. Each course shall be evaluated for a maximum of 100 marks as shown below:

Sl. No.	Category of Course	Continuous Assessment Marks	End Trimester Examination
1.	Theory	40	60
2.	Theory cum Practical	50	50
3.	Practical	60	40
4.	Summer Internship	100	---
5.	Capstone Project	50	50

7.2 Examiners for setting end trimester examination question papers for theory courses, practical courses and evaluating end trimester examination answer scripts, project works shall be appointed by the Controller of Examinations after obtaining approval from the Principal.

7.3 Theory Courses

For all theory courses out of 100 marks, the continuous assessment shall be 40 marks and the end trimester examination shall be for 60 marks. However, the end trimester examinations shall be conducted for 100 marks and the marks obtained shall be reduced to 60. The continuous assessment tests shall be conducted as per the schedule laid down in the academic schedule. Two tests shall be conducted for 50 marks each and reduced to 25 marks each. The total of the continuous assessment marks and the end trimester examination marks shall be rounded off to the nearest integer.

7.3.1 The assessment pattern for awarding continuous assessment marks shall be as follows:

Sl. No.	Type	Max. Marks	Remarks
1.	Test – I	12.5	-----
	Test – II	12.5	
2.	Tutorial / Others (Tutorial/Problem Solving (or) Simulation (or) Simulation & Mini Project (or) Mini Project (or) Case Studies (or) Any other relevant to the course)	10	Type of assessment is to be chosen based on the nature of the course and to be approved by Principal
3.	Assignment / Case Analysis/ Seminar /Paper Presentation in Conference / Comprehension / Activity based learning / Class notes	05	To be assessed by the Course Teacher based on any one type.
Total		40	Rounded off to the one decimal place

However, the assessment pattern for awarding the continuous assessment marks may be changed based on the nature of the course and is to be approved by the Principal.

- 7.3.2** A reassessment test or tutorial covering the respective test or tutorial portions may be conducted for those candidates who were absent with valid reasons (Sports or any other reason approved by the Principal).
- 7.3.3** The end trimester examination for theory courses shall be for duration of three hours and shall be conducted during November / December, February / March and May / June of every year.

7.4 Practical Courses

For practical courses out of 100 marks, the continuous assessment shall be for 60 marks and the end semester examination shall be for 40 marks. Every exercise / activity shall be evaluated based on the candidate's performance and the candidate's records shall be maintained.

- 7.4.1** The assessment pattern for awarding continuous assessment marks for each course shall be decided by the course teacher based on rubrics of that particular course, and shall be based on rubrics for each experiment.
- 7.4.2** The end semester examination shall be conducted for a maximum of 100 marks for duration of 3 hours and reduced to 40 marks. The appointment of examiners and the schedule shall be decided by chairman of Board of Study of the relevant board.

7.5 Capstone Project

- 7.5.1** Capstone project has to be done individually by students. The project can be done in an organization on an assigned topic or it can be done on a research problem by using primary and/or secondary data. Students are expected to develop and present customized, solutions-based recommendations for the organization or for a research problem.
- 7.5.2** The Head of the Department shall constitute review committee for Capstone project work. There shall be two assessments by the review committee during the trimester. The candidate shall make presentation on the progress made by him/her before the committee.
- 7.5.3** The continuous assessment and end trimester examination marks for Capstone Project Work and the Viva-Voce Examination shall be distributed as below.

Continuous Assessment (Max. 50 Marks)				End Trimester Examination (Max. 50 Marks)					
Zeroth Review		Review I (Max. 20 Marks)		Review II (Max. 30 Marks)		Report Evaluation (Max. 20 Marks)	Viva - Voce (Max. 30 Marks)		
Rv. Com	Guide	Review Committee (excluding guide)	Guide	Review Committee (excluding guide)	Guide	External Exr.	Guide	External Exr.	Exr.2
0	0	10	10	15	15	20	10	10	10

- 7.5.4** The Project Report prepared according to approved guidelines and duly signed by the Supervisor shall be submitted to Head of the Department. The candidate(s) must submit the project report within the specified date as per the academic schedule of the trimester. If the project report is not submitted within the specified date then the candidate is deemed to have failed in the Capstone Project Work and redo it in the subsequent trimester.
- 7.5.5** If a candidate fails to secure 50% of the continuous assessment marks in the Capstone project work, he / she shall not be permitted to submit the report for that particular trimester and shall have to redo it in the subsequent trimester and satisfy attendance requirements.
- 7.5.6** The Capstone project work shall be evaluated based on the project report submitted by the candidate and viva-voce examination by a three member committee consisting of one external examiner who is either from industry or academic institution, one internal examiner and guide of the project work.
- 7.5.7** If a candidate fails to secure 50 % of the end trimester examination marks in the Capstone project work, he / she shall be required to resubmit the project report within 30 days from the date of declaration of the results and a fresh viva-voce examination shall be conducted as per clause 7.5.6
- 7.5.8** A copy of the approved project report after the successful completion of viva-voce examination shall be kept in the department library.

7.6 Summer Internship

Each candidate has to attach with an organization as an intern for four weeks after the completion of first year and shall submit weekly reports about the internship undergone and a certificate issued from the organization concerned within 15 days after completion of internship to the guide. The candidate shall also submit an internship report. A review committee shall be formed by Head of the Department consisting of two examiners and the guide. The assessment of internship work is to be done with the following apportionment.

Continuous Assessment (Max. 100 Marks)				
Weekly report Evaluation (Max 50 Marks)	Internship Report Evaluation (Max. 20 Marks)	Viva –Voce (Max. 30 Marks)		
Guide	Examiner 1 and 2	Guide	Exr. 1	Exr. 2
50	20	10	10	10

7.7 Skill Enhancement Elective courses

All skill enhancement elective courses are one credit practical course and the assessment pattern is the same as that of a practical course vide clause 7.4.

7.8 Online Courses and other alternative credit courses

The Board of Studies will provide methodology for the evaluation of the online courses

and other alternative credit courses.

The Board can decide whether to evaluate the online courses through continuous assessment and end trimester examination or through end trimester examination only. In case of credits earned through online mode from SWAYAM / a University / Other Agencies approved by BOS and the Principal, the credits may be transferred and grades shall be assigned accordingly.

7.9 Self Study Course

The member of faculty approved by the Head of the Department shall be responsible for periodic monitoring and evaluation of the student in a self study course. The course shall be evaluated through continuous assessment and end trimester examination. The evaluation methodology shall be the same as that of a theory course.

8. REQUIREMENTS FOR COMPLETION OF A TRIMESTER

8.1 A candidate who has fulfilled the following conditions shall be deemed to have satisfied the requirements for completion of a trimester and permitted to appear for the examinations of that trimester.

8.1.1 Ideally, every candidate is expected to attend all classes and secure 100 % attendance. However, a candidate shall secure not less than 80 % (after rounding off to the nearest integer) of the overall attendance taking into account the total number of working days in a trimester.

8.1.2 A candidate who could not satisfy the attendance requirements as per clause 8.1.1 due to medical reasons (hospitalization / accident / specific illness) but has secured not less than 70 % in the current trimester may be permitted to appear for the current trimester examinations with the approval of the Principal on payment of a condonation fee as may be fixed by the authorities from time to time. The medical certificate needs to be submitted along with the leave application. A candidate can avail this provision only twice during the entire duration of the degree programme.

8.1.3 In addition to clause 8.1.1 or 8.1.2, a candidate shall secure not less than 60 % attendance in each course.

8.1.4 A candidate shall be deemed to have completed the requirements of study of any trimester only if he/she has satisfied the attendance requirements (vide clause 8.1.1 to 8.1.3) and has registered for examination by paying the prescribed fee.

8.1.5 Candidate's progress is satisfactory.

8.1.6 Candidate's conduct is satisfactory and he/she was not involved in any indisciplined activities in the current trimester.

8.2. The candidates who do not complete the trimester as per clauses from 8.1.1 to 8.1.6 except 8.1.3 shall not be permitted to appear for the examinations at the end of the trimester and not be permitted to go to the next trimester. They have to repeat the incomplete trimester in next academic year.

- 8.3** The candidates who satisfy the clause 8.1.1 or 8.1.2 but do not complete the course as per clause 8.1.3 shall not be permitted to appear for the end trimester examination of that course alone. They have to repeat the incomplete course in the subsequent trimester when it is offered next.

9. REQUIREMENTS FOR APPEARING FOR END TRIMESTER EXAMINATION

- 9.1** A candidate shall normally be permitted to appear for end trimester examination of the current trimester if he/she has satisfied the trimester completion requirements as per clause 8, and has registered for examination in all courses of that trimester. Registration is mandatory for current trimester examinations as well as for arrear examinations failing which the candidate shall not be permitted to move on to the higher trimester.
- 9.2** When a candidate is deputed for a National / International Sports event during End Trimester examination period, supplementary examination shall be conducted for such a candidate on return after participating in the event within a reasonable period of time. Such appearance shall be considered as first appearance.
- 9.3** A candidate who has already appeared for a course in a trimester and passed the examination is not entitled to reappear in the same course for improvement of letter grades / marks.

10. PROVISION FOR WITHDRAWAL FROM EXAMINATIONS

- 10.1** A candidate may, for valid reasons, be granted permission to withdraw from appearing for the examination in any regular course or all regular courses registered in a particular trimester. Application for withdrawal is permitted only once during the entire duration of the degree programme.
- 10.2** The withdrawal application shall be valid only if the candidate is otherwise eligible to write the examination (vide clause 9) and has applied to the Principal for permission prior to the last examination of that trimester after duly recommended by the Head of the Department.
- 10.3** The withdrawal shall not be considered as an appearance for deciding the eligibility of a candidate for First Class with Distinction/First Class.
- 10.4** If a candidate withdraws a course or courses from writing end trimester examinations, he/she shall register the same in the subsequent trimester and write the end trimester examinations. A final trimester candidate who has withdrawn shall be permitted to appear for supplementary examination to be conducted within reasonable time as per clause 14.

- 10.5** The final trimester candidate who has withdrawn from appearing for project viva-voce for genuine reasons shall be permitted to appear for supplementary viva-voce examination within reasonable time with proper application to Controller of Examinations and on payment of prescribed fee.

11. PROVISION FOR BREAK OF STUDY

- 11.1** A candidate is normally permitted to avail the authorised break of study under valid reasons (such as accident or hospitalization due to prolonged ill health or any other valid reasons) and to rejoin the programme in a later trimester. He/She shall apply in advance to the Principal, through the Head of the Department, stating the reasons, in any case, not later than the last date for registering for that trimester examination. A candidate is permitted to avail the authorised break of study only once during the entire period of study for a maximum period of one year. However, in extraordinary situation the candidate may apply for additional break of study not exceeding another one year by paying prescribed fee for the break of study.
- 11.2** The candidates permitted to rejoin the programme after break of study / prevention due to lack of attendance shall be governed by the rules and regulations in force at the time of rejoining.
- 11.3** The candidates rejoining in new Regulations shall apply to the Principal in the prescribed format through Head of the Department at the beginning of the readmitted trimester itself for prescribing additional/equivalent courses, if any, from any trimester of the regulations in-force, so as to bridge the curriculum in-force and the old curriculum.
- 11.4** The total period of completion of the programme reckoned from the commencement of the trimester to which the candidate was admitted shall not exceed the maximum period specified in clause 5 irrespective of the period of break of study in order to qualify for the award of the degree.
- 11.5** If any candidate is prevented for want of required attendance, the period of prevention shall not be considered as authorized break of study.
- 11.6** If a candidate has not reported to the college for a period of two consecutive trimesters without any intimation, the name of the candidate shall be deleted permanently from the college enrollment. Such candidates are not entitled to seek readmission under any circumstances.

12. PASSING REQUIREMENTS

- 12.1** A candidate who secures not less than 50 % of total marks (continuous assessment and end trimester examination put together) prescribed for the course with a minimum of 45 % of the marks prescribed for the end trimester examination in all category of courses vide clause 7.1 except for the courses which are evaluated based on continuous assessment only shall be declared to have successfully passed the course in the examination.
- 12.2** A candidate who secures not less than 50 % in continuous assessment marks prescribed for the courses which are evaluated based on continuous assessment only shall be declared to have successfully passed the course. If a candidate secures less than 50% in the continuous assessment marks, he / she shall have to re-enroll for the same in the subsequent trimester and satisfy the attendance requirements.
- 12.3** For a candidate who does not satisfy the clause 12.1, the continuous assessment marks secured by the candidate in the first attempt shall be retained and considered valid for subsequent attempts. However, from the fourth attempt onwards the marks scored in the end trimester examinations alone shall be considered, in which case the candidate shall secure minimum 50 % marks in the end trimester examinations to satisfy the passing requirements, but the grade awarded shall be only the lowest passing grade irrespective of the marks secured.

13. REVALUATION OF ANSWER SCRIPTS

A candidate shall apply for a photocopy of his / her trimester examination answer script within a reasonable time from the declaration of results, on payment of a prescribed fee by submitting the proper application to the Controller of Examinations. The answer script shall be pursued and justified jointly by a faculty member who has handled the course and the course coordinator and recommended for revaluation. Based on the recommendation, the candidate can register for revaluation through proper application to the Controller of Examinations. The Controller of Examinations will arrange for revaluation and the results will be intimated to the candidate concerned. Revaluation is permitted only for Theory courses where end trimester examination is involved.

14. SUPPLEMENTARY EXAMINATION

If a candidate fails to clear all courses in the final trimester after the announcement of final end trimester examination results, he/she shall be allowed to take up supplementary examinations to be conducted within a reasonable time for the courses of sixth trimester alone, so that he/she gets a chance to complete the programme.

15. AWARD OF LETTER GRADES

For all the passed candidates, the relative grading principle is applied to assign the letter grades.

Marks / Examination Status	Letter Grade	Grade Point
Based on the relative grading	O (Outstanding)	10
	A+ (Excellent)	9
	A (Very Good)	8
	B+ (Good)	7
	B (Average)	6
	C (Satisfactory)	5
Less than 50	U (Reappearance)	0
Successfully Completed	SC	0
Withdrawal	W	-
Absent	AB	-
Shortage of Attendance in a course	SA	-

The Grade Point Average (GPA) is calculated using the formula:

$$\text{GPA} = \frac{\sum[(\text{course credits}) \times (\text{grade points})]}{\sum(\text{course credits})} \text{ for all courses in the specific trimester}$$

The Cumulative Grade Point Average (CGPA) is calculated from first trimester to final trimester using the formula

$$\text{CGPA} = \frac{\sum[(\text{course credits}) \times (\text{grade points})]}{\sum(\text{course credits})} \text{ for all courses in all the trimesters so far}$$

The GPA and CGPA are computed only for the candidates with a pass in all the courses.

The GPA and CGPA indicate the academic performance of a candidate at the end of a trimester and at the end of successive trimesters respectively.

A grade sheet for each trimester shall be issued containing Grade obtained in each course, GPA

and CGPA.

A duplicate copy, if required can be obtained on payment of a prescribed fee and satisfying other procedure requirements.

Withholding of Grades: The grades of a candidate may be withheld if he/she has not cleared his/her dues or if there is a disciplinary case pending against him/her or for any other reason.

16. ELIGIBILITY FOR THE AWARD OF DEGREE

A candidate shall be declared to be eligible for the award of the MBA Degree provided the candidate has

- i. Successfully completed all the courses under the different categories, as specified in the regulations.
- ii. Successfully gained the required number of total credits as specified in the curriculum corresponding to the candidate's programme within the stipulated time (vide clause 5).
- iii. Successfully passed any additional courses prescribed by the respective Board of Studies whenever readmitted under regulations other than R-2020 (vide clause 11.3)
- iv. No disciplinary action pending against him / her.

17. CLASSIFICATION OF THE DEGREE AWARDED

17.1 First Class with Distinction:

A candidate who qualifies for the award of the degree (vide clause 16) and who satisfies the following conditions shall be declared to have passed the examination in First class with Distinction:

- Should have passed the examination in all the courses of all the six trimesters in the **First Appearance** within six consecutive trimesters excluding the authorized break of study (vide clause 11) after the commencement of his / her study.
- Withdrawal from examination (vide clause 10) shall not be considered as an appearance.
- Should have secured a CGPA of not less than 8.5

17.2 First Class:

A candidate who qualifies for the award of the degree (vide clause 16) and who satisfies the following conditions shall be declared to have passed the examination in First class:

- Should have passed the examination in all the courses of all six trimesters within nine consecutive trimesters excluding authorized break of study (vide clause 11) after the commencement of his / her study.
- Withdrawal from the examination (vide clause 10) shall not be considered as an appearance.
- Should have secured a CGPA of not less than 6.50

17.3 Second Class:

All other candidates (not covered in clauses 17.1 and 17.2) who qualify for the award of the degree (vide clause 16) shall be declared to have passed the examination in Second Class.

- 17.4** A candidate who is absent for end trimester examination in a course / capstone project work after having registered for the same shall be considered to have appeared for that examination for the purpose of classification.

18. MALPRACTICES IN TESTS AND EXAMINATIONS

If a candidate indulges in malpractice in any of the tests or end trimester examinations, he/she shall be liable for punitive action as per the examination rules prescribed by the college from time to time.

19. AMENDMENTS

Notwithstanding anything contained in this manual, the Kongu Engineering College through the Academic council of the Kongu Engineering College, reserves the right to modify/amend without notice, the Regulations, Curricula, Syllabi, Scheme of Examinations, procedures, requirements, and rules pertaining to its MBA programme.
