

**MEGAWIN SWITCHGEAR - P - LIMITED**

P.B. No. 434, Alagapuram Post, Perumal Malai Adivaram,

Salem - 636 004. Tamil Nadu, INDIA.

Phone : 2330288, 2330498, 2447099 Fax : 91-0427 -

**EXPENSE VOUCHER**

|  |                      |            |
|--|----------------------|------------|
| <b>Name</b> : B Sakthivel  | <b>Expenses From</b> | 02/08/2021 |
| <b>Description</b> : Customer Visit for Buisness Development-<br>Salem,Namakkal,Erode,Trichy,Perambalur,Ariyalur | <b>Expenses Upto</b> | 31/08/2021 |
| <b>Date</b> : 05/08/2021   | <b>No.Of.Days</b>    | 30         |

| S.No | Date       | Details of Expenses   | Expenses.Type    | Amount |
|------|------------|---|------------------|--------|
| 1    | 02/08/2021 | By Bike<br>Mettur Rs to Odapalli to erode to Mettur Rs<br>136km x 3 = 408 | Travel           | 408.00 |
| 2    | 02/08/2021 | food only   | Boarding_Lodging | 250.00 |
| 3    | 06/08/2021 | mettur Rs to Sipcot Perundurai to mettur Rs<br>160km X 3 = 480            | Travel           | 480.00 |
| 4    | 06/08/2021 | food only   | Boarding_Lodging | 250.00 |
| 5    | 07/08/2021 | salem local<br>10 km X 3 =30  | Travel           | 30.00  |
| 6    | 09/08/2021 | food only   | Boarding_Lodging | 100.00 |
| 7    | 09/08/2021 | Mettur Rs to Tiruchengode to Rangannur to Erode<br>113km X 3 = 339        | Travel           | 339.00 |
| 8    | 10/08/2021 | food only   | Boarding_Lodging | 250.00 |
| 9    | 10/08/2021 | local conveyance + Other<br>175 + 75 = 250                                | Conveyance       | 250.00 |
| 10   | 10/08/2021 | Erode to Thalavoi to Mettur Rs<br>43+130+18+18+130+29=368                 | Travel           | 368.00 |
| 11   | 11/08/2021 | food only   | Boarding_Lodging | 250.00 |
| 12   | 11/08/2021 | Mettur Rs to Erode to Mettur Rs<br>36+36=72                               | Travel           | 72.00  |
| 13   | 11/08/2021 | local conveyance + Other<br>175+75=250                                    | Conveyance       | 250.00 |
| 14   | 12/08/2021 | food only   | Boarding_Lodging | 250.00 |
| 15   | 12/08/2021 | local conveyance + Other<br>175+75=250                                    | Conveyance       | 250.00 |
| 16   | 12/08/2021 | Mettur Rs to Rasipuram to mettur Rs<br>30+20+20+29=99                     | Travel           | 99.00  |
| 17   | 14/08/2021 | Mettur Local<br>10km X 3 =30  | Travel           | 30.00  |
| 18   | 14/08/2021 | food only   | Boarding_Lodging | 100.00 |
| 19   | 19/08/2021 | food only   | Boarding_Lodging | 250.00 |
| 20   | 19/08/2021 | local conveyance + Other<br>175+75=250                                    | Conveyance       | 250.00 |
| 21   | 19/08/2021 | Mettur Rs to Erode to Mettur Rs<br>36 + 36 = 72                           | Travel           | 72.00  |
| 22   | 20/08/2021 | food only   | Boarding_Lodging | 250.00 |
| 23   | 20/08/2021 | Mettur Rs to Trichy to Mettur Rs<br>29+135+132+29=325                     | Travel           | 325.00 |
| 24   | 20/08/2021 | local conveyance + Other<br>175+75=250                                    | Conveyance       | 250.00 |
| 25   | 21/08/2021 | Mettur Local<br>16km X 3 =48  | Travel           | 48.00  |
| 26   | 24/08/2021 | food only   | Boarding_Lodging | 250.00 |
| 27   | 24/08/2021 | local conveyance + Other<br>175+75=250                                    | Conveyance       | 250.00 |

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| <b>Name</b> : B Sakthivel  | <b>Expenses From</b> | 02/08/2021 |
| <b>Description</b> : Customer Visit for Buisness Development-<br>Salem,Namakkal,Erode,Trichy,Perambalur,Ariyalur | <b>Expenses Upto</b> | 31/08/2021 |
| <b>Date</b> : 26/08/2021   | <b>No.Of.Days</b>    | 30         |

| S.No               | Date       | Details of Expenses  | Expenses.Type          | Amount         |
|--------------------|------------|--|------------------------|----------------|
| 28                 | 24/08/2021 | mettur Rs to Erode to Mettur Rs<br>36+36=72                                  | Travel                 | 72.00          |
| 29                 | 28/08/2021 | Local Conveyance + other<br>175+75=250                                       | Conveyance             | 250.00         |
| 30                 | 28/08/2021 | Mettur Rs to Namakkal to Valayapatti to Mettur Rs<br>(29+36+12+12+36+29=154) | Travel                 | 154.00         |
| 31                 | 28/08/2021 | food only  | Boarding_Lodging       | 250.00         |
| 32                 | 31/08/2021 | Mettur Rs to Veppadai to Mettur Rs<br>128Km X 3 = 384                        | Travel                 | 384.00         |
| 33                 | 31/08/2021 | food only  | Boarding_Lodging       | 250.00         |
|                    |            |  | <b>TOTAL :</b>         | <b>7331.00</b> |
|                    |            |  |                        |                |
| <b>Approved By</b> |            |  | <b>SETTLEMENT MADE</b> |                |