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## **Emergency Contact List**

It's a good idea to have a list of these contacts to help others after your death or in case of another emergency.

## First person/people to contact after death

• Ask for help contacting others, if appropriate.

•	Notify	of death.	
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Name:	Name:
Phone number:	
Email address:	
Name:	Name:
Phone number:	
Email address:	
Clergy  • Ask to provide comfort/support to loved ones and/or to officiate at services, if desired.	Funeral director  • Make arrangements, including time and place of service.
Name:	Name:
Phone number:	Phone number:
Email address:	
Attorney(s)  • Begin the estate administration process.	
Name:	Name:
Phone number:	Phone number:

Email address:\_\_\_



Email address:

Relatives, friends, organizations • Notify of death and funeral arrangements.	
Name:	Name:
Phone number:	Phone number:
Email address:	Email address:
Name:	Name:
Phone number:	Phone number:
Email address:	Email address:
Name:	Name:
Phone number:	Phone number:
Email address:	Email address:
Name: Phone number: Email address:	Name:Phone number:Email address:
Name:	Name:
Phone number:	Phone number:
Email address:	Email address:
Insurance representatives  • Help determine the amount of death proceeds available.  • Initiate the claims process as soon as possible, so you have enough money when bills start arriving.  • Determine which proceed payout will best suit your needs.	
Name:	Name:
Phone number:	Phone number:



Email address:\_\_\_\_

Name: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address:

Email address:

Name: \_\_\_\_\_

Phone number:

Email address:

Begin the estate administration process.	<ul> <li>Help prepare final tax items.</li> </ul>
Name:	Name:
Phone number:	Phone number:
Email address:	Email address:
Investment advisors, stock broker, banks, credit unions, savings and loans  Notify of death.  Find out if investments have "payable on death" provisions.	
Name:	Name:
Phone number:	Phone number:
Email address:	Email address:
Name:	Name:
Phone number:	Phone number:
Email address:	Email address:
Name:	Name:
Phone number:	Phone number:
Email address:	Email address:
Name:	Name:
Phone number:	Phone number:
Email address:	Fmail address:

**Accountant** 



**Executor of the estate** 

<ul><li>Employer(s) of the deceased</li><li>Notify of death and funeral arrangements.</li><li>Find out if survivor benefits are available.</li></ul>	Primary doctor(s)  Notify of death.	
Name:	Name:	
Phone number:	Phone number:	
Email address:	Email address:	
Name:	Name:	
Phone number:	Phone number:	
Email address:	Email address:	
Others • Notify of death.		
Name:		
Phone number:	Phone number:	
Email address:	Email address:	
Name:	Name:	
Phone number:	Phone number:	
Email address:	Email address:	
Name:	Name:	
Phone number:	Phone number:	

Email address:\_\_\_\_\_

Email address:\_\_\_\_\_