

OBJECTIVE

Seeking to apply strong analytical, creative and interpersonal skills to challenging assignments within a dynamic organization and to participate actively in a growing company and grow with the company.

EDUCATIONAL QUALIFICATIONS

| Name of the Exam | Name of the Institution/University | Year of Passing | Percentage in % |
|---|---|------------------------|------------------------|
| MHRM (Master of Human Resources Management) | Pondicherry University | 2007 | 60 |
| PGDCA (PG Diploma in Computer Application) | The Pondicherry Institution Co-operative Management. | 2006 | 87.5 |
| B.Com(C.S) (Bachelor of Commerce Corporate Secretaryship) | Saradha Gangadharan College, Pondicherry University | 2005 | 67.5 |
| Higher Secondary | Calve College Higher Secondary School, Puducherry. | 2003 | 71 |
| SSLC | Seventh Day Higher Secondary school, Puducherry. | 2000 | 72 |

PROJECTS

B.COM (C.S) : Marketing Analysis in Ponlait, Pondicherry.

PGDCA : Accounting Management in Adecom
Organisation, Pondicherry.

WORK EXPERIENCE

- Worked as a Junior Accountant from the period January 2007 to May 2010, in Milton's Laboratories Private Limited, Pondicherry.
- Worked as a sales executive in Dinamani newspaper and circulation from the period April 2010 to November 2016.
- Worked as a collection staff in Indusind Bank Two wheeler Loans from the period November 2017 to September 2018.
- From January 2019 to till now doing auditing work like E-filing, TDS and also doing service as LIC agents, Pan Card service and GSTTIN.

PERSONAL DETAILS

- Father's Name : Ravindran S
- Mother's Name : Kolanji R
- D.O.B : 03-02-1984
- Marital Status : Married
- Native Place : Puducherry, Pondicherry

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Place: Puducherry.

Date:

(RAMACHANDRAN.R)