

## **CORPORATION LICENSE CHECKLIST –**

### **DETAILS OF THE BUILDING**

1. BUILDING OWNER'S CONSENT LETTER
2. ( RS. 200 STAMP PAPER, NOTARIZED)
3. AFFIDAVIT OF APPLICANT ( RS. 200 STAMP PAPER)
4. RENT AGREEMENT
5. LATEST PROPERTY TAX RECEIPT

### **DETAILS OF THE FIRM/SHOP**

1. NAME OF THE FIRM/ SHOP
2. ADDRESS OF THE FIRM/ SHOP
3. BUSINESS CATEGORY AND TYPE
4. DATE OF COMMENCEMENT
5. CAPITAL INVESTMENT
6. NUMBER OF EMPLOYEES
7. LICENSE PERIOD (1 TO 5)
8. PHOTO OF THE FIRM/SHOP
9. VIDEO OF THE FRIM/SHOP
10. EMAIL
11. HAIRTHA KARAM SENA AFFILIATION CERTIFICATE/CARD
12. DOCTOR'S CERTIFICATE
13. EMPLOYEES COURSE CERTIFICATE

### **DETAILS OF APPLICANT AND BUILDING OWNER**

1. APPLICANT PHOTO
2. AADHAR CARD
3. ADDRESS
4. PHONE NO
5. ID PROOF
6. BUILDING OWNER AADHAR CARD