

## **IFTE & OS LICENSE CHECKLIST**

### **DETAILS OF THE BUILDING**

1. BUILDING OWNER'S CONSENT LETTER
2. ( RS. 200 STAMP PAPER, NOTARIZED)
3. AFFIDAVIT OF APPLICANT ( RS. 200 STAMP PAPER)
4. RENT AGREEMENT
5. LATEST PROPERTY TAX RECEIPT
6. POWER OF ATTORNEY COPY

### **DETAILS OF THE FIRM/SHOP**

1. NAME OF THE PARTNERSHIP FIRM/ SHOP
2. ADDRESS OF THE PARTNERSHIP FIRM/ SHOP
3. BUSINESS CATEGORY AND TYPE
4. DATE OF COMMENCEMENT
5. CAPITAL INVESTMENT
6. NUMBER OF EMPLOYEES
7. LICENSE PERIOD (1 TO 5)
8. PHOTO OF THE FIRM/SHOP
9. VIDEO OF THE FRIM/SHOP
10. EMAIL
11. HAIRTHA KARAM SENA AFFILIATION CERTIFICATE/CARD

### **DETAILS OF APPLICANT AND BUILDING OWNER**

1. APPLICANT PHOTO
2. APPLICANT AADHAR CARD
3. APPLICANT ADDRESS
4. PHONE NO
5. MAIL ID
6. BUILDING OWNER AADHAR CARD