

**CORPORATION LICENSE CHECKLIST
– INDIVIDUAL**

ID PROOF APPLICANT (INCLUDES LOCAL BODY, WARD,)	
ID PROOF BUILDING OWNER)	
PASSPORT SIZE PHOTO – APPLICANT	
RENT AGREEMENT	
PARTNERSHIP DEED	
LATEST PROPERTY TAX RECEIPT	
MOB NO	
BUILDING OWNER'S CONSENT LETTER (RS. 200 STAMP PAPER, NOTARIZED)	
AFFIDAVIT OF APPLICANT (RS. 200 STAMP PAPER)	
NAME OF THE FIRM/ SHOP	
ADDRESS OF THE FIRM/ SHOP	
PCB, ELIGIBILITY CERTIFICATES IF ANY	
IF LODGE- NUMBER OF ROOMS HOTEL – SEAT CAPACITY	

PROPOSED DATE	
BUILDING NAME	
VILLAGE, SURVEY NUMBER	
STREET NAME, ROAD, LAND MARK	
CAPITAL INVESTMENT	