

## Documents for Patent Registration

(Form 1) Application form in duplicate – it includes information relating to the name and address of the inventor, name, and address of the applicant and other declarations.

(Form 2)– The provisional or complete specification in duplicate. If you are filing the provisional specification, provide the complete specification within 12 months.

Drawing in duplicate (if any). The drawing sheets attached should also contain the signature of an applicant or his agent in the right-hand bottom corner.

Abstract of the invention.

Claims (if any).

Information & undertaking listing the number, filing date & current status of each foreign patent application in duplicate (Form 3).

Priority document (on claiming priority date) in convention application, on the direction of the Controller.

Declaration of inventorship where the provisional specification is followed by the complete specification or in the case of convention/PCT national phase application (Form 5).

Power of attorney (if filed through Patent Agent).

Fees (paid by cash/by cheque/by demand draft).

All patent applications must bear the signature of the applicant or authorised person or Patent Attorney along with name and date.

Priority documents are necessary in the following cases.

Convention Application (under Paris Convention).

PCT National Phase Application wherein requirements of Rule 17.1 (a or b) has not been fulfilled

Filing the patent application in India

No	Stages of the patent process	Form No.
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1.	Application for grant of patent	Form 1
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2.	Provisional/complete specification	Form 2
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3.	Statement and undertaking under section 8 (this is only required where a patent application is already filed in the country other than India)	Form 3
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4. Declaration as to inventorship Form 5
5. Forms submitted only by start-ups and small entities. Form 28