

ಉದ್ದೇಶಿತ ಮತ್ತು ಸಮರ ಕಾರ್ಯವ್ಯವಸ್ಥೆ ಸಂಶೋಧನೆ ಮತ್ತು ವಿನ್ಯಾಸ ಕೇಂದ್ರ

MISSION & COMBAT SYSTEM RESEARCH & DESIGN CENTRE

ವಿನ್ಯಾಸ ಸಂಕೀರ್ಣ/ಅಭಿವ್ಯಕ್ತಿ ಕಾಂಪ್ಲೆಕ್ಸ್/DESIGN COMPLEX

ಹಿಂದೂಸ್ತಾನ್ ಏರೋನಾಟಿಕ್ಸ್ ಲಿಮಿಟೆಡ್

हिन्दुस्तान एरोनॉटिक्स लिमिटेड

HINDUSTAN AERONAUTICS LIMITED



ಮಾರತ್ತಕ್ಕಳ್ಳಿ - ಅಂಚೆ, ಬೆಂಗಳೂರು - 560037, ಭಾರತ

मारातहल्ली पोस्ट, बेंगलूरु - 560037, भारत
Marathahalli - Post, Bengaluru - 560037, India

ದೂ/ದೂರವಾಣಿ /Ph.: 91-80 - 22321490, 22322169

ಫ್ಯಾಕ್ಸ್/ಫೇಕ್ಸ್/Fax: 91-80 - 22313185

No. D/MCSRDC/HR/Internship/1054/2023

Date: 05.10.2023

To,

Dr. Sathyaraj R

HoD -Department of Information Security

School of Computer Science and Engineering

Vellore Institute of Technology

Vellore - 632014

Dear Madam / Sir,

Sub: Internship on No-Pay-No-Fee-Basis.

Reference is made to your request letter Dt. 20.09.2023 on the above subject and requesting for **INTERNSHIP** to the student of **BTECH(CSE), VI Semester** from **M/s Vellore Institute of Technology, Bangalore** on No-Pay-No-Fee-Basis in our organization.

2. We are pleased to accept the following student to undergo **INTERNSHIP** in MCSRDC, Design Complex, HAL, Bangalore - 560037 for a period of **01 month** from **20.11.2023 to 23.12.2023** subject to the terms & conditions mentioned below:-

Mr. Karthik S (USN No.: 21BCI0089)

- The Training is purely on No-Pay-No-Fee-Basis;
- Only Bonafide students of the institution should be sponsored;
- The students should be of Indian Nationality;
- The students will strictly abide by the rules & regulation of the Company;
- The Company will not provide Lodging, Boarding & Transport facilities. As such they have to make their own arrangements;
- The Company will not be responsible for any accident the student may meet with and the company will not be liable for any compensation thereof;
- Request letter in original received from the Principal / Director/ Dean of the College / Institute, on the official Letter Head of the College / Institute clearly indicating the particulars of the Student, specific field of study (if any) required duration of the study, etc. A photograph of the Students must be affixed in the letter, duly attested by the signatory of the letter, alongwith the College / Institute Seal.
- The student should produce his/her **One Passport Size Photograph & One Stamp Size Photograph, Character & Conduct Certificate (with the Photograph Of the Student) in original** issued by the Head of the Institution and Original Police Verification / Original Acknowledgement for having applied for PVR (valid for 10 days only. Original to be submitted within 10 days). Undertaking to be submitted by Candidate in this regard at Annexure -I alongwith the photocopy to Security and HR Department;
- The student will have to submit the **Undertaking / Indemnity Bond to** (format as enclosed) the Company before commencing Project Work/Industrial Training; The Bond will be given to the student when she/he report for Project Work/Industrial Training.
- The Student is required to bring with them Police Clearance from the Commissioner of Police/Superintendent of Police enclosed along with 2 Stamp size photos and contact **CHIEF MANAGER (SECURITY) - ARDC Division, Bangalore** for issuance of Security Pass.

Contd..., 2

ನೋಂದಾಯಿತ ಕಛೇರಿ : 15/1, ಕಬ್ಬನ್ ರಸ್ತೆ, ಬೆಂಗಳೂರು - 560 001, ಭಾರತ

पंजीकृत कार्यालय : 15/1, कब्बन रोड, बेंगलूरु - 560 001, भारत

Registered Office : 15/1, Cubbon Road, Bengaluru - 560 001, India

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No.D/MCSRDC/HR/ Internship/1056/2023

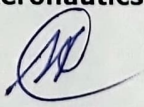
05.10.2023

IMPORTANT:-

- k) Students have to strictly follow the prescribed **Dress Code** i.e. (for Ladies Salwar Kameez with Dupatta and for Gents Formal Trousers and Shirts).
 - l) The Students should not carry Mobile Phones, Pen Drives, Laptops and any other Electronic Gadgets inside the company premises.
 - m) The students should strictly adhere to the timings from **07:30 AM to 02:30 PM during the Internship.**
3. Please go through carefully each of the terms spelt in Para No. 2 (a) to (n) for compliance.
4. It is our experience that most student(s) who report here for training are ignorant of the rules. Non-compliance of which would entail the students to be sent back. It is also important that the students in a group as applicable should report for training at the same time. In case of drop out etc., the institution has to communicate to us in writing for further action.
5. It is also observed that students from out station colleges often break their Project Work/Internship on the grounds of attending to college / examination etc. which in turns delays the completion of their Projects and create inconvenience. It should be ensured that the students should be present continuously and complete their project /internship within the stipulated period. Student should be advised to adhere to this stipulation scrupulously, failing which their project will be terminated.
6. If the students are **agreeable to the above terms & conditions**, they are advised to report to the **HR Department (MCSRDC, ARDC Premises, HAL, Marathahalli post, Bangalore - 560 037)** between **07.30 AM to 10.00 AM**.

Thanking You,

Yours sincerely,
For Hindustan Aeronautics Limited


(Iyer Sushmitha Ramesh)
Manager (HR)

Encl: As stated

Cc: CM (S) - ARDC