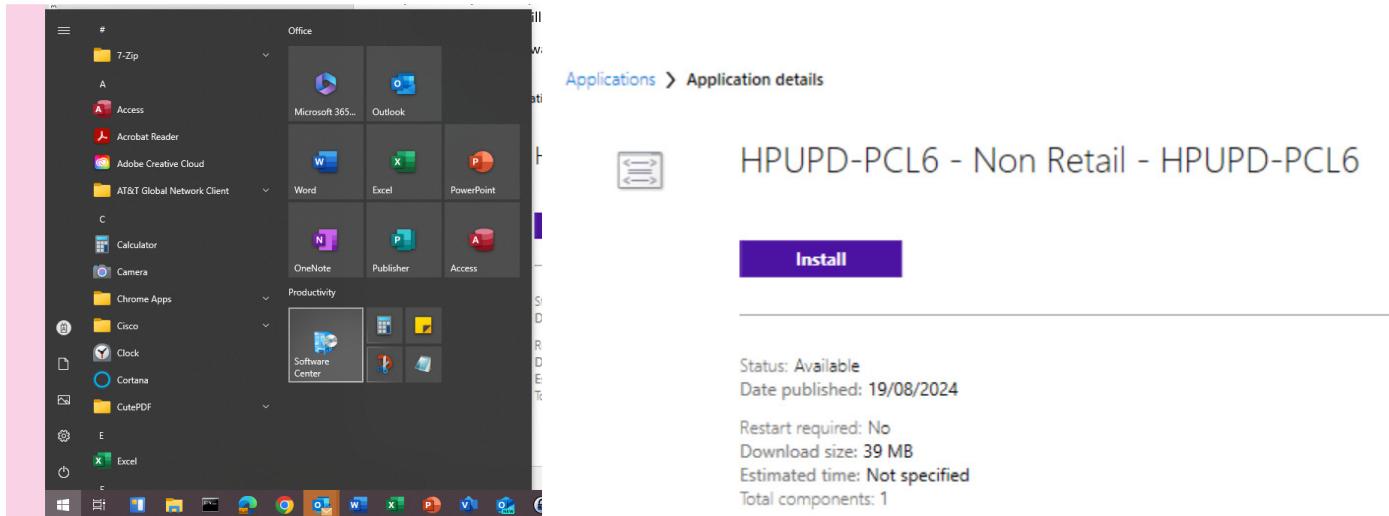


# Adding a HP Printer

We are excited to present the latest HP printers to our sites. This guide will walk you through configuring the new printer on your computer. If you have any issues, please log an incident by going to [Currys TechHub](#) or call 0345 655 5235 and one of our support engineers will be happy to assist you. There are 2 steps to the configuration:

## **1. Installing the HP Print Driver from Software Center**

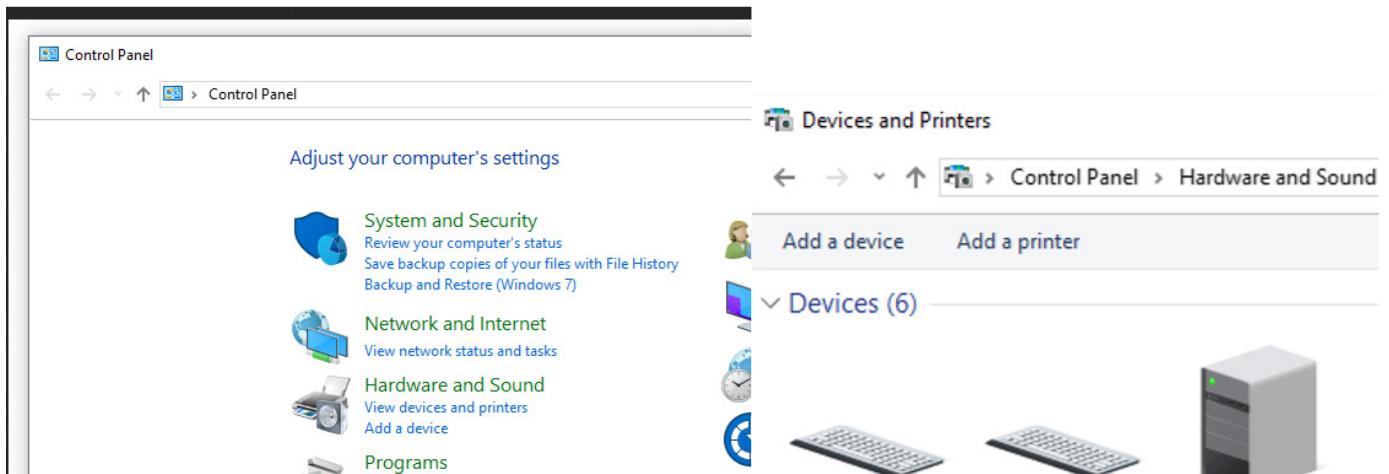
Click on the Windows icon and search for **Software Center**. In the **Applications** menu find **HPUPD-PCL6 – Non Retail – HPUPD – PCL6**, select the application and click on **Install**



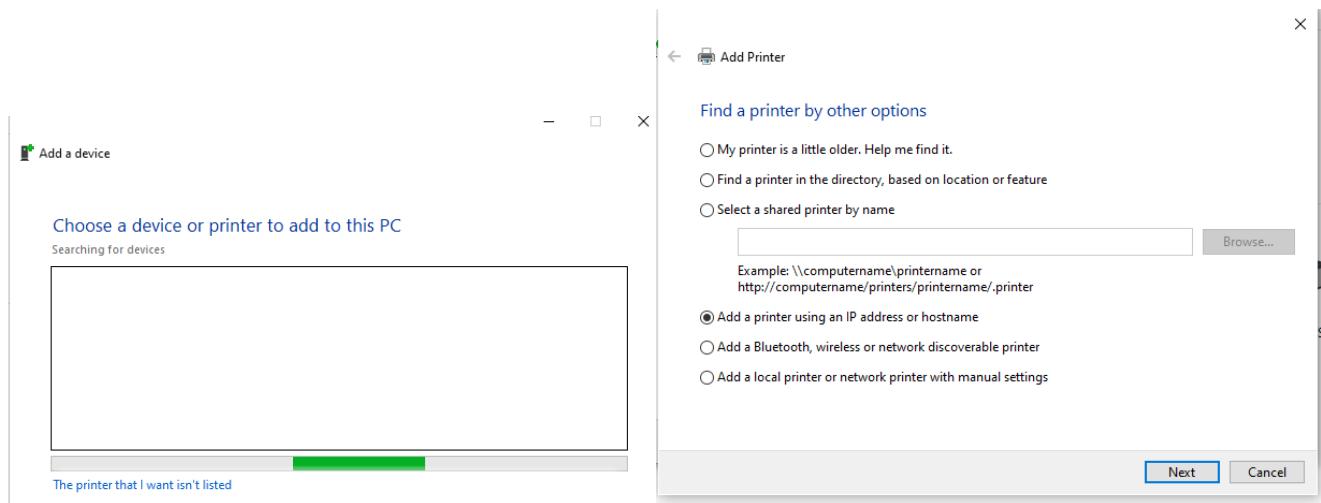
## **2. Find the Printer**

Go to the printer that you would like to connect to and make a note of its IP Address (If you are unable to obtain this, see instructions below).

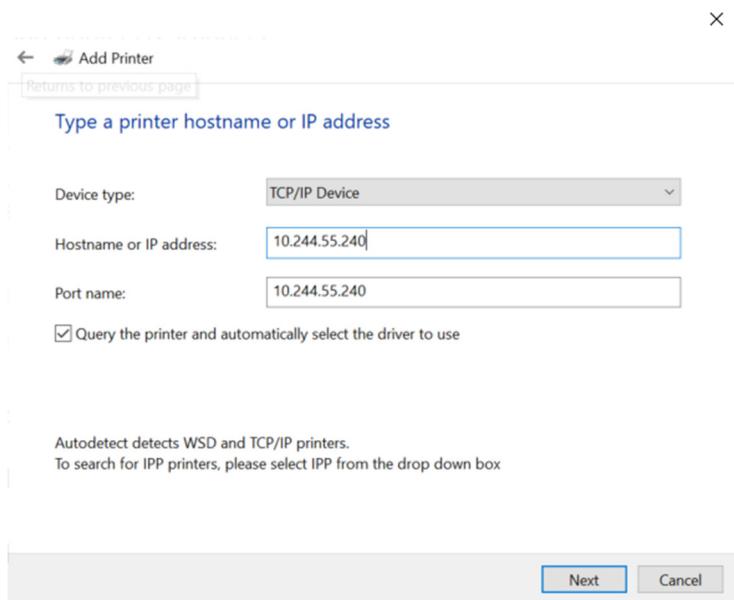
Select the Windows icon again, access the Control Panel and click on the **View devices and printers**. Now select **Add a printer**



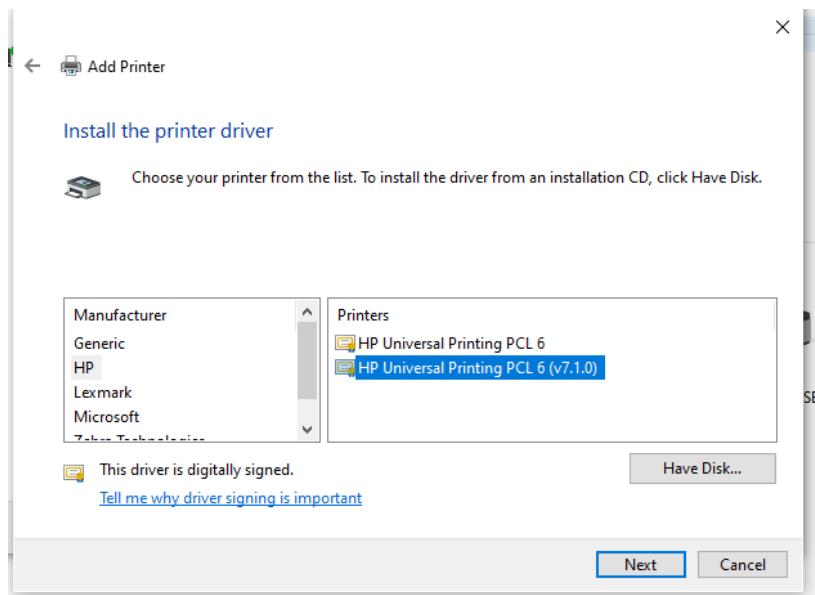
Click on **The printer that I want isn't listed**. Then select **Add a printer using IP Address or hostname**



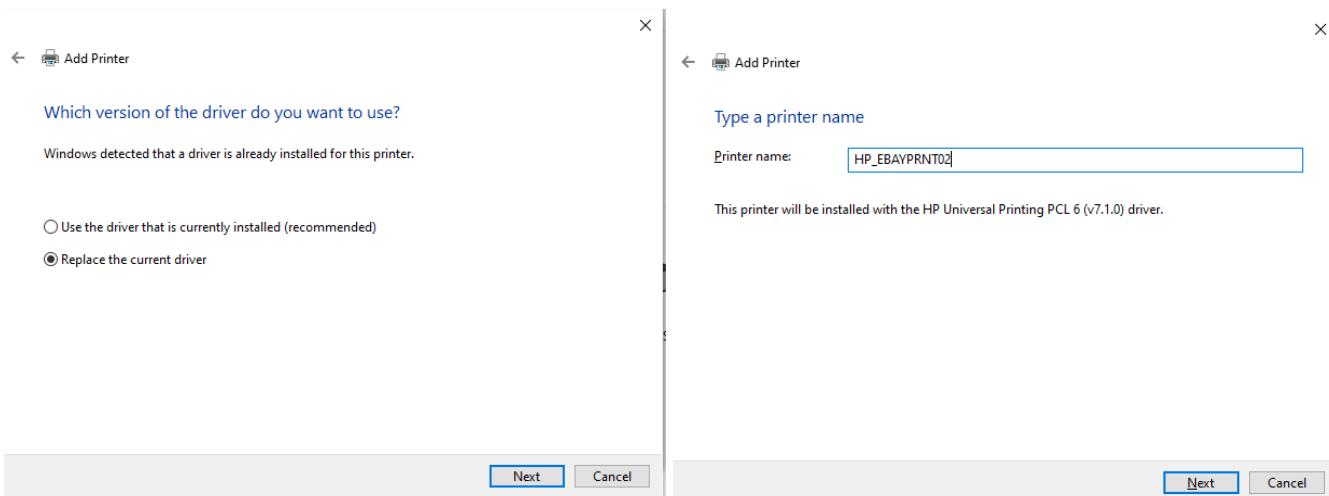
On the drop down option for the Device type select **TCP/IP Device** and enter the IP address of the printer you are wanting to add into the **Hostname or IP Address:** field. Ensure that you leave **Query the printer and automatically select the driver to use** is left ticked. Click **Next**



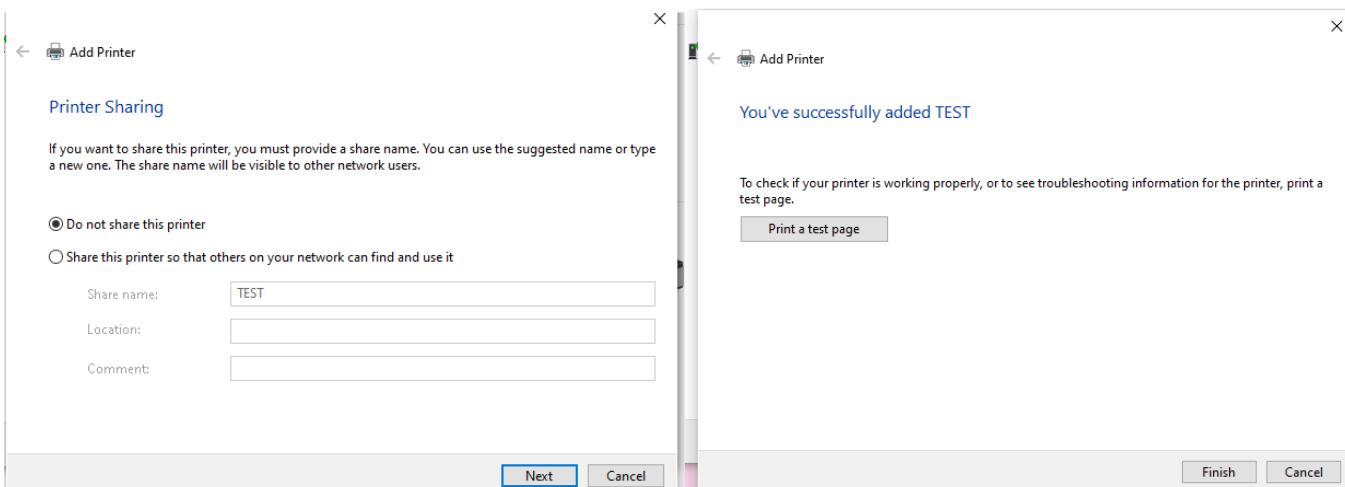
Select **HP** under Manufacturer and the **HP Universal Printing PCL 6 (v7.1.0)** under Printers, then press **Next**



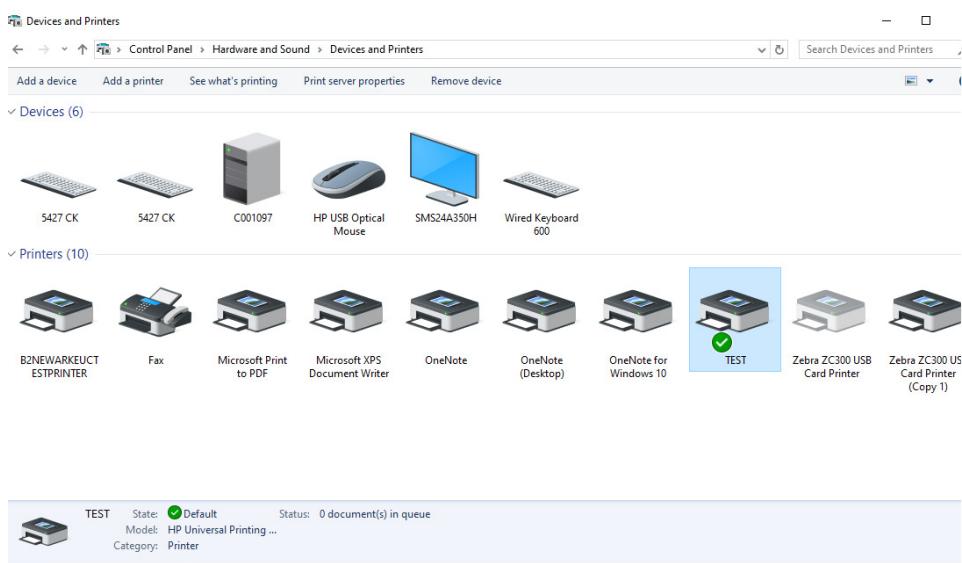
Select **Replace the current driver**, Click **Next**. Set the printer with the existing name but with “**HP\_**” prefixed. For example; if previous printer name is EBAYPRNT02, then the new printer name should be **HP\_EBAYPRNT02**



On the next screen select **Do not share this printer**. Click **Next**. You can now print a test page if required then please press **Finish**



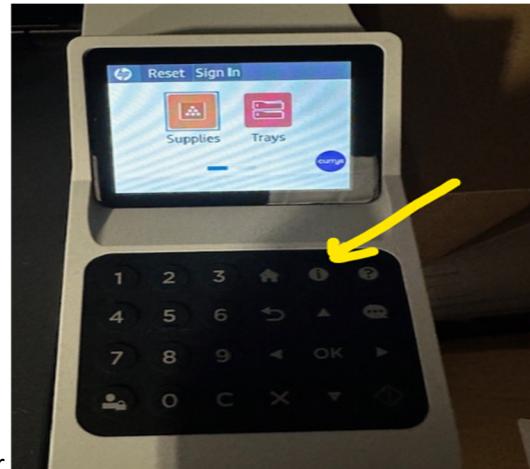
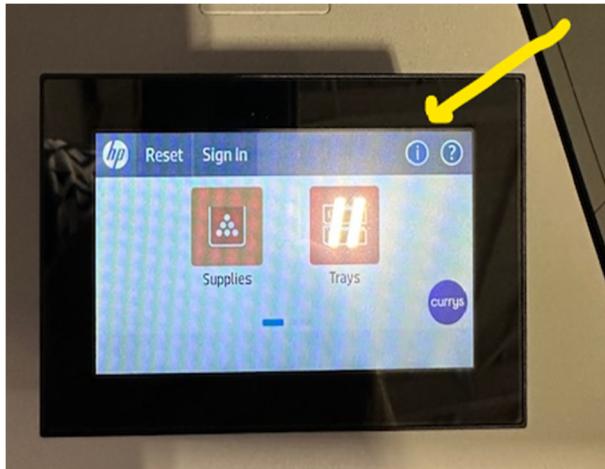
Optional: To make it your default printer Right click on the printer in your Devices and Printers menu and **Set as Default**



## TROUBLESHOOTING

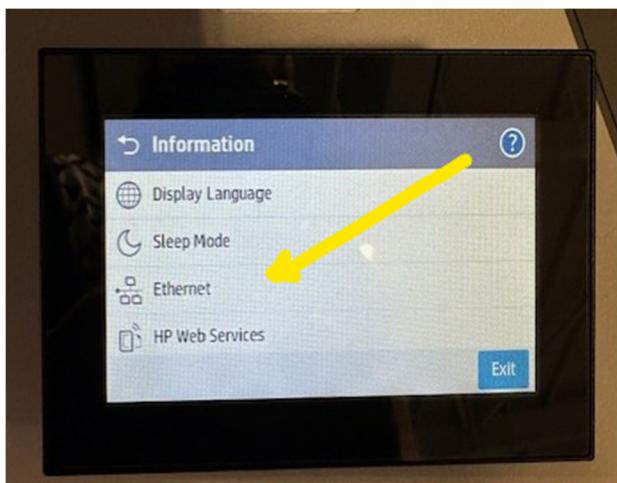
### Finding the IP Address of a printer

From the printer home screen press the “i” key on the touchscreen display or the “i” key if on the printers with keypad

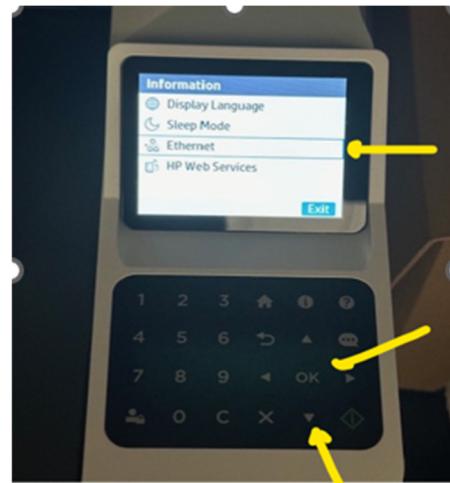


or

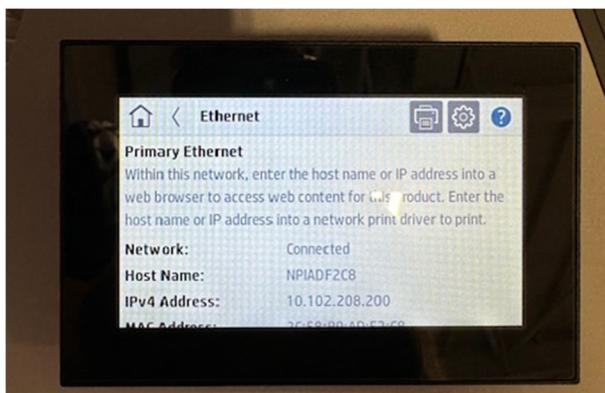
Select **Ethernet** on the display for the touchscreen display or if on the printers with keypad, Press the down arrow to **Ethernet** and press **OK** button



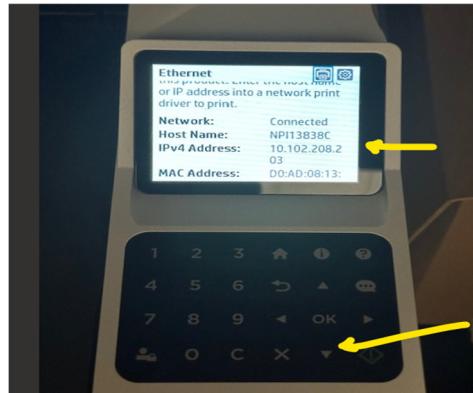
or



IPv4 Address will now be visible – please take a note of this



or



### HP Print Driver Not Appearing in Software Center

In some instances the HPUPD-PCL6 – Non-Retail – HPUPD-PCL6 package may not appear in your Software Center because the latest application policy has not been updated. To trigger this manually, follow these steps:

Click on the Windows icon and search for **Control Panel** and then search for **Configuration Manager** within Control Panel window. Once opened, click on the **Actions** tab, select **Software Updates Deployment Evaluation Cycle** and click the **Run Now** button. Now check Software Center again

