

- (ax) **Where exposed to imminent danger, vacate the area immediately.**
- (ay) Whenever accessing the hoistway, cab or cartop, verify that the elevator is there prior to access.

1.2 Additional Safety Responsibilities of the Mechanic/Mechanic-in-Charge

Each Mechanic/Mechanic-In-Charge Must Always Coordinate Jobsite Safety With Company Management

The Mechanic/Mechanic-In-Charge is the Company's designated **Competent Person**. Although all employees are responsible for identifying existing and potential hazards in the surroundings, or work conditions which are unsanitary, hazardous, or dangerous to employees, and for taking prompt corrective measures to eliminate or avoid the hazard(s) the Mechanic/Mechanic-In-Charge must perform appropriate job hazard analysis to determine that work areas are safe. On the job, the Mechanic/ Mechanic-In-Charge is the principal interface with Company Management to ensure that the work is performed in accordance with the company safety policy. In fulfilling this responsibility, the Mechanic/Mechanic-In-Charge shall take all practical steps to be sure that the work is performed with due regard for safety. Unsafe acts, unsafe conditions, accidents or injuries should be reported to a Superintendent or other member of management immediately. To keep operations safe, the following are some examples of the principle job requirements of the Mechanic/ Mechanic-In-Charge:

- (a) Determine that their Apprentice(s)/Helper(s) fully understand the safety requirements and that they accept responsibility for the safety of themselves, their fellow workers, the jobsite, and equipment.