DAILYROLL

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Purpose of this Document

The purpose of this manual is to assist the users to familiarize themselves with the axis DAILYROLL project and to help them use it in an effective manner. It provides conceptual information about the project and step - by - step task instructions. This manual is divided into sections and sub sections based on different tasks to be performed on the DAILYROLL project.

Menu/Action Buttons

The menus and action buttons in the project are represented in white color. For example, clicking the Action button will be represented as follows:

Click **Action** button.

Menu Navigation

Menu navigation in the project is represented using arrows in this manual. For example, to access the result of Reports, the user must first click the reports tab in menu bar and then click Group reports and then view results under that. This will be represented as follows:

Click Reports Group Reports.

Notes, Caution, and warning

Important and useful information within in the text are organized into notes, cautions, and warnings, as appropriate throughout the document, preceded by relevant icons as shown below.



A note gives some successfully message using the project.

Name
The Name field is required

A caution reminds the user about the required field that has to be filled by theuser.



A warning message is to notify the user to take necessary action to resolve the errors.

1.Introduction

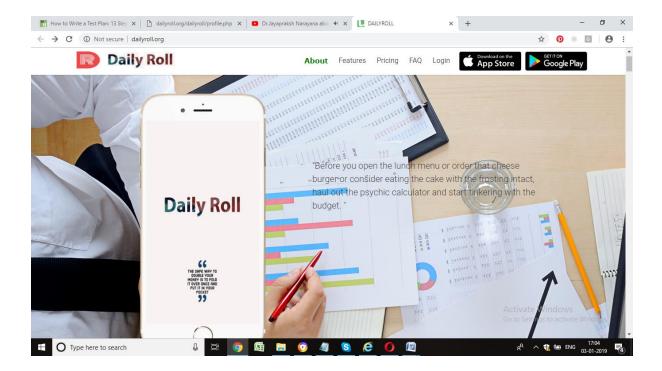
This chapter provides a brief overview of the DAILYROLL project and its features. It also provides information about the minimum system requirements for working with Dailyroll project and how you can log-in and log-out from Dailyroll. In addition, it provides you information about the different interface elements and some of the common tasks that you can perform in Dailyroll project.

This chapter contains the following sections:

- Getting started with Daily roll Project
- Knowing Daily roll Project Interface Elements.

1.1.1. Home page:

The home page of Daily roll project.

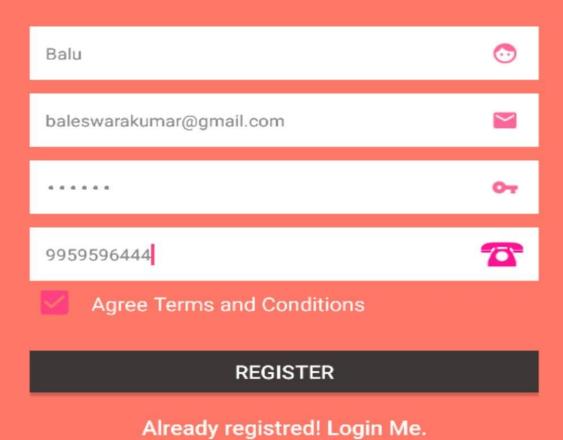


1.1.2.Login Page:

The login page of the Daily roll project.

- > If the new user wants to signup then user have to Install Mobile App in their mobile create an account in Daily roll App.
- > Then it appears as below.







Daily Roll

baleswarakumar@gmail.com



Show Password

LOGIN

Forgot Your Password?

Not a member? Sign up now.

Contact Us

1.2 Getting Started with DailyRoll Project

This section provides information on getting started with the Daily roll project as well as covers details on user navigation, common tasks, and user interfaces of Dailyroll project.

The topics covered under this section are as follows:

- Login to Daily roll.
- Dailyroll Project Home Page.

1.2 .1 Login to Dailyroll Project

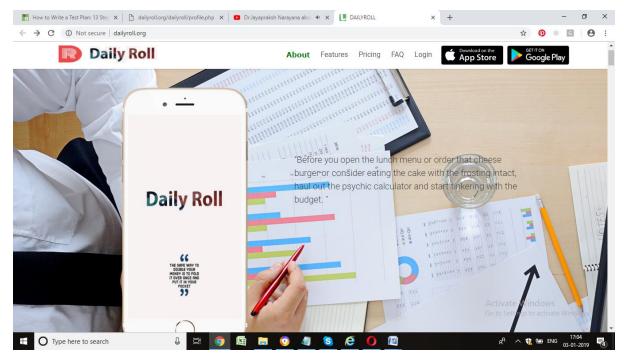
Daily roll is a Mobile App & web based project. To access the project, you would need an Android or IOS mobile, PC with standard browser. To access the Daily roll project, please use one of the following recommended internet browser.

- Internet Explorer
- Mozilla Firefox
- Chrome

To access the Daily roll users will need to have a valid user ID and password. Also, the user account needs to be active and authorized to be able to login to the Daily roll project.

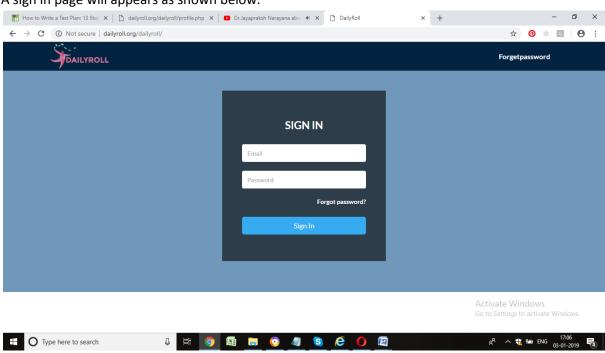
If you provide an invalid login ID/password, the daily roll project will display warning message to provide the correct user ID/password. To log into the project:

- 1. Open the web browser
- 2. Type in the URL of the project in the web browser
- 3. The daily roll project home page is displayed
- 4. Enter your User ID and Password click **LOGIN** button.



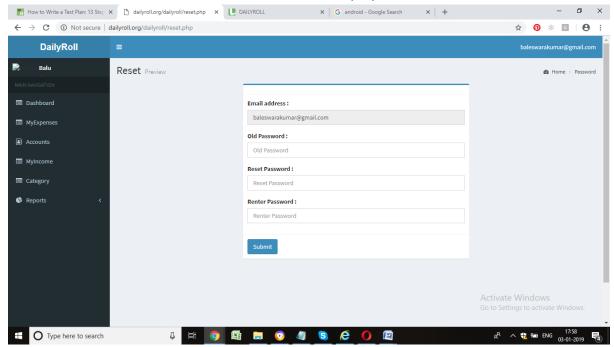
When user click login page it appears below then user enters email ID and password then sign in to the project.

A sign in page will appears as shown below.



1.2.2 Reset Password:

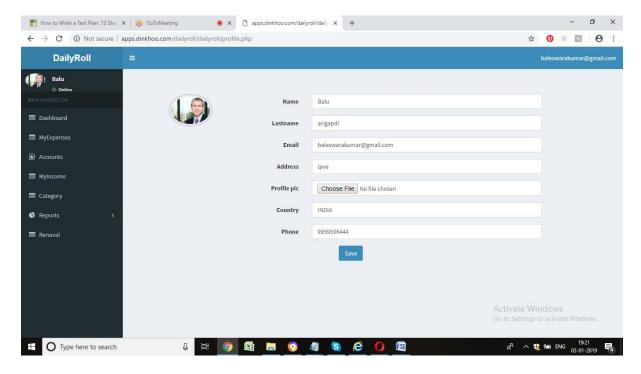
When you log in page if user want to change his password click top right side on mail id and then click on reset button in header then a new is displayed as shown in below.



- 1. Enter the old password and the new password. Enter the new password again to confirm the new password.
- 2. Click **submit** button. The password is changed and you are logged into Daily roll and the Home Page is displayed.

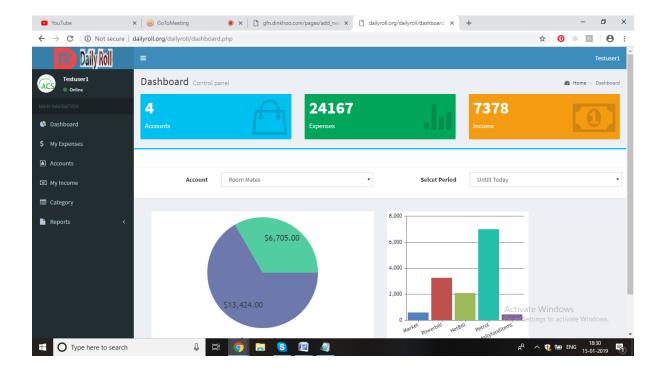
1.2.3 Profile page:

After login user want to add his/her details and upload his/her profile pic, Then click on the top right side mail ID, and then click on Profile a new is displayed as shown in below.



1.2.4 Dashboard:

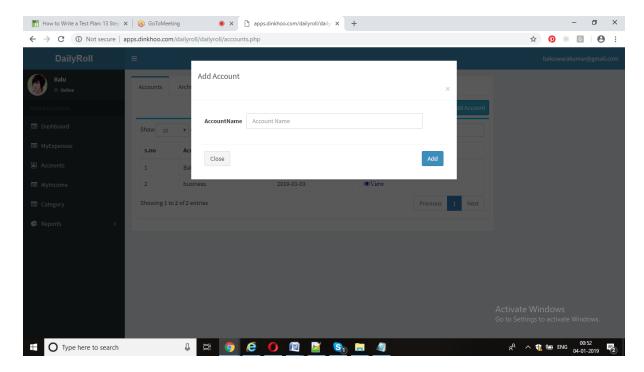
After login user can see his/ her Dashboard as shown below. It contain details of Accounts, Total Income, total Expenses.



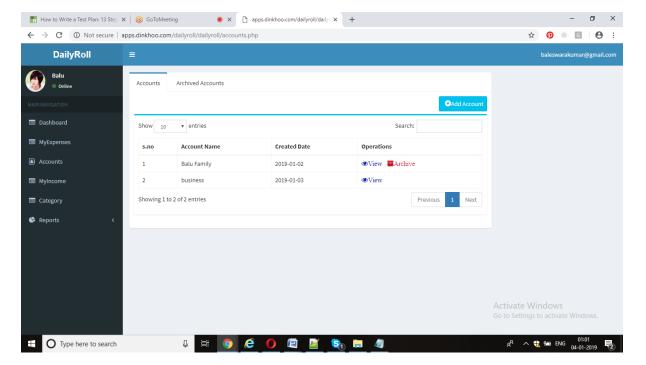
Dashboard shows the expenses and income in a pie chart and bar chart with clear indication of Expenses and Income.

1.3. Accounts:

The user get a default account name as a Family and may add account for his/her personal usage. By clicking the accounts in side bar and then clicking on ADD Account a new pop-up will appear as shown in below.

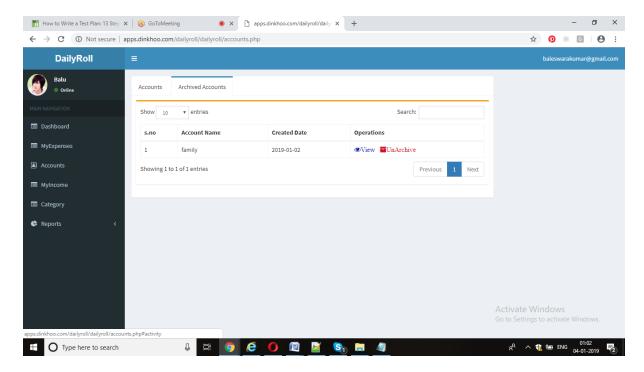


Only Admin of that particular account can Archive his/her account by clicking button right next to the view button of account list, that account goes to archived accounts.



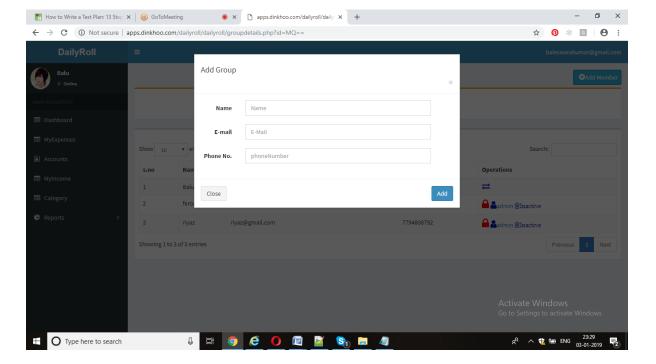
1.3.1. Archive & Unarchive:

User can Unarchive that account by clicking the Unarchive button at archived accounts.

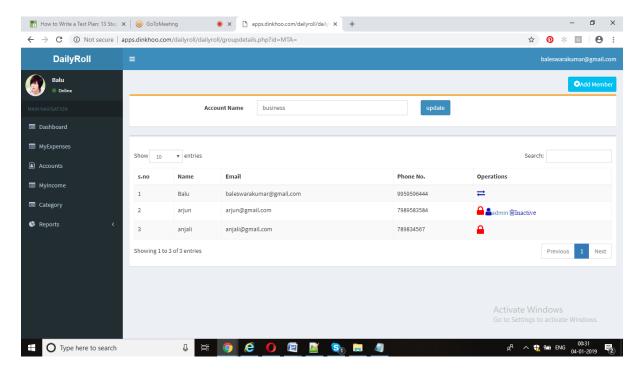


1.3.2. Adding Member:

By clicking the Add Member button a new display will shows as shown below.

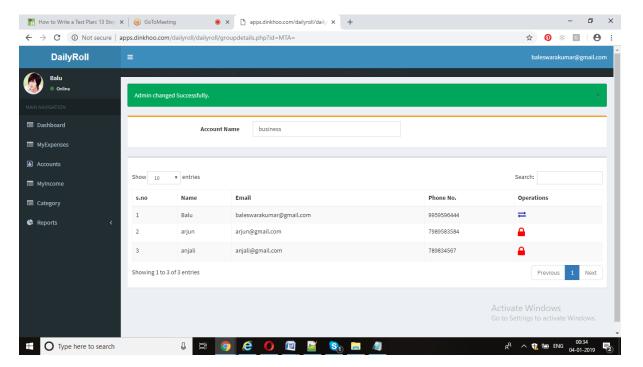


After adding new account, user may add new members to his account by clicking the View and then clicking Add Member a new pop-up will open as shown below.



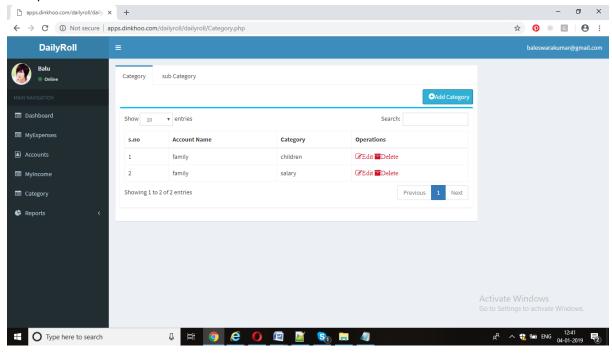
1.3.3. Active, Inactive:

Admin can make a member into admin by clicking admin button in accounts page. Admin can make active members to inactive and inactive members to activate.

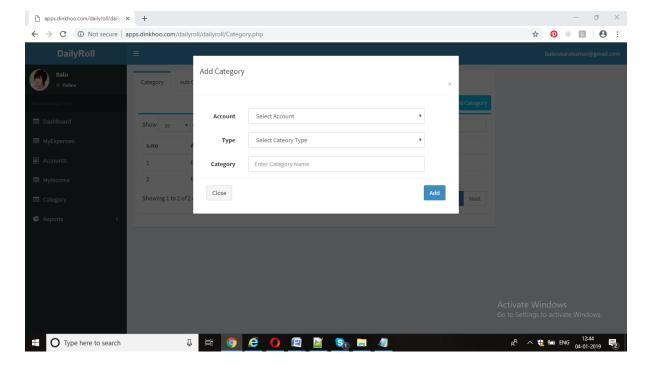


1.4.1. Categories:

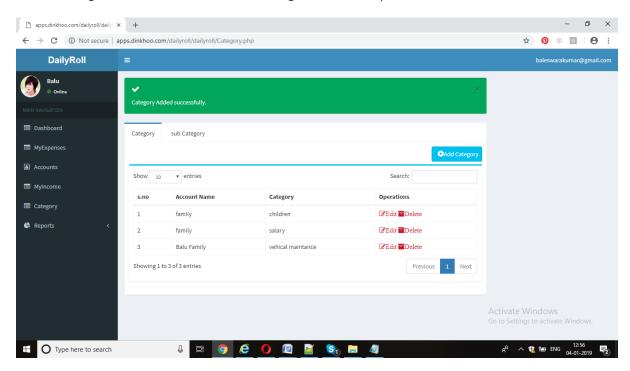
User may categories his/her Expenses and Income by clicking the category in side bar a new page will open as shown below.



User can add a new category by clicking Add category, new pop-up will show as shown below. User have to select the Account, Category Type (Expenses or Income), Category and then clicking Add button user can add category.

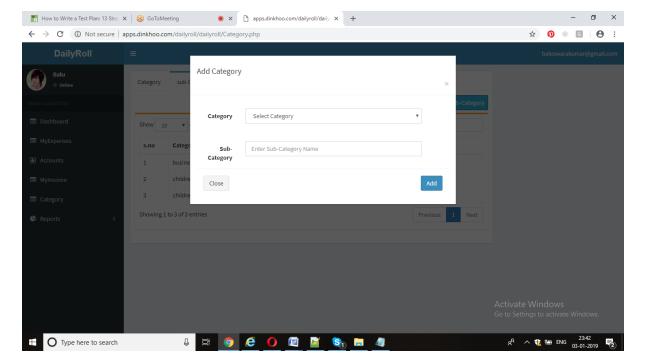


After clicking the Add button a sucess msessage will shown up as below.

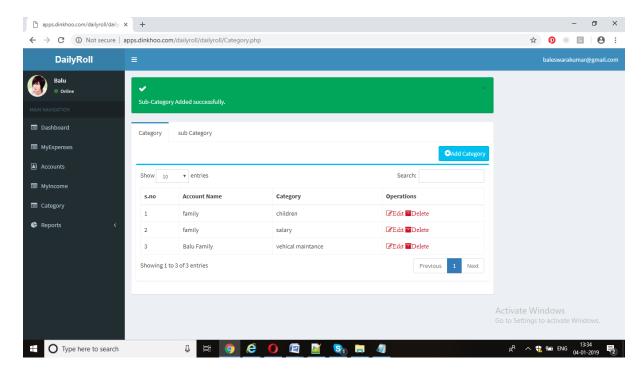


1.4.2. Sub- Categories:

User can add Sub category by clicking Add Sub-Category a new display pop-up as shown below. User have to select Category and enter the Sub Category Name and by clicking the Add button.

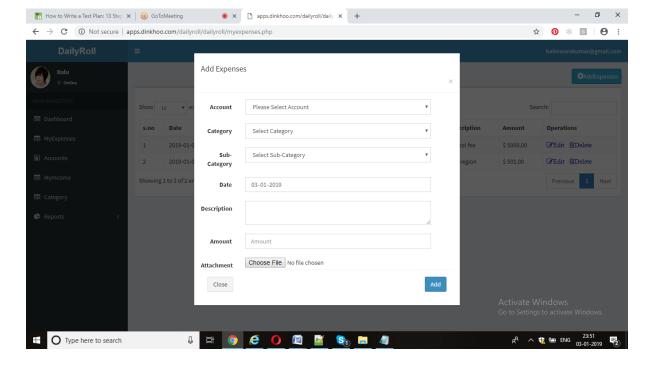


After clicking the Add button a success message will shown as below. And Added Sub Category list shown below.

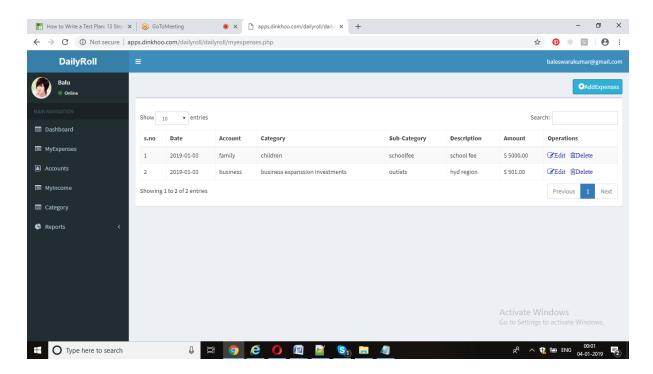


1.5. Expenses:

User can add his /her daily Expenses by clicking Expenses in side bar a new page will open,In this page by clicking the Add Expenses a new pop-up will show as shows below.

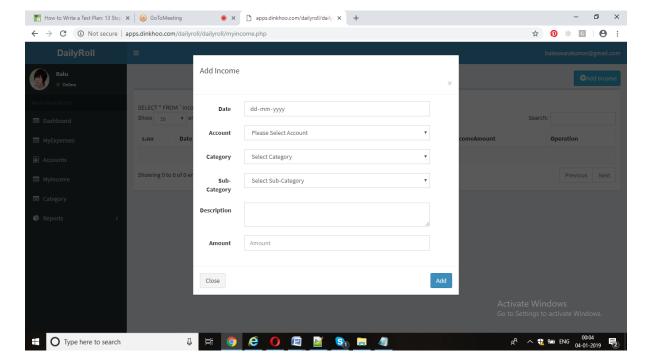


After adding details of required fields user get details list of all Expenses as shown below.

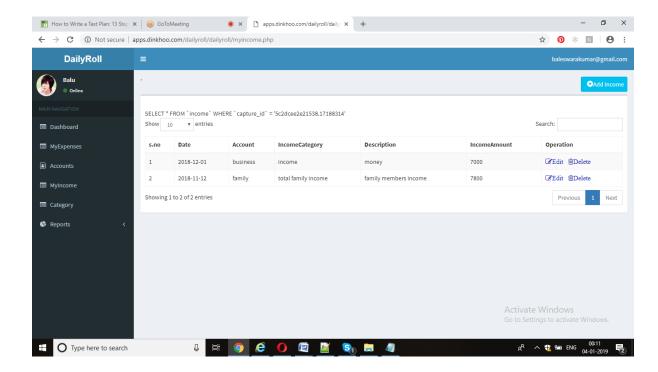


1.6. Income:

User can add his /her Income by clicking My income in side bar a new page will open,In this page by clicking the Add Income a new pop-up will show as shows below.

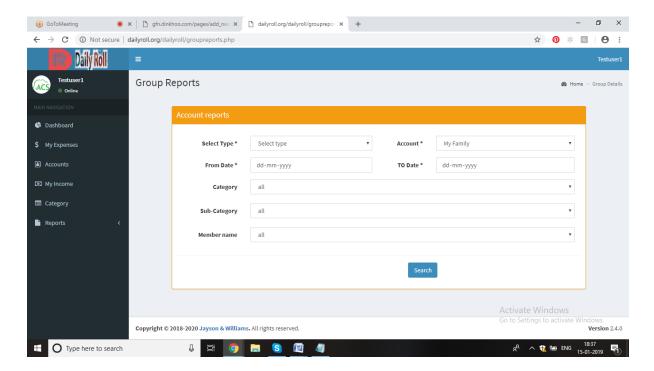


After adding details of required fields user get details list of all Income as shown below.



1.7. Reports:

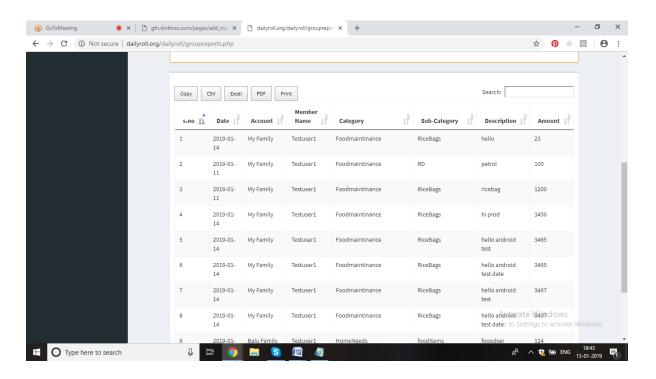
User can see the reports of group by clicking Reports and then select Group Reports. The new page will come as shown below.



In the above page user must select the Select type, Account, From date, To date and his /her requirement based he can select the Category, Sub-category. The user can select

the group or member in group then he can generate reports by clicking the Search button.

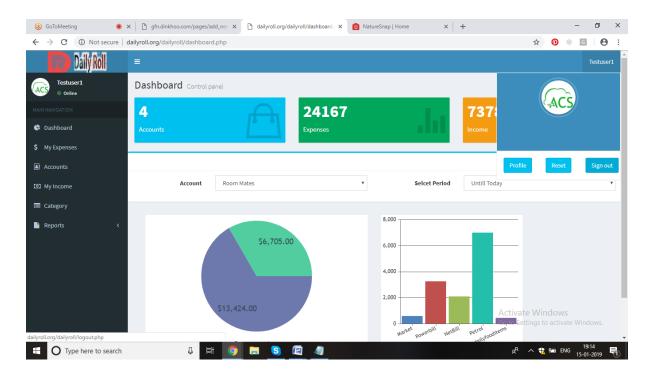
User by clicking Search button report will be generate and displayed below the search page, As shown below.



After getting the details of his/her required list, he/she can convert into CSV, Excel, PDF. And also he/she can copy and Print the list by clicking above buttons.

1.8. Sign out:

User can sign-out his/her account by clicking his name at top right side of the page a new drop down will appear in that sign out button will b there, As shown below.



By clicking the sign-out button use can sign out his/her account securely.

User can Access his account by using mobile or PC from anywhere with the help of Internet.

Daily Roll.