



REDIET ALEMU

Junior Accountant



0931519676



Redietalemu@gmail.com



1545 Debre Zeyit

EDUCATION

Diploma in Accounting

Admas University

2023-2025

HARD SKILL

Tax Accounting

Financial modeling and reporting

Data mining and analysis

Performed regular audits

FINANCIAL ACCOUNTING

LANGUAGE

English

Amharic

Afaan Oromoo

About Me

I'm Rediet Alemu, a recent Accounting diploma graduate from Admas University. I bring a meticulous and detail-oriented approach, backed by a strong foundation in financial principles. Excited to embark on my career as a Junior Accountant, my proficiency in accounting software, coupled with effective communication and adaptability, sets me apart. Through coursework in financial and managerial accounting, I've honed analytical skills. Eager to contribute to organizational success, I look forward to applying and expanding my expertise in the accounting field.

Experience

Junior Accountant Intern | Oromia Bank, Debre Zeyit

- Prepared and examined financial records for the company
- Ensured accuracy of records and timely payment of taxes
- Performed regular internal audits

Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking

Reference

Name: Mr. Belay Debebe (Msc), Head of the Accounting Department at Admas University

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