



## CV

### Data:

- Name: Ibrahim Abdel-Hakim Ibrahim Ismail.
- Date of birth: 21/11/1994.
- Nationality: Egyptian.
- Social Status: Single.
- Phone Number: +201155022108.
- Email: [zozoebrahem50@gmail.com](mailto:zozoebrahem50@gmail.com)
- Military Status: Done.

### Target:

- Continues development to achieve best results in minimum time with keeping Accuracy and workmanship.

### Academic qualification:

- Bachelor of Information System – The first Settlements – 2017.

### Experiences:

- Accountant in “Cargo Village Airport” (From 2/2020 till now).
- Experience in Uber driving (From 2019 till now) .

### Courses:

- ICDL Course from MISRLERN Center, (Grant of Military of Communication).

### Accounting Skills:

- Prepare all Kinds of Vouchers, starting by Recording, Expenses, Revenues, Progress & Aggregated bills, Banks, Vendors, Clients, Depreciation & Inventory with all accounting adjustments till Trial Balances & Balance Sheet.
- Prepare All Required Reports, Professionally on EXCEL with All Formulas such as: (Provisions), (Expenses against Revenues), (Balance Aging), (Percentage of Completion) & any other reports.
- Proficiency in US daily, with speedy data entry.

### Computers Skills:

- Proficiency Using Excel in preparing Main Reports by Functions & Formats, Such as: Conditioning If , SumIf , SumIfS , VLookup & HLookup ,,, etc.
- Proficiency Using Accounting Software Like Egysoft, Visualsoft & different Finger print software, & Ability to work in any Integrated ERP Data Base.
- Proficiency Using Computer, Microsoft Office & other software & also a little Maintenance of Software & Hardware.
- Proficiency Using Internet (Smarter Mail) & (Outlook).
- Speed data entry.

### Languages:

- Arabic: is Mother Tongue.
- English: Advanced level in Reading, Writing & Speaking.