

Katy Ashworth

I am genuinely excited about the prospect of contributing to the Council's pioneering initiatives and am dedicated to upholding its reputation as a leader in digital transformation. With my passion for innovation and my proven track record of implementing technological advancements.

Employment

Project Officer

Barnsley Council

Dec 2020 - Present

- **Report:** Preparing reports for the North Area Council and supporting the Area Manager with recommendations based on research.
- **Governance:** Demonstrated strong capabilities in governance, ensuring compliance with statutory legislation and confidentiality requirements.
- **Technology Implementation:** Led a team in updating service performance recording documents to run on Power Query, enhancing efficiency. I also completed Microsoft Change Champion Academy, where my project was recognised among the top three scenarios.
- **Data Analysis:** Conducted comprehensive data analysis to derive meaningful insights and inform decision-making processes.
- **Problem-solving:** Employed systematic approaches to resolving challenges, triaging requests, and implementing innovative solutions.
- **Conflict Resolution:** Successfully mediated disputes and resolved conflicts in various settings, fostering mutually beneficial resolutions.
- **Communication:** Effectively communicate complex information to diverse audiences, facilitating understanding and collaboration.
- **Strategic Planning:** Developed and implemented strategic plans to achieve long-term goals and objectives.
- **Project Management:** Led and managed projects from inception to completion, ensuring timely delivery and alignment with Barnsley 2030 ambitions.
- **Financial Responsibilities:** Overseeing all financial operations, including budgeting, forecasting, and financial reporting.

Development Worker & Sessional Tutor

Northern College

April 2018 – August 2021

- **Partnership Building:** Championed co-production and partnership working, collaborating with stakeholders to tailor solutions to meet diverse needs.
- **Curriculum Development:** Designed and developed engaging and effective curriculum materials tailored to the needs of diverse learners, incorporating innovative teaching methods and educational technologies.
- **Event:** Coordinate the Mental Wealth event to promote the well-being courses at Northern College.
- **Heavy Workload:** Adapted flexibly to changing priorities and unexpected challenges, remaining resilient and focused on achieving objectives despite workload pressures.

Attendance Improvement Officer and Year 4 Teaching Assistant

Greenmount Primary School (Leeds City Council)

Nov 2016 - Dec 2017

- **Digital Solution:** Implemented a procedure to transition from a paper-based system to a digital one, eliminating the need for excessive printing.
- **Data Analysis:** Conducted detailed analysis of attendance data to identify trends, patterns, and areas for improvement.
- **Policy Development:** Contributed to the development of attendance policies and procedures, ensuring compliance with relevant regulations and best practices.

Community Outreach and Development Worker

Leeds City College

Oct 2013 – September 2016

- **Continuous Improvement:** Committed to fostering a culture of learning and innovation, driving continuous improvement initiatives within the organisation.
- **Partnership:** Led multiple consultation and stakeholder events overseeing the execution of comprehensive risk and equality impact assessments.
- **Leadership:** Line managed the part-time adult leisure lecturers at Keighley College, including PDRs, one-to-ones and observations of teaching and learning.

- **Research and implementation:** Design and manage the part-time adult leisure curriculum at Keighley College according to learner, labour markets, and community stakeholders' needs and requirements.
- **Organisational Skills:** Managed student enquiries, enrolment, and information management systems for Adult Learning courses.

NEET Caseworker

Leeds City College

Dec 2010 – Oct 2013

- **Stakeholder Engagement:** Established and maintained effective partnerships with external agencies and organisations to facilitate recruitment of NEET young people, attending team meetings and promoting educational opportunities at local events to expand outreach and engagement.
- **Referral Coordination:** Served as a central point of contact for referring NEET young people to appropriate support services and resources, collaborating with other organisations to ensure timely and effective action on behalf of clients.

Assistant Team Leader

Protocol National – Leeds City College

Sept 2010 – Dec 2010

- **Stakeholder Engagement:** Established and maintained effective partnerships with external agencies and organisations to facilitate recruitment of NEET young people, attending team meetings and promoting educational opportunities at local events to expand outreach and engagement.

Deputy Team Leader

PATH Yorkshire – Kirklees College

Jul 2009 – Aug 2010

- **Setting Clear Expectations:** Establishing clear learning objectives and expectations for students, providing guidance on what success looks like and how to achieve it.
- **Programme Evaluation:** Monitored and evaluated program outcomes and participant progress, using feedback and data analysis to assess effectiveness and inform continuous improvement efforts.
- **Risk Management:** Implemented risk management strategies to mitigate potential threats to young people and proactively identifying risks and developing contingency plans to address them.
- **Team Building:** Ensuring team cohesion through icebreakers, building trust, and supporting collaborative community projects.

Teaching Assistant

Bradfield School

Sept 2007 – Jul 2009

- **Communication:** To initiate and maintain regular communication between colleagues, professional bodies, parents, guardians, careers guidance teachers and students.
- **Flexibility:** Create and adapt worksheets for individual needs; create catch-up and extracurricular activities and lessons.
- **Digital Solutions & Leadership:** Lead the Additional Education Needs department and the whole school in incorporating e-learning resources into their curriculum.

Volunteering

Chair/Trustee/ Management Committee Member/ Director

Dec 2014 - Present

Asha Neighbourhood Project

- **Strategic Leadership:** Spearheaded strategic initiatives to ensure the Charity's alignment with the governance framework outlined by the Charity Commission, guiding decision-making processes to uphold legal and ethical standards.
- **Meeting Facilitation:** Leading meetings by setting agendas and facilitating discussions to foster accountability for previous actions, ensuring transparency and effectiveness in Charity's governance.
- **Strategic Planning:** Developed and executed the organisation's strategic plan to enhance the sustainability and long-term viability of the Charity, identifying key objectives and initiatives to achieve organisational goals.

Education

Level 5 Full Stack Development

Code Institute (currently studying)

L5 CMI Diploma in Leadership and Management

Ioda Ltd (Distinction)

Prince2 - Project Management

ILX (Pass)

L2 Certificate in Lean Organisational Management Techniques

We Find Any Learner (Pass)

Post Graduate Certificate in Education

Kirklees College (Pass)

BA (Hons) in Media & Popular Culture

Leeds Beckett University (2:1)

BTEC National in Media Production

Kirklees College (Merit)

3 AS in Film & Media Studies & Performing Arts

Huddersfield New College (D, D)

7 GCSEs including Maths and English

Holmfirth High School (C or above)