



Wilmington Applications Security Access Request Form

**** Any Incomplete or Illegible Form will be Returned Unprocessed ****

Action (Choose only ONE item): ☐ Add User ☐ Change User ☐ Delete User

User Information Section *** (No handwritten entries above the Approval Section of the form)

Company Name/Company ID (AMA/CS):	Backend Settlement Processor Channel:	Byypass Tools Channel:
Last Name:	First Name:	User Phone Number:
Zip Code:	Validation Word/MMN (For AMA/CS only):	Today's Date: / /
User's Email Address:		Current User ID (for change user):
Secret Question (Choose one) (for Business Track portal): <input type="checkbox"/> What is the City/Town in which you were born? <input type="checkbox"/> What is the name of your first pet? <input type="checkbox"/> What is your favorite holiday? <input type="checkbox"/> What is your favorite animal?		Secret Answer (for Business Track portal):

Application Information Section

Byypass Tools Access (RO=Read Only) <input type="checkbox"/> Transaction History (<input type="checkbox"/> w/Corp ID search) <input type="checkbox"/> Virtual Terminal <input type="checkbox"/> Update <input type="checkbox"/> RO <input type="checkbox"/> Terminal Total <input type="checkbox"/> Profile Maintenance <input type="checkbox"/> Update <input type="checkbox"/> RO <input type="checkbox"/> Debit/Ebt Adjustment <input type="checkbox"/> Fraud Alert <input type="checkbox"/> Store Monitor <input type="checkbox"/> Smart Routing Rpts or <input type="checkbox"/> Adv Smart Routing Rpts with: <input type="checkbox"/> W/Pinless or <input type="checkbox"/> W/O Pinless Store & Fwd <input type="checkbox"/> Update <input type="checkbox"/> RO Custom Rcpt Txt <input type="checkbox"/> Update <input type="checkbox"/> RO Customer Sig <input type="checkbox"/> Update <input type="checkbox"/> RO Host Dsc Config <input type="checkbox"/> Update <input type="checkbox"/> RO Email Maint <input type="checkbox"/> Update <input type="checkbox"/> RO Velocity Mait <input type="checkbox"/> Update <input type="checkbox"/> RO AVS Filter Maint <input type="checkbox"/> Update <input type="checkbox"/> RO Card Mgmt <input type="checkbox"/> Update <input type="checkbox"/> RO CVV Filter Maint <input type="checkbox"/> Update <input type="checkbox"/> RO <input type="checkbox"/> Full Card Number View Access***	AMA <input type="checkbox"/> AE <input type="checkbox"/> OA <input type="checkbox"/> RSM <input type="checkbox"/> Salesman # only Contract Support <input type="checkbox"/> AE <input type="checkbox"/> OA <input type="checkbox"/> RSM (<input type="checkbox"/> CS thru Business Track portal-AMACS) <input type="checkbox"/> CMS Memphis: (Default access is View-Only) <input type="checkbox"/> Risk Management (update) <input type="checkbox"/> Trans/Rates/Fees (update) <input type="checkbox"/> External Account Management (update) <input type="checkbox"/> Full Card Number View Access*** *** (For CMS or Byypass Tools, business justification is required in the additional comments.)
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Bank FIID/Byypass MID: (Required for Byypass Tools)	CMS Chain: (Required for CMS)	Salesman #/Sales ID (AMA):	Region (AMA/CS):
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Additions Comments:

Approval Section (Printed Names and Signatures required, no signature stamps are authorized)

By initialing here, _____ You the client acknowledge that You have received and read the ClientLine Subscriber Agreement (3 pages), understand it and agree to be bound by its terms and conditions. *** (Required for user ID's accessing the Business Track portal)			
Client Signature:		Date Signed: / /	
Client Manager's Printed Name:		Title:	
Client Manager's Signature:		Date Signed: / /	Phone#:
Account Representative Printed Name:		Title:	
Account Representative's Signature:		Date Signed: / /	Phone#:

Wilmington Information Security Use Only

ID Assigned:	Wilmington Apps Admin:	Date:
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Please send the completed request to your Account Representative.
Your Account Representative will then submit the request to Wilmington InfoSec Applications to be processed.