User Manual

Register:

Set a unique username and enter your Somaiya email id (note: you can't make an account from any other email id). Enter a password of your own choice meeting the criteria given by the user registration form.

Once the details are filled successfully, you'll receive a mail from the Gupshup team regarding the verification of your email id (So if you're trying to impersonate someone, hard luck hehe). Now go ahead and click the verification link to verify your account. Once verified you are all set to access your Gupshup account.

Login:

Login using your Gupshup username and password. If not a member of Gupshup family don't worry you can create an account by clicking on the "Sign up" button.

Forgot Password:

In case you have forgotten your password, you can set a new password by clicking on 'forgot password' on the login page. You will be required to fill in your account details after which you will receive a mail on the registered email containing the link to set a new password.

Update Profile:

You can update your profile from the profile section. You can change your username, email or your profile picture. Don't forget to click update or your changes won't be saved. So be prepared to dazzle everyone with your amazing profile pictures.

Create A New Post:

New Post button allows you to navigate to the create post page. This button can be accessed from the navbar. To create a new post, you are required to be logged in. If the you are not logged in, don't worry you will be redirected to the login page and after successfully login you will be brought to the same page (create post).

You are required to fill the contents of the post like its title, content, category. Moreover, you can even style your content, so make it as fancy as you like. You are required to enter the category of the post, so that the post can be identified from its category. If you are not sure about the category you can place the post under miscellaneous category. Announcement is an important category as the post placed under announcement tags are displayed as a headline on the main page so that it can be off utmost importance and everyone can view it. (So, if you are having a house party, go ahead and make it an announcement and don't forget to call the GUPSHUP team)

Delete Post:

If you wish to delete a post, simply just go to the post and you will notice a delete button in red. It will ask for a confirmation and if you go ahead with the procedure, your post will be deleted. You

can only delete the post which you have created, you are not permitted to delete other people's post.

Update Post:

The update post conditions are similar to delete post i.e., you can't update other people's post. To update a post, head over to the post and you will find an update button. You can update any field and once you are done click on update button and yay your post is updated. (The timing of the post will also be updated).

Share A Post:

To share a post just head over to the post and you will find a share button. You can share any post. You can share the post to popular sites such as Facebook, WhatsApp, Twitter and many more. So, if you find something interesting don't enjoy alone, share it with your friends and enjoy together.

Upvote/Downvote A Post:

You can upvote or downvote any post. To do so, head over to the post and you will find a thumbs up and a thumbs down button with the number of total upvotes/downvotes. To upvote click on the thumbs up button and you will notice the count rise. Same goes for the downvote feature.

Upvotes and Downvotes are an important feature as it will allow your post to reach more audience. The post with the most upvotes are displayed on our main page. So, ask your friends to help your post reach maximum number of spectators.

Comment On A Post:

You can share your views or answer a question by commenting on the post. At GUPSHUP every opinion matters, so don't fill shy and express your mind.

You can even upvote/downvote a comment. So, all the peers can know which answer has more scope.

Bookmark A Post:

Ever felt like the post is amazing and would like to read again but worried that you might lose it in the myriad of posts. Or found the perfect answer to your question and would like to save it somewhere. Don't worry GUPSHUP has your back. You can bookmark a post by clicking on the red ribbon. All your bookmarks are saved and you can view it from the Bookmark tab from the navbar menu. You can even remove the bookmark by clicking on the ribbon again, and the post will be removed from your bookmarks.

Posts By Category:

You can view a post from its category. On the main page you will find a bar with various categories and by simply clicking on any block you will be redirected to a page with all the post of that category. So, if you want to view only sports post you can head over to our sports section or simply view what is new in technology field from the technology section.

On the right you can quick access to our popular categories. So, you can directly head over to those sections from anywhere on the website.

Chat:

Ever wished to talk to people who share the same enthusiasm as you for a particular field? GUPSHUP presents to you the chat feature. Now you can chat with different users present on the website and discuss from politics to science, anything. Just head on to the category section and you will find a chat button waiting for you.