**Eagle’s Nest at Kashwitna HOA**

Architectural Control Committee

**Building / Remodeling Request Form**

In accordance with the recorded covenants, conditions and restrictions of Eagle’s Nest at Kashwitna, owners are required to submit the following information to the Architectural Control Committee **prior to initiating work on the planned improvements.**

# A completed Building/Remodeling Request Form

1. Complete and detailed plans and specifications proposed building plans, listing materials and specifications
2. A property site plan/survey showing the location of the proposed improvement
3. Refundable Security Deposit $500

* To be returned to owner upon completion of project in compliance with CCR and ACC Standards
* A written request for waiver of the security deposit may be applicable and can be included on this request form.

**FAILURE TO SUBMIT THE REQUIRED INFORMATION Items 1, 2 & 3 above) PRIOR TO CONSTRUCTION MAY RESULT IN**

# **DELAY AND/OR DENIAL OF YOUR REQUEST.** A property owner considering any exterior improvements is urged to review the Revised Declaration of Covenants, Conditions and Restrictions for Eagle’s Nest at Kashwitna prior to completing this request form.

**IT IS ADVISED** that Owners submit this form and documents by mail with a return receipt to validate that this document was received. Return this completed Building/Remodeling Request Form and any attachments by return receipt to:

**Eagle’s Nest at Kashwitna HOA**

**PO Box 142895**

**Anchorage, Alaska 99514**

**Email: board@eaglesnest-hoa.net**

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Property Owner \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Legal Description of Property \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner(s) Mailing Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Other Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Briefly describe the purposed improvements as related to nature, kind, and shape and manner of construction:

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Height \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Width\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Driveway including elevation and amount of gravel fill: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Exterior surfaces, materials and colors: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Who will perform the work? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Construction Start Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I understand that the HOA’s Architectural Control Committee will respond to this request within 30 days of receipt.**

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Documents Attached: Site/Plan Survey Other

Exterior Color Samples

*For ACC use only*: → Date Received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

→ Received By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

→ Tracking Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Revised: February 2018