

2024/10/2 - Meeting Note

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05 Sep 2024

Attendees

- [Isaac Jacob](#)
- [Jericha Tolopa](#)
- [Virginia Whemby](#)
- [Kathryna Turi](#)

Goals

- Discuss second sprint
- Assign tasks for second sprint.
- Discuss project testing phase.
- Discuss project closure.

Discussion items

TIME	ITEM	WHO	NOTES
2:45PM	Sprint discusion	Jericha Tolopa	Group Leder: Discusion on how to conduct thorough audits of the existing links.
2:55pm	Task discusion	Kathryna Turi Virginia Whemby Isaac Jacob	Discussing the break down of tasks under a specific Epic.
3:00pm	Completion of project initiation phase	Kathryna Turi Virginia Whemby Isaac Jacob	Discussion on the current state of the initiation planning phase. The need to check for existing files. Update any missing information project charter and work break down structure.
3:10	Version Control	Kathryna Turi Virginia Whemby Isaac Jacob	Update the github branches.
3:15	TEST PLAN AND TEST CASE	Kathryna Turi Virginia Whemby Isaac Jacob	Discussion on test scenarios and test cases.