

Kateryna Andriichuk

Edmonton, AB, Canada (arriving March 9th, 2023)
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About

I am a highly motivated specialist from Ukraine who is moving to Canada because of the War. With an experience of working abroad in Vietnam, Italy, and the USA, I have developed a strong set of interpersonal communication skills. I am a creative problem-solver with technical background who supported end users creating their own websites in fast-paced, high-pressure environments and am able to manage multiple projects simultaneously. I am committed to continuing my professional development and am always looking for new opportunities to learn and grow.

SKILLS AND ABILITIES

- Training & Development
- Website design (HTML/CSS/ Bootstrap)
- Website development (JS / React)
- Digital Marketing Foundations (SEO, GA, GTM)
- Public speaking
- Problem-solving
- Teamwork

EXPERIENCE

Customer Service Specialist - *Wix.com – remote in Poland*

June 2021 - PRESENT

- provide remote one-on-one support to customers with their website setup (detailed API, HTML codes, website design, digital marketing);
- support team engagement in various activities including leading seminars and mentoring sessions.

Education Manager - *EnglishDom Language School – remote in Ukraine*

April 2020 - June 2021

- implemented new methods of teaching foreign languages by developing online curriculums;
- managed educational projects through online telecommunication platforms;
- prepared and delivered programs, materials, and sessions.

Education Coordinator - *Thu Duc Cleverlearn - Ho Chi Minh, Vietnam*

December 2019 - March 2020

- delivered educational programs, encouraged students to participate in diverse workshops;
- used classroom management systems to keep track of the students' progress;

- coordinated and promoted international projects on the most essential social issues such as climate changes.

English Teacher - *Green Country School - Kyiv, Ukraine*

June 2018 - December 2019

- provided preparation for standardised language exams e.g., IELTS / TOEFL;
- prepared digital materials about usage of blended learning and flipped classroom methods including creating of social media campaigns;
- collaborated with other educational institutions while designing workshops aimed at experience exchange.

Manager Assistant - *Winkler Pool Management - Maryland, USA*

May 2017 - September 2017 (seasonal work)

- contributed to educational activities within a company created to enhance the knowledge and skills of the team members;
- managed the working schedules and main responsibilities of the employees;
- conducted volunteering projects in collaboration with Greenheart Exchange.

EDUCATION

Taras Shevchenko National University of Kyiv – *Bachelor degree in History - Secondary Education* - 2015-2019

International TEFL and TESOL Training - *Certificate in Teaching English to Speakers of Other Languages* - 2020

SheCodes Workshop - *React Portfolio* - kateryna-portfolio.com - 2023

VOLUNTEERING

AIESEC Elementary School Teacher - Rome, Italy

- planned 3 successful campaigns aimed at providing information about the access to education in low-income countries;
- presented the information from the campaigns for Primary school students;
- participated in more than 5 seminars and trainings made by AIESEC to obtain public speaking and leadership qualities.

LANGUAGES

- Ukrainian - native
- English – fluent
- French - intermediate