

Katelyn Brown

CONTACT

Phone

(208) 606-8314

Email

ka.brown606@gmail.com

Location

Lewiston, Idaho

Skills

- Web Development
- Computer IT
- Graphic Design
- Word
- Adobe Products
- Event Management

EDUCATION

Associate's Degree in Web Design & Development

Lewis Clark State College, Lewiston Idaho • August 2022 - Fall 2024(Expected Graduation Date)

Highschool Graduate

Capital High School, Boise Idaho • Class of 2022

EXPERIENCE

Social Media Manager/Graphic Design

LCSC Library, 500 8th Ave, Lewiston Idaho • August 2023 - Current

Pre-schedule and plan out social media posts for the LCSC Library to inform about upcoming events, as well as share things happening around the library such as the food pantry being restocked, when we will be closed for holidays, and overseeing events held. I also do general graphic design work, such as making fliers, slide shows, bookmarks, etc.

Front Desk Worker

LCSC Library, 500 8th Ave, Lewiston Idaho • December 2022 - May 2023

Work mainly consisted of watching the front desk and helping patrons with whatever troubles they may have, be it finding a book, using our printing station, or finding the right facility. I also did shelf reading to ensure the books are in order, and other general tasks.

Cashier

McDonalds, 1375 S Broadway Ave, Boise, Idaho • June 2021 - September 2021

My work mainly consisted of taking customers orders and getting them their food. I did both cash and card transactions during covid regulations, as well as assisting in closing the store

Cashier/Party Host

CEC Entertainment, Boise Idaho on Fairview Ave • January 2021 - May 2021

I managed scheduled parties for birthdays, making sure the customers' enjoyment was prioritized with company policy. The food, activities, and communication with the parents was managed by me to make sure the party went smoothly and wrapped up by the end of their booking.