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KATE BARRON

EDUCATION

University of Michigan School of Information, Ann Arbor, MI
Master of Science in Information: Expected May 2017

Rutgers University School of Arts and Sciences, New Brunswick, NJ
Bachelor of Arts in English and Theater Arts (major); Spanish (minor)
Honors Program: May 2014, Summa Cum Laude

University of Salamanca, Salamanca, Spain
Spanish Language Study: July/August 2012

PROFESSIONAL

University of Michigan Libraries: User Information Services Assistant (August 2015-present)
❖ Help users navigate 13 million volume collection within 25 specialized branches
❖ Familiarity with 500+ subject research guides and with key reference sources across 14 genres (e.g. dictionaries, encyclopedias, bibliographies, etc.)
❖ Contribute to monthly review of 20 database trials for collection development
❖ Conduct reference interactions on site at Hatcher Graduate Library and Shapiro Library and through online chat/text service in system with 90,000 transactions annually
❖ Advise users in Boolean and keyword searches in 1400 databases, the U-M internal catalog, the OCLC external catalog and 3 library-specific search engines
❖ Provide product technical support

Thieme Medical Publishers: Editorial Assistant (January 2014-August 2015)
❖ Communicated with more than 45 authors via email and telephone
❖ Successfully brought 2 titles to publication and 4 titles to advanced production
❖ Acquired 25-30 third-party material permissions per book project
❖ Managed 3-4 book projects simultaneously
❖ Proofed 20 XML-annotated book indexes per month
❖ Produced and distributed weekly status updates for 50 active titles

LEADERSHIP

Quasicon (Winter 2016)
❖ Delivered 30-minute presentation, "Tribal Libraries: Sites of Cultural Preservation/Celebration/Empowerment for Indigenous Populations"
❖ Engaged in question-answer session with 25-member audience

Ann Arbor Data Dive (Fall 2015)
❖ Maintained communication with client (Ann Arbor District Library)
❖ Prepared nearly 1,000,000 data entries for analysis
❖ Managed 15 volunteer data analysts
❖ Collected and organized 30 deliverables, including data visualizations and algorithms for analysis

Rutgers University Red Pine Ambassador (Spring 2011-Spring 2014)
❖ Gave campus tours to prospective Douglass Residential College students
❖ Staffed open houses, information panels, and other recruitment events

COURSE PROJECT

Contextual Inquiry and Consulting (Winter 2016)
❖ Analyze customer service and communication systems at University of Michigan Shared Services Center
❖ Interview and observe 10 staff members and end users
❖ Apply principles of contextual inquiry to identify system breakdowns
❖ Write 10-page report describing observed breakdowns and outlining recommendations for improvement

Grant Getting, Contracting and Fundraising (Winter 2016)
❖ Research healthcare, housing and quality of life issues for senior citizens at Millpond Manor Assisted Living (low-income senior housing)
❖ Write 10-page sample grant for Saline Area Social Services, requesting funds to provide case management for elders at Millpond Manor Assisted Living