

KATE ANNE JOY MESIAS

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Muntinlupa City, Philippines 1771
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PERSONAL PROFILE

Age : 19 years old
Birth Date : March 1, 2002
Birth Place : Quezon City
Civil Status : Single
Citizenship : Filipino
Height : 4'11"
Religion : Born Again Christian

SKILLS

- Excellent communication ability and great modesty in activities and conversations
- Have determination in maintaining the quality and quantity of the services
- Can operate various computer programs like Microsoft Office
- Works fast in typing or encoding documents
- Taking charge with the responsibilities and tasks given
- Flexible in any working environment

WORK EXPERIENCE

Public Employment Service Office (PESO)

April - May 2019

Assistant, Summer Job Program

Muntinlupa City

- Facilitated and interviewed people under the Municipality of Muntinlupa City under the supervision of Special Program for the Employment of Students (SPES) Muntinlupa.

EDUCATIONAL BACKGROUND

- **De La Salle Santiago Zobel School**
Br. Donato Rafael Night High School Batch 2020 - Present
Scholar, Senior High School
University Avenue, Ayala Alabang Village, Muntinlupa City 1780 Metro Manila
- **De La Salle Santiago Zobel School**
Br. Donato Rafael Night High School Batch 2018 - 2019
Scholar, Junior High School
University Avenue, Ayala Alabang Village, Muntinlupa City 1780 Metro Manila
- **Cupang Elementary School- Main** Batch 2014 - 2015
Elementary
Viñalon Street, Cupang, Muntinlupa City, Philippines 1771

CHARACTER REFERENCES

Arnold M. Poliño Jr.

Golden Bayland – Manager

Pasay City

Contact No. : 09985906947

Adelina C. Mesias

Housewife

Muntinlupa City

Contact No. : 09106630270