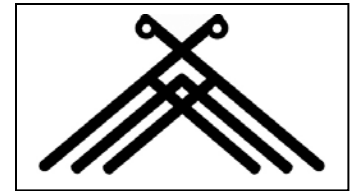


Week-Long Work Study Program – 2014

Linking Community Service to Traditional Craft



Work, Study, Accessibility – these three words capture the vision of the Work Study Program at North House Folk School. Indeed, it is exactly what it says – an opportunity to work in a program support/community service role on campus while earning credit towards taking an upcoming course in traditional craft. Work Study is part of North House scholarship/accessibility program.

HOW IT WORKS

The Work Study Programs (W/S) are structured around four basic ideas:

1. Work Study Tasks and Sessions align with North House's needs for peak season campus support, weekly operational needs, preparation for major events and other special projects. Accordingly, a series of Work Study Sessions are offered during the core program season.
2. Anyone may sign up for Work Study programs. That said, Work Study is a key North House strategy for insuring that our programs are financially accessible to everyone. Our goal is to attract participants highly interested in North House's commitment to building community, motivated to work in a community service role and interested in hands-on learning & traditional craft.
3. Program participants should be willing and physically capable of completing a wide range of physical projects. Sweeping floors, washing dishes, setting up classrooms, moving tables, cleaning bathrooms, mowing grass, watering gardens, folding letters and more. Opportunities to share stories, drink coffee/tea, eat pizza from our wood-fired oven and get to know the North House community can also be anticipated. That said, please let us know if you have special circumstances; we may be able to accommodate.
4. In exchange for hours spent "earning" on campus participants are compensated with Work Study coupons (\$75 per 8 hours of work) that can be used towards tuition for coursework or sailing aboard the schooner *Hjordis*. Work Study coupons are good for one year, and are transferrable to other people. Work Study coupons cannot be used towards materials fees, which W/S students are required to pay for themselves.

HOW TO APPLY

Applying for the program is easy. Simply complete and return the attached W/S application form or sign up on our website. Note that openings in each session and in weekly roles are limited. While applications are welcome at any time, please note deadlines for when assignment of specific sessions will begin (any open dates after these deadlines will be assigned on a first-come first-served basis).

BRING A FRIEND

Please let us know if you'd like to bring a friend/partner/spouse along to work for the week. Note: with two people working side-by-side, there may not be as many hours available of tuition credit for each participant.

SCHEDULE & SESSION OPTION

Spring/Summer Sessions – May, June & July

Applications are welcome anytime. Session assignment will begin March 1st. Expect to earn 24-32+ hours of W/S credit during each session. See web to clarify which sessions are available

- May 2nd until May 8th
- May 9th until May 15th
- May 16th until May 22st
- May 23rd until May 29th
- May 30th until June 5th
- June 6th until June 12th
- June 13th until June 19th
- June 20th until June 26th
- June 27th until July 3rd
- July 4th until July 10th
- July 11th until July 17th
- July 18th until July 24th
- July 25th until July 31st

Late-Summer/Fall Sessions – August & September

Applications are welcome anytime. Session assignment will begin June 1st. Expect to earn 24-32+ hours of W/S credit during each session. See web to clarify which sessions are available.

- August 1st until August 7th
- August 8th until August 14th
- August 15th until August 21st
- August 22nd until August 28th
- August 29th until September 4th
- September 5th until September 11th
- September 12th until September 18th
- September 19th until September 25th
- September 26th until October 2nd
- October 3rd until October 9th
- October 10th until October 16th
- October 17th until October 23rd
- October 24th until October 30th
- October 31st until November 6th

Two Week Sessions

Two-week sessions available during special event weekends. Same application applies.

- June 13th until June 26th (Wooden Boat Show)
- September 5th until September 18th (Unplugged)

GENERAL WEEKLY SCHEDULE

Friday	1-3pm: meet with NHFS staff for a general tour, review E&L duties and job directions, and engage a project or two (2-3 hours).
Saturday	8-10am: general cleaning (2 hours) 4-8pm: assist with student wood-fired pizza potluck (4 hours)
Sunday	8am-12pm: general cleaning and gardening (4 hours)
Monday	8am-12pm: breaking down & prepping for next classes, cleaning (4 hours) Possible afternoon session, depending on campus needs (2-4 hours)
Tuesday	8am-12pm: breaking down & prepping for next classes, cleaning (4 hours)
Wednesday	8am-12pm: cleaning, setting up for classes, prep catalog & mailings, general office duties (4 hours) 1-4pm: set-up for upcoming classes (2-3 hours)
Thursday	8am-10am: general cleaning (2 hours) Quick exit interview and debrief.

MORE INFORMATION

Specific questions are welcome anytime. Please contact the Volunteer & Classroom Coordinator, Matt Nesheim at mnesheim@northhouse.org or 218.387.9762.

Lodging

Week-Long Work Study participants are in charge of their own lodging. During their assigned session, individuals willing to tent are welcome to utilize one complimentary tent spot located next door at the Grand Marais Recreation Park. There is no parking at the campsite, so anticipate your car being parked on a nearby side-street. The Recreation Park includes shower facilities. Other options include nearby forest service campgrounds, area lodging establishments (please request a lodging list) or other creative solutions.

Compensation Specifics

For each 8 hours of work, Work Study participants earn a \$75 of credit towards tuition for any class. Partial days worked are pro-rated. This gift certificate can be applied towards tuition for any class or sailing on the schooner Hjordis. W/S coupons cannot combine with other discounts (local, inter-generational, etc). Certificates are transferrable to other people and cannot be used for materials fees (all W/S students must pay the materials fee for their courses).

Requirements

The Work Study Program is an essential piece of the puzzle during a typical week at North House. Accordingly, we ask that all participants make sure they fully understand the requirements and duties associated with the program. These include:

- * participating in outdoor, physical and messy work. Lifting and moving heavy objects.
- * arriving on time, completing assigned projects and asking for direction once tasks are completed or if unsure how to complete a project

Selection of Candidates

North House selects candidates and assigns session dates based upon the Work Study Programs goals and structured within the need for campus support. Key amongst these are insuring program accessibility and supporting ongoing programs. Session assignments will begin on the dates noted. Selection is solely up to the discretion of North House. North House reserves the right to make changes to the W/S program at any time.

Special Projects

Occasionally, North House has special projects that work well for E/L participants. Some examples could include outdoor painting projects, building custom chair racks, or remodeling classroom spaces. The times for these projects vary. Specific skills (such as carpentry) are sometimes needed. Please indicate your interest on the application and North House staff will contact you to check if such a project becomes available.

Registering for Classes/Cancellation Policy

Work Study students need to register for their courses through the regular registration channels and need to make a deposit (either \$50 OR the materials fee, whichever is greater). If enough credits are earned, a deposit can be reimbursed at the time of the class. North House's cancellation policy applies to W/S students. If NH must cancel a course, students will receive a full refund of any payments made for that course. Students who cancel their enrollment more than 21 days prior to the first day of the course will receive a refund less a \$50 cancellation fee to cover administrative costs. In recognition of the time and energy instructors invest in preparing for courses, students who cancel their enrollment 21 days or less prior to the first day of the course are not eligible for a refund.

Week-Long Work Study Application Form - 2014

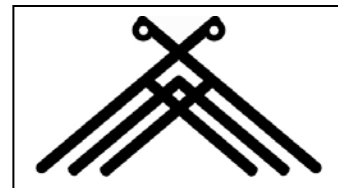
North House Folk School

Mail to: NHFS

PO Box 759

Grand Marais, MN 55604

mnesheim@northhouse.org



Name _____

Address _____

City _____ State _____ Zip Code _____

Phone number(s) _____

Email _____

On a separate sheet or document please respond to the following questions.

1) Tell us about yourself! Please introduce yourself in a paragraph or two. Highlight your interest & experience in traditional craft, outline community service work you've done, tell us about your prior involvement with North House or other folk schools, etc.

2) Why are you interested in the Work Study program? How would participating in the program make North House more accessible to you?

3) Please list the three sessions (see listing of dates, list in order of priority) that you would be available for and willing to participate in. Also note the course you hope to register for. Remember, you'll need to complete your service work prior to the class you are interested in taking. Please consult the W/S web page to clarify which session dates are still available.

4) Do you have specific skills we should know about (experience in carpentry, painting, etc.)?

5) Work Study can include physically demanding work. Participants should expect to be on their feet for most of the day, lift 50+ pounds and occasionally deal with stinky garbage, heavy objects and dirty dishes. Do you have any physical limitations or other concerns that we should be aware of?

6) Will you be bringing a friend/partner/spouse? If so, please include their name, phone number and e-mail address here.

7) I understand the following (read and check all to continue):

- ___ I will arrive on campus by 1:00 pm on the Friday of my scheduled session.
- ___ I will be participating in outdoor, physical, and messy work.
- ___ I am responsible for any tuition not covered by Work Study hours.
- ___ I am responsible for any materials fee for the course I take.
- ___ I will register & make a deposit (\$50 or materials fee) for the class I hope to take online or by phone. If I earn enough tuition credit, I will be reimbursed for my tuition deposit.
- ___ I have read and understand the cancellation policy.
- ___ My Work Study credits expire one years after they are issued.

Signature _____ Date _____