

Katherine G. Niccolai

katherineniccolai@gmail.com | (908) 531-5700 | 20 Jackson Ave, Gladstone, NJ |
<https://www.linkedin.com/in/kate-niccolai>

EDUCATION

High Point University

Earl N. Philips School of Business

Major: Marketing

Overall GPA: 4.0

Recipient, Presidential Scholarship

High Point, NC

Expected May 2028

RELEVANT EXPERIENCE

Loeffler Pools Management

Lifeguard

Bedminster, NJ

June 2021-Present

- Certified for CPR/AED and in Deep Water Lifeguarding/First Aid
- Ensured constant surveillance of patrons; act immediately and appropriately in the event of an accident or emergency
- Maintain a clean and safe facility
- Assist with opening/closing and securing the facility
- Tended to club members by distributing towels and and seating as well as swim lessons to members
- Held positions at Trump National Bedminster, Fiddler's Elbow Country Club, Spring Brook Country Club

F. Gerald New

Sales Associate

Chatham, NJ

October 2022-Present

- Engage with customers to understand their needs and preferences
- Help package high end jewelry for clients
- Assist with inventory management, including restocking and replenishing products as needed.
- Ensure a welcoming and luxurious shopping environment
- Maintain a clean facility

Port Eliot Inc.

Receptionist

High Point Furniture Market, NC

April 2025-Present

- Greeted guests and scanned name cards for event access
- Acted as the first point of contact, providing information about the company
- Answered attendee questions with professionalism and a friendly demeanor.

Fidelity Management

Property Management (Intern)

Chatham, NJ

May 2024

- Conducted inspections to maintain the quality and safety of large commercial real estate properties
- Reported and documented safety issues, and contributed to developing effective solutions for resolution.
- Managed in organizing and preparing for a fundraising event
- Navigated tenant relations

CAMPUS & COMMUNITY INVOLVEMENT

Kappa Delta Sorority, Member

August 2024-Present

- Attend weekly meeting and be an active member by participating and giving feedback
- Participate in philanthropic efforts and events Prevent Child Abuse America, Randolph County Family Crisis Center, while also working with the local Girl Scouts of the USA members, all of which is supported by the sorority

Sports Management Association

September 2025-Present

- Attend monthly meetings to plan and promote events such as club meetings, guest speakers, and professional development series through creative digital content.
- Manage the organization’s social media presence by designing and scheduling posts, stories, and graphics for initiatives including alumni and internship spotlights, event coverage, and monthly newsletters.

HONORS AND AWARDS

Presidential Scholarship	August 2024
--------------------------	-------------

SKILLS

CPR/AED Certified	Red Cross
Deep Water Lifeguard	Red Cross
First Aid Certification	Red Cross