

INVOICE #1234

Bill To		Ship To	
Customer	[Customer Name] [Company]	Recipient	[Recipient Name] [Company]
Customer ID#	[Customer ID]	Address	[Address] [City, ST ZIP Code]
Address	[Address] [City, ST ZIP Code]	Phone	[Telephone]
Phone	[Telephone]		
Payment Due	[Select Date]	Delivery Date	[Select Date]
Salesperson	[Salesperson Name]	Shipping Method	[Ship Method]
Payment Terms	[Terms]	Shipping Terms	[Terms]

Qty.	Item#	Description	Unit Price	Discount	Line Total
				Total Discount	
				Subtotal	
				Sales Tax	
Total					

Thank you for your business!