KATHALINNE BELLA GONZALEZ

(562) 326 - 9634 | kgonz192@ucr.edu | linkedin.com/in/kathalinnegonzalez | Riverside, CA

EDUCATION

University of California - Riverside (UCR)   **Riverside, CA**
Bachelor's of Science in Computer Engineering   *Expected Graduation: December 2025*

Relevant Courses*:* Operating Systems, Design & Architecture of Computer Systems, Software Construction, Data Structures & Algorithms, Machine Organization & Assembly Language Programming, Logic Design, Linear Algebra, Calculus, Statistics, Electrical Circuits, Embedded Systems

EXPERIENCE

Women in Computing @ UCR   **Riverside, CA**
Operations Chair   *March 2023 – Present*

- Coordinating hardware and software setup that aid in the planning and execution of technical workshops.
- Delivering real time technical and troubleshooting desktop support with the tools being used during workshops such as diagnosing hardware and software issues when such issues arise.
- Technical support includes ensuring proper connection among peripherals and network connection, diagnosing hardware failures and system complications, verifying proper software installations, and resolving remote access issues.
- Providing and operating audiovisual equipment and presentation systems for events including maintenance of live streaming.
- Conducting internal and external communication among board members, advisors, faculty, staff, and general members for the execution of club procedures through emails, in-person/virtual meetings, and social media communication.
- Consistently learning UCR's department policies, campus rules and regulations, and campus lay-out to properly perform necessary duties.

Goodwin's Organics   **Riverside, CA**
Food Clerk   *August 2021 – March 2022*

- Delivered customer support on item requests, inventory browsing, and orders through phone, food delivery applications, and in-person.
- Maintained incoming and outgoing inventory documentation and record of delivery orders.
- Routinely assessed independent and collaborative shift responsibilities to proactively adjust to support flexibility and to efficiently complete duties.
- Undertook point of contact responsibility to resolve customer concerns to aid in prompt conflict resolution.

SKILLS

Technical: Microsoft Office, Google Workspace, Windows & Mac Systems
Languages: English (native), Spanish (native)

Certification

- **IT Help Desk for Beginners** - LinkedIn Learning Certificate