KATHARINE COOPER

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EDUCATION

University of Denver, Daniels College of Business   Denver, CO

B.S. Business Administration – Business Information & Analytics   Expected Graduation: June 2025

- GPA: 3.94
- Major GPA: 4.0
- Relevant Courses: Automating Business Processes, Foundation of Info Management, Data Mining & Visualization, Applied Nonparametric Statistics

Bainbridge High School   Bainbridge Island, WA

- GPA: 3.95   June 2021

PROFESSIONAL EXPERIENCE

Bainbridge Island Parks and Rec.   Bainbridge Island, WA

Gymnastics Instructor   September 2017 – January 2024

- Coached children ages 4-16 in groups of 5-10 on gymnastics technical skills and foster personal development
- Examined old lesson plans and collaborated with colleagues to develop and implement new lesson plans for over 5 different classes to expedite and maximize skill development
- Managed the gymnastics facility with up to 30 people in it while simultaneously facilitating my own class and ensured everyone's safety
- Trained and mentored new staff members to prepare them for teaching classes and spotting children; demonstrated strong team building and leadership skills

LEADERSHIP AND COMMUNITY INVOLVEMENT

Ethics Bootcamp   University of Denver

Leader   January 2023 – Present

- Organized and set up the Ethics Bootcamp, distributed swag packs, and ensure everyone has what they needed for a positive learning experience
- Lead a group through the event, make sure they arrive to sessions on time, keep everyone engaged, and ensure everything ran smoothly for a successful Ethics Bootcamp

Club Gymnastics   University of Denver

Treasurer   February 2022 – Present

- Develop seasonal budgets for the team by closely collaborating with the other officers to ensure effective allocation of funds for team activities and plan for a financially sustainable future
- Organize fundraising events like open gyms to bring in money and keep track of funds generated and spent by the team

SKILLS

Language: Intermediate Spanish

Microsoft Certifications: Advanced Excel, PowerPoint, Word

Computer Programs: Python, R, VBA, JMP, Tableau