

# Reporting Work-related Fatalities and Serious Injuries or Illnesses

SafetyNet #: 121

## A. Summary

Cal/OSHA regulations require every employer to immediately report any serious employee injury, illness, or death in connection with any employment-related task, by telephone, to the nearest Cal/OSHA office. This is in addition to normal [occupational injury reporting requirements](#) [1].

Cal/OSHA defines "serious injury or illness" to mean any injury or illness occurring in a place of employment, or in connection with employment, which requires inpatient hospitalization for a period in excess of 24 hours for more than medical observation, or in which an employee suffers a loss of any part of the body or suffers any serious degree of permanent disfigurement. This does not include any injury, illness, or death caused by an accident on a public street or highway.

Cal/OSHA also defines "immediately" to mean as soon as practically possible, but no longer than 8 hours after the employer knows, or with diligent inquiry, would have known of the death or serious injury or illness. If the employer can demonstrate that exigent circumstances exist, then the time frame for the report may be made no longer than 24 hours after the incident.

## B. Environmental Health & Safety Process

In order to assist campus departments, Environmental Health and Safety (EH&S) performs reporting after consulting with the supervisor, or department representative, of the employee. Contact EH&S at **(530) 752-1493 during normal business hours** to report any serious injury/illness or death of an employee. Outside of normal business hours, call the UC Police/Fire Dispatch Center at **(530) 752-1230**. They will contact an EH&S representative, who will contact the supervisor or department representative to collect the reporting information.

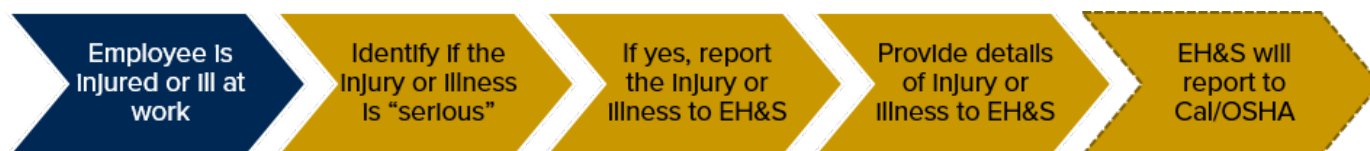
When calling EH&S (during normal business hours) or Dispatch Center (after hours), you will need the following information, if available:

1. Time and date of accident.
2. Employer's name, address and telephone number.
3. Name and job title, or badge number of person reporting the accident.

4. Address of site of accident or event.
5. Name of person to contact at site of accident.
6. Name and address of injured employee(s).
7. Nature of injury.
8. Location where injured employee(s) was (were) moved to.
9. List and identity other law enforcement agencies present at the site of accident.
10. Description of accident and whether the accident scene or instrumentality has been altered.

## C. Department Fines

Failure to provide a timely report to Cal/OSHA can result in a minimum \$5,000 fine. Recent regulatory changes state that a 'repeat' violation fine can be issued to include a five year history, as well as violations occurring at another UC campus (not UC Davis). A repeat violation can also be categorized as Serious and Willful which again can increase the amount of the fine up to \$70,000. When in doubt, call EH&S during normal business hours at 530-752-1493, and after hours to police dispatch at 530-752-1230).



## Contact

### Risk Management Services

rms@ucdavis.edu

#### More information

<https://safetyservices.ucdavis.edu/risk-management-services-staff-listing> [2]

## Related content

1. Injury Reporting Procedure

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#### Links

[1] <http://safetyservices.ucdavis.edu/article/injury-reporting-procedure>

[2] <https://safetyservices.ucdavis.edu/risk-management-services-staff-listing>