

# Kathiresan Selvaraj

+91 86800 36679

kathiresan\_s916@yahoo.com

www.linkedin.com/in/kathiresan-selvaraj

## Experience

**Claims Adjudication** - 11/2016 to 05/2020

**Accenture Pvt Ltd, Chennai. (CDC5)**

- Analyzing and reviewing incoming healthcare claims for accuracy and completeness.
- Entering claim data into the adjudication system accurately and efficiently. Adhering to regulatory requirements and organizational policies throughout the claims processing workflow.
- Evaluating claims against established medical policies, guidelines, and contractual agreements to determine coverage and payment amounts. Investigating and resolving complex claim issues, such as duplicate claims, coordination of benefits, and billing errors.
- Maintaining accurate and complete records of claims processing activities, decisions, and communications. Generating reports on claims processing metrics, such as turnaround time, denial rates, and payment accuracy. Contributing to the development and maintenance of standard operating procedures and policies related to claims adjudication.

**Banking Operations** - 06/2020 to Till Date

**Accenture Pvt Ltd, Chennai. (CDC5)**

- Collecting and reviewing loan application documents and verifying their accuracy and completeness. Ensuring compliance with regulatory requirements, internal policies, and lending guidelines. Creating and assembling loan documents, such as promissory notes, loan agreements, security documents, and disclosure statements.
- Reviewing loan terms, conditions, and requirements to ensure accuracy and adherence to lending policies. Analyzing loan documentation for potential risks and identifying any discrepancies or issues that require resolution. Collaborating with loan officers and underwriters to address any concerns or modifications related to loan terms.
- Organizing and maintaining loan documentation in accordance with established filing systems and procedures. Ensuring the secure handling and storage of sensitive and confidential loan documents.
- Conducting quality checks on loan documents to ensure accuracy, consistency, and adherence to established standards. Performing audits or reviews to identify any potential errors, omissions, or deficiencies in loan documentation.

## Summary

Experienced banking professional with a proven track record in optimizing operational processes, risk management, and compliance. Expertise in streamlining workflows, enhancing customer experiences, and ensuring regulatory adherence. Adept at driving efficiency improvements and delivering results in high-pressure environments. Strong collaborator with a focus on achieving operational excellence and contributing to the success of banking operations.

## Skills

- **Devops Tools:** Git, Docker, Jenkins & Ansible
- **Cloud Platform** - AWS
- Good Knowledge of **Basic Programming.**
- Microsoft Tools

## Education

Bachelor of Computer Application: 62% - 2016. Mohamed Sathak College of Arts and Science, Chennai.

## Awards

**Star of Business** (Q2-2023 & Q2&3 - 2022)

**Core value Champion** (Q1 2018)

## Personal Qualities

- Quick Learner.
- Flexible and Soft Worker

## Personal Details

**DOB** : 02 Sep 1995  
**Languages Known** : Tamil & English  
**Hobbies** : Spiritual Journey  
Listening Audio Books.