KATHIRESAN SELVARAJ

Business Banking Analyst

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GitHub Profile: https://github.com/kathiresan916

Objective:

Detail-oriented Banking Process Analyst with a proven track record in optimizing operational workflows within the banking sector. Experienced in leveraging analytical skills, banking domain expertise, and Python programming knowledge for developing efficient and innovative software solutions. Proficient in DevOps practices, adding an extra layer of expertise to streamline development processes and enhance overall system reliability.

Professional Experience:

Accenture Pvt Ltd | Chennai

Business Banking Analyst | June 2021 - Present*

- Collecting and reviewing loan application documents and verifying their accuracy and completeness. Ensuring compliance with regulatory requirements, internal policies, and lending guidelines. Creating and assembling loan documents, such as promissory notes, loan agreements, security documents, and disclosure statements.
- Developed a comprehensive repository of process documentation, streamlining knowledge sharing and enabling seamless onboarding of new team members.
- Organizing and maintaining loan documentation in accordance with established filing systems and procedures. Ensuring the secure handling and storage of sensitive and confidential loan documents.
- Contributed to monthly reports summarizing key process metrics.
- Provided essential support in managing high volume workloads, efficiently clearing tasks within cut-off timelines to ensure operational efficiency.
- Consistently met and exceeded daily production targets, showcasing a commitment to quality and efficiency in task completion.
- Conducting quality checks on loan documents to ensure accuracy, consistency, and adherence to established standards. Performing audits or reviews to identify any potential errors, omissions, or deficiencies in loan documentation.

Accenture Pvt Ltd | Chennai

Transaction Processing Associate | November 2016 – May 2021

- Maintaining accurate and complete records of claims processing activities, decisions, and communications. Generating reports on claims processing metrics, such as turnaround time, denial rates, and payment accuracy. Contributing to the development and maintenance of standard operating procedures and policies related to claims adjudication.
- Generated comprehensive reports and data visualizations for key stakeholders, providing insights into claims trends and performance metrics.
- Collaborated closely with cross-functional teams, including claims specialists, legal advisors, and IT professionals, to address complex cases and optimize adjudication processes.
- Evaluating claims against established medical policies, guidelines, and contractual agreements to determine coverage and payment amounts. Investigating and resolving complex claim issues, such as duplicate claims, coordination of benefits, and billing errors.
- Provided exceptional support in managing a high volume of claims, maintaining a commitment to efficiency, accuracy, and customer satisfaction.

Education:

- **BCA (**Bachelor of Computer Applications) | Madras University | 2016 | Percentage: 61.4%
- **HSC** (Maths with Computer Science) | State Board | 2013 | Percentage: 76.3%

Skills:

- Python Programming: Proficient in writing clean, efficient Python code.
- DevOps Tools: Git, Jenkins, Docker, Ansible, Puppet
- Banking Processes: Loan Renewals, Mortgage Management
- Process Optimization: Workflow Enhancement, Documentation

Interests:

- Enhancing proficiency in Excel with a focus on data analysis tools like VLOOKUP and PivotTables.
- Exploring the Latest DevOps Tools and Technologies.
- Exploring advanced Python concepts and libraries.
- Staying Updated on Emerging Software Development Trends.

Python Knowledge:

- Self-taught Python programmer with a focus on practical applications in data structures, algorithms, and advanced concepts.
- Active participation in the Python community through online forums, YouTube, and interactive learning experiences with ChatGPT.

DevOps Knowledge:

- Acquired comprehensive DevOps knowledge through dedicated online courses and self-directed learning initiatives.
- Developed expertise in version control using Git, ensuring streamlined collaboration and effective code management.
- Proficient in Docker, leveraging containerization for enhanced application portability and scalability.

Achievements:

- Received the prestigious "**Star of Business and Core Value Champion**" recognition for outstanding contributions at Accenture Pvt Ltd.

Languages:

- English | Tamil

Hobbies:

- Actively participate in and organize spiritual events.

Declaration:

I, Kathiresan Selvaraj, hereby verify the accuracy of the information presented in this resume to the best of my knowledge. Possessing a robust background in Banking Process, I am enthusiastic about contributing my skills and development of innovative software solutions.

Kathiresan Selvaraj