



Fill out a quick survey on the proposed performance, or variable, pay plan by Friday, January 29.



2016 Salary and Benefit Resolution FAQ now available.



Check out the new Phase II Reorganization FAQ



Submit your questions for the January 20 CEO Webcast.



EAP



HCM
(Time/Pay)



LMS



Learning
Calendar



PREP



Job
Openings



Spirit &
Wellness



Portwide
Messages



Paydays &
Holidays

HR Home

Careers and Talent Acquisition

Contacts

Development and Diversity

FAQs: Frequently Asked Questions

Forms and Policies

Health and Safety

Job Evaluation

PREP Performance Review

Spirit and Wellness

Total Rewards

Mission Statement

Human Resources (HR) engages and equips employees to achieve exceptional results. We partner with others to sustain the Port of Seattle as a vital, high-performing organization.

- [Port Statement of Values](#)

Upcoming Learning & Development Opportunities

The 2016 NW Diversity Learning Series: Practice of Inclusion During Disruptive Times

Session 1 of 6: Jan. 19, 8:30 a.m. – Noon, Downtown Seattle Nordstrom HQ: The Dilemmas of Difference: Unpacking the Practice of Inclusion.

New Year, New Learning Opportunities

Jan. 20, 1 – 4 p.m., Seattle Central Community College, \$89: [King County Training and Development Institute](#) presents Time Management.

Jan. 23, 9 a.m. – 4 p.m., North Seattle Community College, \$139: [King County Training and Development Institute](#) presents Breaking the Glass Ceiling: Confident Communications in the Workplace.

Jan 27, 9 a.m. – 4 p.m., Bellevue Club, \$425: The Institute for Management Studies ([IMS](#)) presents Everyone Negotiates: The Art of Getting What You Want.

[Click here](#) for the full Learning Calendar

Human Resources

New and Revised Wellness Reward Program

Launches January 12, 2016

We have an exciting new platform with ADURO that offers a Well-Being Assessment, the ability to use apps to track and upload activities, an opportunity to work with a coach on a personal wellness goal, create challenges and much more. Requirements (for employees only) include:

Level 1 – Warm-Up: Reach 1,000 points by May 1, 2016 to earn Port of Seattle gear.

Level 2 – Gain Speed: Reach 2,000 points by Oct. 15, 2016 to earn a Premium Discount or HSA Contribution for 2017.

Level 3 – Full Charge: Reach 3,000 points for an invitation to attend a Wellness Champion Celebration in November 2016.

For more information attend one of the following Wellness Reward Information Session and Demo:

- Jan. 21, 12 noon – 1 p.m., P69 Commission Chambers
- Jan. 26, 12 noon – 1 p.m., AOB-4E
- Jan. 27, 12 noon – 1 p.m., P69 Commission Chambers
- Jan. 28, 12 noon – 1 p.m., AOB-4E

[Sign up in LMS.](#)

New! HR Communications Corner

Need to refer back to a Port-wide announcement from HR? Can't find it in your inbox? Introducing [HR Communications Corner](#), an archive of all HR Port-wide communications from 2015 to date. With all communications conveniently located in one place, referring back to old messages is easier than ever. You can find the HR Communications Corner on the [HR Compass](#) site.

New! Phase II Reorganization FAQ

The Phase II FAQ addresses a variety of questions that have been submitted to employeefeedback@portseattle.org. This FAQ is available on [Compass](#) and will be updated as new questions are submitted.

Read original announcement email from CEO Fick [here](#).

Employees to Receive New Tax Document

Provides record of medical coverage

This year, in addition to your W2 for tax purposes, you will receive at least one 1095 form that provides a record of medical coverage.

If you are a member of a collective bargaining group, or the Port's Group Health plan, you can expect to receive two of these forms: one (1095 C) from the Port and one from the plan sponsor (Group Health or the Trust, 1095 B). If you are enrolled in one of the Cigna plans, you will receive one form (1095 C) from the Port.

New Employee Spotlight for December