**ATIENZA, KATHLEEN A.**

Lemery, Batangas Philippines | 09950990930| kathleenaltezaatienza@gmail.com

BPO Call Center Agent

# Alorica Lipa Batangas

Lipa City, Calabarzon

Dear Hiring Manager,

I am interested in the position of Call Center Agent. I am currently studying a Bachelor of Information Technology at Batangas State University. In the past four years, I’ve been working with computer related stuffs, and I’ve always been assigned to lead every group that resulted of me having a great communication skill. I believe that the skills and experiences I have acquired at my university makes me suitable for the job.

Communicating with people has been an easy job for me. As someone who always leads, being an active listener and long patience helps me understand and assess every situation, which I can apply for this job.

I’d be happy to work on your company. My mobile phone number is 09950990939 and my email address is kathleenaltezaatienza@gmail.com . I hope that you consider my application. Thank you!

Sincerely,

**KATHLEEN A. ATIENZA**

Hello, I am interested on the job. I consider it a privilege to help customers regarding their issues and problems. For 4 years of being a student, I have always been the one whom my classmates ask for help. I believe that my personality of being an active listener fits well for the job.

I hope you give this application a chance. You can reach me via email at kathleenaltezaatienza@gmail.com.

Thank you again for your time and consideration.