# Katie Rose Alford

22806 Pleasant St St Clair Shores, MI 48080 586-453-5566

#### Sales is more than just a product or service, it's a calling!

I am a motivated go getter who has exceeded any goal set at every job. I work hard to keep my customers happy and get the job done. I am dependable, trustworthy and wear many hats at my job. I love to learn and do so quickly. I will improve any sales quota set before me and have great people, computer & phone skills.

I am a MSU graduate, certified Full stack developer aka software engineer as well as a seasoned proven saleswoman. I am equally skilled in sales, marketing, and advertising however Web Development is my true passion!!

#### **Employment**

Specialties Manufacturing Inc 34480 Commerce Fraser, MI 48026 586-771-2700

7/1/2008-Present

- Web developer 2021 present
- Sales Manager 2019 –2021

As sales manager for both divisions I train and oversee our inside and outside sales staff, coordinate with our reps and vendors as well as work with our top customers to increase sales.

# Marketing Manager 2017-2019

# <u>Inside Sales Rep/Customer Service</u> 2008-2017

I currently wear many hats at Spemco. From Inside sales and customer service to webmaster, content writer, blogger, social media manager, marketing Manager and advertising. I helped create our company website, adding all relevant products and brands, created web pages, SEO optimization, Meta tags and keywords, page titles and almost everything seen on our website. I am also coordinating our marketing efforts to create brand awareness for Spemco as well as launch and manage our advertising campaign with Adwords and other platforms.

AT&T Advertising 100 E. Big Beaver Troy, MI 48083 9/07 – 7/08 (248) 524-7643

Inside Sales Advertising Rep

My duties are setting up advertiser accounts, creating & designing advertising proposals, selling internet, print & other media, up-selling current accounts, securing new advertising accounts, meeting monthly goals and criteria.

The Detroit Media Partnership 6200 Metropolitan Parkway Sterling Heights, MI 48312 3/07 - 8/07 (586) 977-7535

#### Inside Sales New Business Rep

My duties were mainly cold calling and creating new business for employment advertising. I also maintain my created accounts, design advertising, and suggest new products and advertising media. I have certain goals and criteria that must be met monthly.

The Macomb Daily 100 Macomb Daily Dr. Mt. Clemens, MI 48043 08/05 - 3/07 (586) 783-0273

## Inside Sales Advertising Rep/Customer Service

My duties involved designing & selling all classified advertising, cold calling new prospects, Establishing contracts & new accounts, maintaining current accounts.

Motor City Fastener 1600 E. 10 Mile Rd. Hazel Park, Mi 48030 02/05-08/05 (248) 399-2830

## Inside Sales Rep

My duties involved sales & maintaining current accounts, outbounding, taking incoming sales orders.

Western-Southern Financial Group 42855 Garfield Suite 112 Clinton Township, Mi 04/04 - 02/05 (586) 228-0230

### Financial Planner

My duties involved setting up retirement plans, educational planning, life insurance, health insurance, and savings vehicles.

### **Education**

Fitzgerald High School 1998- 2002 Diploma

Macomb Community College 2003-2004 Some college coursework completed

# Michigan State University 2023-current Full Stack Developer Program

# **Skills**

I am proficient in all Microsoft programs including Excel, PowerPoint & Word

Excellent People, Phone & Computer Skills

Exceptional sales Skills

Multi-Tasker; Can do any job in the company