



KATHERINE
BUTLER

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PROFESSIONAL SUMMARY

I am a creative and motivated graduate of an Honours Specialization in Health Sciences undergraduate degree with a strong work ethic, seeking opportunities to learn and grow. I currently work part-time as a freelance commission artist/small business owner, full-time as a floral designer and am enrolled in a coding bootcamp on a part-time basis. I have abundant experiences in leadership, teamwork and event planning and I am well-versed in collaboration, networking, marketing. I would love to further develop my skills while making new connections.

SKILLS

- Functional French communication
- Highly developed interpersonal skills
- Design (Editor X, Figma, Procreate, Adobe, traditional art)
- Responsible, trustworthy and punctual
- Leadership, management & programming
- HTML, CSS, Javascript

EXPERIENCE

Floral Designer, Poppies Plant of Joy, Sept 2021 – Current, Toronto, ON

- I work in a retail environment, helping customers, caring for plants and making floral arrangements.
- I am responsible for all social media content, biweekly blog posts and online customer communication.

Artist, Sep 2019 - Current, Toronto, ON

- I create and market custom paintings online, working with customers to create artwork that is special and meaningful, and am currently illustrating a textbook on critical and ethical global engagement for the Health Equity Interdisciplinary Development Initiative.
- I am a graduate of the ShopHERE powered by Google program, in which I learned how to enhance my online business presence and customer experience using Shopify (www.katiebutler.art).

Hostess, Harbour Sixty Steakhouse, June 2021 - Sept 2021, Toronto, ON

- I am the face of the establishment, welcoming high-profile clientele into our restaurant, assisting with complaints and conflict resolution to enhance our guests' experience.
- It is a fast-paced work environment requiring flexibility and organization as I plan and update the reservations and floor plan each night using Open Table.

Principal Investigator, Western University Faculty of Health Sciences, Sept 2020 – Current

- I am in the process of publishing an article on trust and relationships in global virtual teams alongside co-author Dr. Nouvet and Aimee Utuza, based on my qualitative research of the experience of remote Western student mobility interns working with East African partners.

Public Arts Coordinator, Western University Student Council, Jun 2020 - May 2021, London, Ontario

- I oversaw a team of 21 student volunteers to bring arts programming such as "Nuit Violette" and "sustain.ability" (www.usc-sustain-ability.com) to the student population virtually, consulting with student groups to meet their diverse needs and desires.

Intern, Western Heads East, May 2020 - Aug 2020, London, Ontario

- This 3-month internship included working with Rwandan partners on a remote basis to support the creation of a probiotic yogurt kitchen in Kigali, Rwanda.
- Our project employed the social enterprise business model to promote financial freedom for single mothers and community nutrition simultaneously.

Volunteer, Centre Marembo, May 2020 - Jun 2020, Kigali Rwanda

- I traveled to Rwanda through Professor Boyi's field course: Rwanda: Society, Culture and Reconstruction, spending five weeks volunteering at a home for street girls, specializing in victims of violence and teen/preteen mothers.

Match Program Volunteer, Cross Cultural Learner Centre, Jan 2018 - Apr 2020, London, ON

- I met weekly with a family of newcomers to provide English language tutoring and conversational support, helping with their necessary paperwork, as well as acting as a resource person and point of contact as they transitioned to life in Canada.

VP Sponsorship, Operation Smile Student's Association, Sep 2018 - Mar 2020, London, Ontario

- I worked closely with my sponsorship committee to raise money to fund cleft lip and palate surgeries through cold-calls and business partnerships.
- My responsibilities included grant writing, networking with other charity clubs to combine fundraising efforts and seeking in-kind donations from local businesses.

Program Manager, South Port Sailing School, May 2017 - Sep 2019, Tecumseh, ON

- I supervised five other sailing instructors and managed day-to-day camp programming.
- I was responsible for resolving parent, instructor and participant complaints or concerns.
- I was able to work with limited personnel and time to organize theme/special lunch days, social events and team-building activities, while also ensuring the safety, quality and professionalism of the sailing program.

EDUCATION

Full-stack Web-development Coding Bootcamp Ongoing
University of Toronto, School of Continuing Studies – Toronto, ON

Honours Specialization of Health Sciences, Health Sciences May 2021
University of Western Ontario - London, ON

- Dean's Honour's List (2017-2021)
- Gold Medal Honours Specialization in Health Sciences (highest modular average)

- Global and Intercultural Engagement Honour

CERTIFICATIONS

- Sail Canada's Program Management Module
- Western Foundations for International Mobility and Engagement
- The Ministry of Labour's Worker Health and Safety Awareness in 4 Steps
- Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans Course on Research Ethics