

Contact

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Top Skills

Recruiting
Infrastructure
Hiring

Honors-Awards

Best Performance

Chekoti Rakesh

Account Manager-(HCL Tech)
Frisco, Texas, United States

Summary

Experienced Senior Talent Acquisition Specialist with a demonstrated history of working in the staffing and recruiting industry. Skilled in Negotiation, Screening, Recruiting, Profiles, and Infrastructure. Strong human resources professional graduated from holy Mary business school.

Experience

W3Global

Account Manager-(HCL Tech)
February 2023 - Present (1 year 11 months)
Frisco, TX

SAGE IT

Team Lead (HCL Tech)
September 2022 - February 2023 (6 months)
Frisco, Texas, United States

Yochana IT Solutions INC

Senior Talent Acquisition (HCL Tech)
April 2016 - September 2022 (6 years 6 months)
23000 Commerce Drive, Farmington Hills, MI 48335, USA

- Identify candidates as per the IT job requirements by studying job description and job qualifications
- Conduct initial screenings, reference checks, negotiate pay rate, relocation, coordinate Client interviews and work with the Account Managers to close the requirement
- Built and maintained strong relationships, having a keen sense of negotiation with Candidates and employers.
- Nurtured strong working relationships with staffing community and other team members to create a partnership that yields success, predictable results, and credibility.
- Working with Account Managers and Recruitment team on a wide variety of Infrastructure Requirements.

- Maintaining good submittal to Interview/Placement ratio
- Extensively worked on Various Skills including (Supporting Roles/Network Engineer OR Architect/ Program Manager/ Cloud Architect/ GCP/AWS/ Azure)Requirements
- Sourcing from Job Portals (Career Builder, Monster, Dice, LinkedIn)
- Use sourcing channels -, LinkedIn, Mass email etc.
- Experience with ATS tools like (Cepal,Orrwin)
- Assisting with the onboarding of new volunteers.
- MIS Report and Maintaining Database on Daily basis
- Trained and lead a team 5 recruiters spread across the globe
- Kept track of my team's work and responsible for maintaining various activity trackers, Daily Status Reports and Weekly Status Reports
- Supports completion and collection of pre-hire paperwork/On-boarding Paperwork like-signed offer letters, BGV (Back Ground Verification),MSA&PO,CBSV,I9.
- Answering client calls and submitting profiles to the clients in the absence of manager.
- Training fresher's and helping team members.
- Attending client meeting and calls regular basis to understand the requirements and assist the client on various aspects.

Education

holy Mary business school

Master's degree, Marketing/Marketing Management, General · (2014 - 2016)