

Katie K. Hardwick

Katiekhardwick@gmail.com

Objective

I am seeking a position that marries my skills in design, programming, and geography.

Professional Experience

CARTOGRAPHER

Sep. 2015–Present

UW Cartography Lab, Madison, Wisconsin

- Produced large and small-scale maps for clients within and outside the University of Wisconsin-Madison
- Interacted with clients and negotiated deadlines

DIGITIZER

Jan. 2015–Present

Bordner Project, Madison, Wisconsin

- Used ArcGIS to digitize historical land cover maps of Wisconsin for future analysis

DEVELOPMENT COORDINATOR

Sep. 2013–Nov. 2014

Peninsula School for Autism, Newport News, Virginia

- Managed donor database, mailings, and development efforts in Excel and Salesforce
- Planned events and produced printed materials in Microsoft Publisher and Adobe Illustrator

CUSTOMER SERVICE ASSOCIATE

Apr.–Oct. 2012

Massage Envy Spa, Orlando, Florida

PRAYER MINISTRIES PROGRAMS ASSISTANT

June 2010–Apr. 2012

Wycliffe Bible Translators, Orlando, Florida

- Managed project database online, integrating Microsoft Access and Raiser's Edge
- Performed customer data entry tasks and SQL queries using Raiser's Edge software

OFFICE ASSISTANT

Aug. 2008–Dec. 2009

Valparaiso University Chapel and Center for the Arts, Valparaiso, Indiana

- Produced brochures, concert programs, and church bulletins on industrial printer

Technical Expertise

- GIS Software: ArcGIS, QGIS
- Adobe Creative Suite: Photoshop, Illustrator
- Microsoft Office Suite: Word, Excel, Access, PowerPoint, Publisher
- Programming Language Coursework: C, HTML, CSS, CartoCSS

Leadership Experience

SIGMA ALPHA IOTA, Professional women's music fraternity

Nov. 2006–May 2010

2009-2010: Chapter Editor

KANTOREI, Auditioned choir of the Valparaiso University Chapel

Aug. 2006–May 2010

2009-2010: Choir President

2008-2009: Social Chair

ALPHA LAMBDA DELTA, College freshman honors society

May 2005–May 2010

2006-2007: Chapter President

Education

VALPARAISO UNIVERSITY

Bachelor of Arts in Music, 2010, 3.75 GPA

UNIVERSITY OF WISCONSIN-MADISON

GIS Certificate, completion May 2016

Interests and Associations

Member of NACIS • Member of Mensa • Competitive Rubik's cube solver • Traveled to 22 countries