

# KATIE HOLT

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Seeking a challenging and rewarding summer job to further my interior design skills and experience.

## EDUCATION

SEPTEMBER 2022- PRESENT

### BACHELOR OF INTERIOR DESIGN, VANCOUVER ISLAND UNIVERSITY

Currently completing second year of a CIDA accredited Bachelor of Interior Design program. Current cumulative GPA of 4.18. Member of student panel for CIDA reaccreditation and has had various work chosen to be shared and selected to represent their class for this process. Recipient of 1<sup>st</sup> year student voted peer award, member of the Deans' Honour List for the 2022/2023 academic year, recipient of Pisces Entrance Scholarship and Drs Ralph & Suzie Nilson CLB award. Working as Community Leader in VIU Student Residence.

A second-year representative for the VIU Interior Design Student Association as voted in by my classmates. Plans and runs fundraisers to raise money and plan for the year end show.

Relevant Skills: AutoCAD, SketchUp, Photoshop, Microsoft Office and Canva.

SEPTEMBER 2020 – JUNE 2022

### SIR WINSTON CHURCHILL HIGH SCHOOL, CALGARY, ALBERTA

Graduated from in 2022 and received a high school diploma as well as received Academic Honours for all 4 semesters.

## WORK EXPERIENCE

AUGUST 2023 – PRESENT

NANAIMO, BRITISH COLUMBIA, CANADA

### COMMUNITY LEADER, VIU STUDENT RESIDENCES

Works as a full-time residence student leader. Runs a building of 30 residents as the first point of contact for any issues that arise and to answer questions. Runs monthly events to promote community building, shares relevant events and information, creates informational posters and personalized door tags monthly as well as upholds the community standards. Developed skills in leadership, conflict management, program planning and creativity.

JULY 2023 – AUGUST 2023

CALGARY, ALBERTA, CANADA

### SPECIALTY FINE ARTS INSTRUCTOR, YMCA

Worked as a specialty instructor for YMCA summer day camps. Created and executed a 2-hour program plan daily for a group of children of various ages. Worked and taught with a variety of mediums including acrylic paint, pastels, markers, pencil crayons and air-dry clay. Helped to promote creativity and confidence and developed skills in program planning, creativity and leadership.

**MAY 2023 – AUGUST 2023**

CALGARY, ALBERTA, CANADA

**BRAND AMBASSADOR, AMERICAN EAGLE**

Worked as a sales associate in many different positions throughout the store. Answered customers questions and retrieved products as needed, attended the fitting rooms and helped customers as needed and worked the cash desk completing purchases and returns. Gained and developed skills in customer service, leadership and cash-handling.

**JULY 2023 – AUGUST 2023**

CALGARY, ALBERTA, CANADA

**DAY CAMP COUNSELOR, YMCA**

A day camp counselor for kids of various ages. Ran games, activities and crafts daily as well as developed skills in leadership, conflict management, problem solving and creativity.

## SKILLS

- Creativity
- Leadership
- Customer Service
- AutoCAD
- SketchUp
- Conflict management and resolution
- Communication
- Problem-Solving
- Photoshop
- Microsoft Office

## CERTIFICATIONS

**MARCH 12, 2023**

**STANDARD FIRST AID & CPR C, CANADIAN RED CROSS**

**AUGUST 2023**

**PSYCHOLOGICAL FIRST AID, PROVINCIAL HEALTH SERVICES AUTHORITY**

**AUGUST 2023**

**SAFE TALK – SUICIDE PREVENTION TRAINING, LIVINGWORKS**

**SEPTEMBER 2023**

**ASIST – SUICIDE INTERVENTION TRAINING, LIVINGWORKS**

## ACTIVITIES

**SEPTEMBER 2022 – PRESENT**

**INTRAMURAL VOLLEYBALL, VIU CAMPUS REC**

Played intramural volleyball once a week against other teams. Helped to develop teamwork and leadership skills.