

Kaitlyn Katz

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Education

B.A. IN PROGRESS | MCGILL UNIVERSITY | 2022

- *Majors:* Computer Science and Linguistics
- *GPA:* 3.90/4.00
- *Awards:* Killam Scholarship (5000\$ annually), Dean's Honor List (2018-2019)
- *Relevant Coursework, most recent first:* Algorithms and Data Structures, Intro to Computer Systems, Computational Linguistics, Discrete Structures, Intro to Software Systems, Calculus I-III, Intro to CS

Professional Experience

HOSTESS | BÂTON ROUGE COMPLEXE DESJARDINS | SEPT. 2019 – PRESENT

- Welcome and seat customers
- Run food from kitchen to table
- Clean and bus tables
- Answer phone calls

CASHIER | PROVIGO MICHEL LEFEBVRE | SEPT. 2018 – SEPT. 2019

- Welcomed customers and answer questions
- Handled transactions quickly and efficiently
- Processed payments
- Supervised and trained new cashiers
- Guaranteed a quality customer experience by responding to complaints (customer service)

TEACHER'S ASSISTANT | ÉCOLE INTERNATIONALE DE NEW YORK | SEPT. 2017 – JUNE 2018

- Was responsible for 23 first-grade students
- Taught lessons in math, reading, and writing
- Worked one-on-one with struggling students and assisted those with special needs
- Supervised the students during breaks and recess

Skills

- Works well in teams
- Adept conflict resolution
- Adaptable and quick to learn
- Energetic and takes initiative

Programming Languages

- Advanced: Java, Python, Clojure
- Intermediate: C, C++, HTML, CSS, Swift
- Basic: JavaScript, PHP, MySQL

Languages

- English: native
- French: advanced
- Korean: basic