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To Whom it May Concern,

In today's fast-paced market, employers seek strong and dependable employees who are adaptable to ever-changing work environments. As we work toward your always shifting business growth objectives, I'm confident that I can provide the traits you look for in a valuable employee. I have strong time management, problem solving, and prioritization skills, as well as strong logic and analysis skills.

Sadly, I was forced to cut my law enforcement career short due to my severe allergy to the active ingredient in pepper spray. I regret that I won't be able to serve my community in the way I had envisioned, but I also recognize the tremendous opportunities outside of city government. As I looked at what career I wanted to pursue next, my mind kept going back to the time I spent organizing events. Through my volunteer work at Make-A-Wish, Foothills Community Services, and various club responsibilities, I have had the opportunity to plan, fundraise, and work events on all levels.

Given the opportunity to meet, you are certain to find me to be friendly and professional in nature. This allows me to communicate with all levels of employees, including the end-user, project teams, operation managers, and control partners. I look forward to learning more about Atlanta Botanical Gardens Inc., its plans and goals, and how I might contribute to its continued success.

Respectfully,

Katie Marqueling