

# KATHERINE JONES

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<https://github.com/katjones23> | Portfolio: <https://thedevkat.com/>

## SUMMARY

Adaptable and analytical Full-Stack Software Engineer with a background in cloud-based platform administration and over 5 years of professional experience. Earning a Full-Stack Web Development certificate from Georgia Tech with skills in MERN. Proven ability to learn technical skills quickly while communicating it in an easy to understand language. Excellent critical thinking and analysis for problem solving and delivering solutions, taking ambiguous ideas to completed projects.

## TECHNICAL SKILLS

**Languages:** HTML5, CSS3, JavaScript, jQuery, Node.js, SQL, Express, Handelbars.js & ReactJS

**Applications:** Bootstrap, MySQL, MongoDB, GitHub

## OTHER SKILLS

Agile methodologies, project life-cycles, vendor and client relationship management, presentation skills, product knowledge

## ACHIEVEMENTS

- Rapidly stood up a solution for 8 hotlines, SMS lines, and emails for a 12-member team to adapt their roles in response to COVID-19.
- Served as the technical lead in an implementation of a new contact center solution used across multiple teams and departments that provided a more streamlined service for 300+ users.
- Continuous improvement and support of the company's use of software platforms, often as the single Subject Matter Expert.
- Developed, maintained, and improved SharePoint and Nintex forms and workflows to expedite processes touching multiple teams such as manual payouts and adding new job templates.

## RECENT PROJECTS

**Project Name:** User Directory

**Description:** "User Directory" is an employee directory that allows for filtering based off department or employee name. Columns can also be sorted.

**Build information:** Front-end web application built using React.

<https://github.com/katjones23/UserDirectory> | <https://kj-user-directory.herokuapp.com/>

**Project Name:** Budget Tracker

**Description:** "Budget Tracker" is a web app that allows users to add and subtract from their budget whether they are online or offline.

**Build information:** Front-end web application built as a Progressive Web App that stores information locally for offline use.

<https://github.com/katjones23/BudgetTracker> | <https://kat-jones-budget-tracker.herokuapp.com/>

**Project Name:** Workout Tracker

**Description:** "Workout Tracker" is a daily workout tracker for creating new workouts, continuing existing ones, and viewing stats.

**Build information:** Full-stack web application built using MongoDB, Express, and Node.

<https://github.com/katjones23/WorkoutTracker>

<https://kat-jones-workout-tracker.herokuapp.com/>

## PROFESSIONAL EXPERIENCE

**Technical Specialist**

2017 – 2020

**MarketSource**

Alpharetta, GA

In addition to the responsibilities assumed under Systems Administrator:

- Collaborated with coworkers and other departments to enhance and optimize usage of current technologies.
- Served as the subject matter expert for multiple cloud-based applications used by the company.
- Developed and built forms and workflows to minimize repetitive and manual work.

**Systems Administrator**

2016 – 2017

**MarketSource**

Alpharetta, GA

- Supported user requests and troubleshoot reported issues through the ticketing system.
- Developed solutions for internal teams wanting to begin use of or increase use of the contact center solution.
- Created reporting based off of the raw data provided by the platform and assisted the Analytics team in enhancing the reporting.

**Recruiting Specialist**

2014 – 2016

**MarketSource**

Alpharetta, GA

- Reviewed resumes for appropriateness of experience and knowledge in relation to position requirements
- Partnered with district managers to regularly establish rapport, gauge morale, and source new candidates
- Organized all pertinent applicant and interview data in the Applicant Tracking System (ATS)

## EDUCATION

**Bootcamp Certificate:** Georgia Tech, Peachtree Corners, GA

A 24-week intensive program focused on gaining technical programming skills in HTML5, CSS3, JavaScript, jQuery, Bootstrap, Node.js, MySQL, MongoDB, Express, Handlebars.js & ReactJS.

**Bachelor's in Chinese Language and Literature:** University of North Georgia, Dahlonega, GA

**GPA:** 3.76/4.0

**Awards & Honors:** *magna cum laude*, Phi Kappa Phi, Psi Chi, Honors Program Graduate