

# KATHY TRAN

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Ambitious and analytical **Scrum Master** with a track record of success in implementing full-stack software and web application solutions across the Software, Education, Retail, Finance and Consultative Service industries. Seeking a Scrum Master, project management, business analyst or data analyst role that calls on a broad, diversified skill set. Open to software, technology, manufacturing and educational industries. Areas of expertise include requirements gathering, planning, design, development, testing and delivering web applications. Expert as it pertains to software architecture and data analytics. Take a task-driven approach to complete design projects, meeting requirements and ensuring schedule adherence. Call on a solution-driven nature to effectively understand problems and propose new ideas for solutions. Cater to business needs when creating and delivering high-quality solutions. Serve as a quick learner, able to easily master new software and processes to move processes forward. Organized by nature to create resources used by teams amidst periods of inconsistency or delay time. Empathetic and comfortable working with different personalities in a team setting. Coach teams using a servant leadership style to lead others by example.

## CORE COMPETENCIES

Web Development, Software Applications, Debugging, Programming, Project Management, Source Control, Data Structures & Algorithms, Text Editors, Databases, SDLC, Customer Service, Business Development, Technical Support, Troubleshooting, Interface Design & Implementation, Data Analytics, Database Management, Accounting, Mentorship & Coaching, Communication, Interpersonal Skills, Cross-Functional Teamwork

## TECHNOLOGY

**Skills:** Agile/Kanban Development, Code Review, Git & Version Control, Command Line

**Languages:** HTML, CSS, JavaScript, React JS, Tailwind, APIs, Django, Python, SQL, Unix/Linux, Bash

**Tools:** Jira, Confluence, Trello, GitHub, Microsoft 365, Zoom, MS Teams, Salesforce, Visual Studio, Slack, inVision

## EXPERIENCE

### KOCH INDUSTRIES | Scrum Master/PMO Advisor (2022 – Present)

- Operate as a Digital Transformation Advisor to transition the unit from Waterfall to Agile methodology, leveraging best practices to maintain transparency and foster a sense of trust and collaboration
- Tasked as a Scrum Master for two Scrum teams concurrently, leading Scrum ceremonies; offer resources and guidance to aid teams in achieving sprint goals and deliverables
- Liaise with the Product Owner to handle grooming and product backlog maintenance
- Alleviate conflict amongst stakeholders and the Product Owner, reinforcing strong working relationships
- Examine team members' duties in an effort to offer all-encompassing support conducive to maximizing efficiency
- Spearhead a digital transformation to add new features for the organization within its training curriculum, including a survey that helps end users positively regard training; have increased attendance by 25% to date
- Upon the Molex acquisition by Coca-Cola, stay proactive in responding to questions and helping staff members motivate their respective teams
- Welcomed others to adopt the use of innovative software vs. manual processes, creating brief yet informative tutorials featuring how-to videos for how to use the software, keeping staff updated on new features

### SUSE | Technical Project Manager/Scrum Master (2021 – 2022)

- Excelled in a team setting for this provider of open-source software that helps organizations deploy and manage Kubernetes at scale on any infrastructure within the data center, cloud, branch offices and the network edge
- Led Scrum ceremonies including sprint planning, backlog grooming, daily scrums and sprint reviews/retrospectives
- Mentored the Scrum Team and organized both Agile and Scrum practices and values in accordance with delivery commitments
- Dismantled epics into actionable user stories to make the team more predictable, increase sprint velocity and allow for effective team delivery

### AGILITYIO | Technical Project Manager (2021)

- Led Scrum ceremonies and maintained a continual pulse on Scrum trends
- Continuously identified and found ways to resolve issues to prevent distractions and keep projects on track.

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## **KENZIE ACADEMY | Software Engineering Coach (2020 – 2021)**

- Acted as a mentor to offer students guidance pertinent to the full-stack engineering program
- Collaborated with a Developer to construct a puzzle game, “Tower of Hanoi” using JavaScript, NodeJS, CSS, and HTML; developed a user Interface allowing players to engage in this game of skill per defined rules
- Helped students overcome project design and implementation obstacles, aiding them in developing strategies to complete the program using core full-stack development fundamentals
- Demonstrated expertise in Gitlab, JavaScript, CSS, HTML and Visual Studio

## **ANDEAVOR PETROLEUM | Business Analyst (2018 – 2019)**

- Assessed invoice reports to note cost and efficiency gaps, recording discrepancies in SAP
- Authored reports featuring process improvement suggestions which led to \$70-100K in monthly savings

## **EDUCATION & CREDENTIALS**

**Full Stack Development**, Kenzie Academy

**Certified Scrum Master**, Scrum Alliance

**Certified Associate in Project Management**, Project Management Institute

**Bachelor of Science, Business & Accounting**, Capella University

## **PROJECTS**

- Managed and tracked progress with the Product Owner and Development Team to meet the launch day deadline of the “Sit With Me” mobile app for iOS users; tech stack consisted of using React/Redux, AWS, Slack and third-party integration apps e.g. Google, Yelp, Facebook and Apple
- Designed and developed a Twitter clone called “Ktwitter” using React/Redux, NodeJS, and Heroku in collaboration with three Software Developers, allowing users to register, login and submit a tweet
- Created a functional Connect Four game to highlight the usage of JavaScript, NodeJS, CSS and HTML; completed project within scope to allow users to play a full contest
- Fashioned a website from beginning to the end for a local business using JavaScript, Bootstrap, SCSS, CSS and HTML to generate increased traffic, clients and revenues; hosted the site using GitHub.
- Refined a personal portfolio page using ReactJS, Tailwind as primary tech stack; completed site within one day and hosted it using Netlify