STUDENT'S WEEKLY REPORT ON ACTIVITIES

Name of Student: Katrina Ricci C. Batin

Company Name: Lexmeet Inc

Company Address: Unit 608 6th Floor AIC Burgundy Empire Tower, ADB Ave, Ortigas

Center, Pasig, 1605 Metro Manila

OJT Adviser/s: Engr. Julian L. Lorico Jr.

WEEK 1 (JULY 30 – AUGUST 02, 2024)

DAY	ACTIVITIES
	Time in through Mattermost at 8AM
JULY 30, 2024	1ST TASK OF INTERNS – Introduction
(Tuesday)	2ND TASK OF INTERNS - Knowing LexMeet
, , ,	3RD TASK OF INTERNS - Read General Protocols
	4TH TASK OF INTERNS - Read Specific IT Protoco
	Time out through MATTERMOST 5:15 PM
	Time in through Mattermost at 8AM
JULY 31, 2024	Task Given: To-do website application (PHP-Laravel)
(Wednesday)	Started doing To-do website application task
	Watched Tutorials of React JS and for To-do App
	Fixing bugs in installations
	Time out through MATTERMOST 5:22 PM
	Time in through Mattermost at 8AM
AUGUST 1, 2024	Watched and practiced Tutorials of React JS and Laravel for To-do App
(Thursday)	Created a Laravel project and added a react project and installed react
	bootstrap
	Time out through MATTERMOST 5:09 PM
	Time in through Mattermost at 8AM
AUGUST 2, 2024	Watched React JS and Laravel tutorial, troubleshooting Laravel Artisan error,
(Friday)	and started Laravel + React project for To-do App
	Time out through MATTERMOST 5:05 PM

Prepared By: Verified and Certified By:

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WEEK 2 (AUGUST 5 - 9, 2024)

WEEK 2 (AUGUST 5 -), 2024)	
DAY	ACTIVITIES
AUGUST 5, 2024 (Monday)	Time in through MATTERMOST at 8AM
	Watched React JS tutorial for To-do App
	Added functions to the App (create, delete, set date and time, done all, and delete
(ivioliday)	all)
	Time out through MATTERMOST 5:03 PM
	Time in through MATTERMOST at 8AM
AUGUST 6, 2024	Make repository in github
(Tuesday)	Finished all To-do app functions
(Tucsuay)	Time out through MATTERMOST at 5PM
	Time in at Lexmeet Booth 10:00 AM
AUGUST 7, 2024	Attend World of Consumer Electrinics Expo
(Wednesday)	• First batch of interns at the World of Consumer Electronics Expo (WOCEE) and
(Wednesday)	World of Safety and Security Expo (WOSAS) at SMX Convention Center Manila
	Assisted in the booth at WOCEE
	Time out at Lexmeet Booth 7 PM
	Time in through MATTERMOST at 8AM
AUGUST 8, 2024	Create a Vercel account
(Thursday)	Finished LexMeet To-do App
(Thursday)	Submit To-do App
	Time out through MATTERMOST at 5:38 PM
AUGUST 9, 2024 (Friday)	Time in through MATTERMOST at 8AM
	Finished revisions for LexMeet To-do App (Finalization, Vercel)
	Accessed kampos.lexmeet.com and successfully cloned consult-msme
	Election for Officers (Frontend, CMS)
	Time out through MATTERMOST at 5:24 PM

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ISO 9001:2015 CERTIFIED CERTIFICATE NUMBER: SCP0004130

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WEEK 3 (AUGUST 12 - 16, 2024)

DAY	ACTIVITIES
	Time in through MATTERMOST at 8AM
AUGUST 12,	Finished graphic design for Carlos Yulo
2024 (Monday)	Studied code structure and environment of CMS
, , ,	Time out through MATTERMOST 5:05 PM
	Time in through MATTERMOST at 8AM
AUGUST 13,	Assigned to CMS - Home Page (medium difficulty)
2024 (Tuesday)	Accessed Figma for the Home Page design
	Cloned CMS repository, pulled latest changes, and created a branch
	• Time out through MATTERMOST at 5:06 PM
	Time in through MATTERMOST at 8AM
AUGUST 14,	Pulled latest updates in the repository
2024 (Wednesday)	Watched React JS tutorials and started making UI for Home Page
(Time out through MATTERMOST at 5:10 PM
	Time in through MATTERMOST at 8AM
AUGUST 15,	Created sub panels for Our Team (partners, lawyers, staff) and Our Office
2024 (Thursday)	(office, lawyers, staffs, location)
,	Time out through MATTERMOST at 5:14 PM
	Time in through MATTERMOST at 8AM
AUGUST 16,	Fixed SCSS layout for CMS Home Page
2024 (Friday)	Success merging our branch to CMS staging branch
	Time out through MATTERMOST at 5:03 PM

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WEEK 4 (AUGUST 19 - 23, 2024)

DAY	ACTIVITIES
	Time in through MATTERMOST at 8AM
AUGUST 19,	Successfully pulled updated staging repository
2024 (Monday)	Fixed nav layout for home subpanels and added new multi-image upload
, ,	function in Our Office and Our Team panels
	• Time out through MATTERMOST 5:54 PM
	Time in through MATTERMOST at 8AM
AUGUST 20,	Added new Text Box feature to Home Page panels
2024 (Tuesday)	Initial SCSS adjustment to Multi Image Uploader function
` '	• Time out through MATTERMOST at 8:04 PM
	Time in through MATTERMOST at 8AM
AUGUST 21,	Applied new features to pages
2024 (Wednesday)	Fixed CSS Layout
	• Time out through MATTERMOST at 5:52 PM
	Time in through MATTERMOST at 8AM
AUGUST 22,	Fixed CSS Layout for pages
2024 (Thursday)	• Successful merging for week 2
, ,	Time out through MATTERMOST at 5:11 PM
	Ninoy Aquino Day
AUGUST 23,	
2024 (Friday)	

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WEEK 5 (AUGUST 26 - 30, 2024)

DAY	ACTIVITIES
	National Heroes' Day (in Philippines)
AUGUST 26,	
2024 (Monday)	
	Time in through MATTERMOST at 8AM
AUGUST 27,	 Pulled recent changes in the staging repository
2024 (Tuesday)	 Fixed CSS Layout for pages based on QA
` , ,	• Time out through MATTERMOST at 6:01 PM
	Time in through MATTERMOST at 8AM
AUGUST 28,	• Fixed CSS Layout for pages based on QA's review (Font family, layout, etc.)
2024 (Wednesday)	Used shared button component
	• Time out through MATTERMOST at 6:47 PM
	Time in through MATTERMOST at 8AM
AUGUST 29,	CSS adjustments and application of new component to CMS Home page
2024 (Thursday)	sections
,	• Time out through MATTERMOST at 6:13 PM
	Time in through MATTERMOST at 8AM
AUGUST 30,	CSS adjustments, edited order button, and applied counter for all pages
2024 (Friday)	Meeting with sir Karl
	• Time out through MATTERMOST at 5:41 PM

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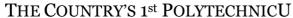
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WEEK 6 (September 02 - 06, 2024)

	WEEK 0 (September 02 - 00, 2024)
DAY	ACTIVITIES
	Time in through MATTERMOST at 8AM
SEPTEMBER 02,	• Pulled previous merges from week 3
2024 (Monday)	Address QA inquiries for CMS Home Page (fonts, borders, etc.) and other
, ,	CSS fix
	Added purchased images counter for Our Team panels
	Time out through MATTERMOST 6:35 PM
	Time in through MATTERMOST at 8AM
SEPTEMBER 03,	Pulled merged changes for navigation icons
2024 (Tuesday)	Adjusted CSS for dropdowns
```	Cloned CMS repository, pulled latest changes, and created a branch
	Time out through MATTERMOST at 5:09 PM
	Time in through MATTERMOST at 8AM
SEPTEMBER 04,	Pulled merged changes for navigation icons
2024 (Wednesday)	CSS changes for Home Page responsiveness
• /	• Time out through MATTERMOST at 5:48 PM
	Time in through MATTERMOST at 8AM
SEPTEMBER 05,	CMS Home Page finalization and merging
2024 (Thursday)	Time out through MATTERMOST at 8:24 PM
, ,	
	Time in through MATTERMOST at 8AM
SEPTEMBER 06,	• CMS Home page finalization fixes and merging
2024 (Friday)	Success merging our branch to CMS staging branch
	Time out through MATTERMOST at 5:09 PM

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WEEK 7 (September 09 - 13, 2024)

DAY	ACTIVITIES
	Time in through MATTERMOST at 8AM
SEPTEMBER 09,	Pulled CMS week 4 merged changes
2024 (Monday)	<ul> <li>Visited staging link and replaced CMS purchased images with links for better</li> </ul>
, ,	website view
	• Time out through MATTERMOST at 6:13 PM
	Time in through MATTERMOST at 8AM
SEPTEMBER 10,	Reverted past change and used import technique to
2024 (Tuesday)	• Fix the image problem
, , ,	• Time out through MATTERMOST at 5:23 PM
	Time in through MATTERMOST at 8AM
SEPTEMBER 11,	Studied and familiarized new project's Figma design
2024 (Wednesday)	CSS changes for CMS Home page
, , ,	• Time out through MATTERMOST at 5:59 PM
	Time in through MATTERMOST at 8AM
SEPTEMBER 12,	<ul> <li>Added CSS changes for minimizing the CMS Home page</li> </ul>
2024 (Thursday)	• Time out through MATTERMOST at 5:16 PM
, ,	
	Time in through MATTERMOST at 8AM
SEPTEMBER 13,	<ul> <li>Merged CMS Home page changes</li> </ul>
2024 (Friday)	Studied Lawyer 3 review Figma
	• Time out through MATTERMOST at 5:44 PM

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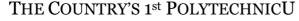
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WEEK 8 (September 16 - 20, 2024)

DAY	ACTIVITIES
	Time in through MATTERMOST at 8AM
SEPTEMBER 16,	Cloned and studied Lawyer 3
2024 (Monday)	Studied speech and story codebase
	• Time out through MATTERMOST at 5:43 PM
	Time in through MATTERMOST at 8AM
SEPTEMBER 17,	Changed Lawyer 3 type and speech story texts
2024 (Tuesday)	Time out through MATTERMOST at 6:10 PM
	Time in through MATTERMOST at 8AM
SEPTEMBER 18,	Adjusted Lawyer 3 type and speech story texts so that it properly changes
2024 (Wednesday)	when selecting type story or speech story
	Time out through MATTERMOST at 5:35 PM
	Time in through MATTERMOST at 8AM
SEPTEMBER 19,	Checked Lawyer review 3 type and speech story texts and fixed bugs
2024 (Thursday)	• Time out through MATTERMOST at 5:43 PM
	Time in through MATTERMOST at 8AM
SEPTEMBER 20,	• Final adjustments for Lawyer review 3 project
2024 (Friday)	Merged all changes to lawyer 3 repository
•	• Time out through MATTERMOST at 6:12 PM

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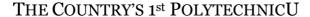
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**WEEK 9 (September 23, 2024)** 

DAY	ACTIVITIES
	Time in through MATTERMOST at 8AM
SEPTEMBER 23,	Lawyer Review 3- added contents for the Add Lawyers section of Type and
2024 (Monday)	Speak story page (functions, components)
	Checking of works with sir BM
	• Wrote a farewell message for the end of our internship period at LexMeet Inc.
	Time out through MATTERMOST at 6:47 PM

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