



**CMPE 30213 On-The-Job Training 2 (300 hours)**

**STUDENT’S WEEKLY REPORT ON ACTIVITIES**

Name of Student: **Katrina Ricci C. Batin**  
Company Name: **Lexmeet Inc**  
Company Address: **Unit 608 6th Floor AIC Burgundy Empire Tower, ADB Ave, Ortigas Center, Pasig, 1605 Metro Manila**  
OJT Adviser/s: **Engr. Julian L. Lorico Jr.**

**WEEK 1 (JULY 30 – AUGUST 02, 2024)**

DAY	ACTIVITIES
JULY 30, 2024 (Tuesday)	<ul style="list-style-type: none"><li>Time in through Mattermost at 8AM</li><li>1ST TASK OF INTERNS – Introduction</li><li>2ND TASK OF INTERNS - Knowing LexMeet</li><li>3RD TASK OF INTERNS - Read General Protocols</li><li>4TH TASK OF INTERNS - Read Specific IT Protoco</li><li>Time out through MATTERMOST 5:15 PM</li></ul>
JULY 31, 2024 (Wednesday)	<ul style="list-style-type: none"><li>Time in through Mattermost at 8AM</li><li>Task Given: To-do website application (PHP-Laravel)</li><li>Started doing To-do website application task</li><li>Watched Tutorials of React JS and for To-do App</li><li>Fixing bugs in installations</li><li>Time out through MATTERMOST 5:22 PM</li></ul>
AUGUST 1, 2024 (Thursday)	<ul style="list-style-type: none"><li>Time in through Mattermost at 8AM</li><li>Watched and practiced Tutorials of React JS and Laravel for To-do App</li><li>Created a Laravel project and added a react project and installed react bootstrap</li><li>Time out through MATTERMOST 5:09 PM</li></ul>
AUGUST 2, 2024 (Friday)	<ul style="list-style-type: none"><li>Time in through Mattermost at 8AM</li><li>Watched React JS and Laravel tutorial, troubleshooting Laravel Artisan error, and started Laravel + React project for To-do App</li><li>Time out through MATTERMOST 5:05 PM</li></ul>

Prepared By:

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*Trainee/ Student*

Verified and Certified By:

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**WEEK 2 (AUGUST 5 - 9, 2024)**

DAY	ACTIVITIES
AUGUST 5, 2024 (Monday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Watched React JS tutorial for To-do App</li><li>Added functions to the App (create, delete, set date and time, done all, and delete all)</li><li>Time out through MATTERMOST 5:03 PM</li></ul>
AUGUST 6, 2024 (Tuesday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Make repository in github</li><li>Finished all To-do app functions</li><li>Time out through MATTERMOST at 5PM</li></ul>
AUGUST 7, 2024 (Wednesday)	<ul style="list-style-type: none"><li>Time in at Lexmeet Booth 10:00 AM</li><li>Attend World of Consumer Electronics Expo</li><li>First batch of interns at the World of Consumer Electronics Expo (WOCEE) and World of Safety and Security Expo (WOSAS) at SMX Convention Center Manila</li><li>Assisted in the booth at WOCEE</li><li>Time out at Lexmeet Booth 7 PM</li></ul>
AUGUST 8, 2024 (Thursday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Create a Vercel account</li><li>Finished LexMeet To-do App</li><li>Submit To-do App</li><li>Time out through MATTERMOST at 5:38 PM</li></ul>
AUGUST 9, 2024 (Friday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Finished revisions for LexMeet To-do App (Finalization, Vercel)</li><li>Accessed kampos.lexmeet.com and successfully cloned consult-msme</li><li>Election for Officers (Frontend, CMS)</li><li>Time out through MATTERMOST at 5:24 PM</li></ul>

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**WEEK 3 (AUGUST 12 - 16, 2024)**

DAY	ACTIVITIES
AUGUST 12, 2024 (Monday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Finished graphic design for Carlos Yulo</li><li>Studied code structure and environment of CMS</li><li>Time out through MATTERMOST 5:05 PM</li></ul>
AUGUST 13, 2024 (Tuesday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Assigned to CMS - Home Page (medium difficulty)</li><li>Accessed Figma for the Home Page design</li><li>Cloned CMS repository, pulled latest changes, and created a branch</li><li>Time out through MATTERMOST at 5:06 PM</li></ul>
AUGUST 14, 2024 (Wednesday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Pulled latest updates in the repository</li><li>Watched React JS tutorials and started making UI for Home Page</li><li>Time out through MATTERMOST at 5:10 PM</li></ul>
AUGUST 15, 2024 (Thursday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Created sub panels for Our Team (partners, lawyers, staff) and Our Office (office, lawyers, staffs, location)</li><li>Time out through MATTERMOST at 5:14 PM</li></ul>
AUGUST 16, 2024 (Friday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Fixed SCSS layout for CMS Home Page</li><li>Success merging our branch to CMS staging branch</li><li>Time out through MATTERMOST at 5:03 PM</li></ul>

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**WEEK 4 (AUGUST 19 - 23, 2024)**

DAY	ACTIVITIES
AUGUST 19, 2024 (Monday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Successfully pulled updated staging repository</li><li>Fixed nav layout for home subpanels and added new multi-image upload function in Our Office and Our Team panels</li><li>Time out through MATTERMOST 5:54 PM</li></ul>
AUGUST 20, 2024 (Tuesday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Added new Text Box feature to Home Page panels</li><li>Initial SCSS adjustment to Multi Image Uploader function</li><li>Time out through MATTERMOST at 8:04 PM</li></ul>
AUGUST 21, 2024 (Wednesday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Applied new features to pages</li><li>Fixed CSS Layout</li><li>Time out through MATTERMOST at 5:52 PM</li></ul>
AUGUST 22, 2024 (Thursday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Fixed CSS Layout for pages</li><li>Successful merging for week 2</li><li>Time out through MATTERMOST at 5:11 PM</li></ul>
AUGUST 23, 2024 (Friday)	<ul style="list-style-type: none"><li>Ninoy Aquino Day</li></ul>

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**WEEK 5 (AUGUST 26 - 30, 2024)**

DAY	ACTIVITIES
AUGUST 26, 2024 (Monday)	<ul style="list-style-type: none"><li>National Heroes' Day (in Philippines)</li></ul>
AUGUST 27, 2024 (Tuesday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Pulled recent changes in the staging repository</li><li>Fixed CSS Layout for pages based on QA</li><li>Time out through MATTERMOST at 6:01 PM</li></ul>
AUGUST 28, 2024 (Wednesday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Fixed CSS Layout for pages based on QA's review (Font family, layout, etc.)</li><li>Used shared button component</li><li>Time out through MATTERMOST at 6:47 PM</li></ul>
AUGUST 29, 2024 (Thursday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>CSS adjustments and application of new component to CMS Home page sections</li><li>Time out through MATTERMOST at 6:13 PM</li></ul>
AUGUST 30, 2024 (Friday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>CSS adjustments, edited order button, and applied counter for all pages</li><li>Meeting with sir Karl</li><li>Time out through MATTERMOST at 5:41 PM</li></ul>

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**WEEK 6 (September 02 - 06, 2024)**

DAY	ACTIVITIES
SEPTEMBER 02, 2024 (Monday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Pulled previous merges from week 3</li><li>Address QA inquiries for CMS Home Page (fonts, borders, etc.) and other CSS fix</li><li>Added purchased images counter for Our Team panels</li><li>Time out through MATTERMOST 6:35 PM</li></ul>
SEPTEMBER 03, 2024 (Tuesday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Pulled merged changes for navigation icons</li><li>Adjusted CSS for dropdowns</li><li>Cloned CMS repository, pulled latest changes, and created a branch</li><li>Time out through MATTERMOST at 5:09 PM</li></ul>
SEPTEMBER 04, 2024 (Wednesday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Pulled merged changes for navigation icons</li><li>CSS changes for Home Page responsiveness</li><li>Time out through MATTERMOST at 5:48 PM</li></ul>
SEPTEMBER 05, 2024 (Thursday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>CMS Home Page finalization and merging</li><li>Time out through MATTERMOST at 8:24 PM</li></ul>
SEPTEMBER 06, 2024 (Friday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>CMS Home page finalization fixes and merging</li><li>Success merging our branch to CMS staging branch</li><li>Time out through MATTERMOST at 5:09 PM</li></ul>

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**WEEK 7 (September 09 - 13, 2024)**

DAY	ACTIVITIES
SEPTEMBER 09, 2024 (Monday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Pulled CMS week 4 merged changes</li><li>Visited staging link and replaced CMS purchased images with links for better website view</li><li>Time out through MATTERMOST at 6:13 PM</li></ul>
SEPTEMBER 10, 2024 (Tuesday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Reverted past change and used import technique to</li><li>Fix the image problem</li><li>Time out through MATTERMOST at 5:23 PM</li></ul>
SEPTEMBER 11, 2024 (Wednesday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Studied and familiarized new project's Figma design</li><li>CSS changes for CMS Home page</li><li>Time out through MATTERMOST at 5:59 PM</li></ul>
SEPTEMBER 12, 2024 (Thursday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Added CSS changes for minimizing the CMS Home page</li><li>Time out through MATTERMOST at 5:16 PM</li></ul>
SEPTEMBER 13, 2024 (Friday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Merged CMS Home page changes</li><li>Studied Lawyer 3 review Figma</li><li>Time out through MATTERMOST at 5:44 PM</li></ul>

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**WEEK 8 (September 16 - 20, 2024)**

DAY	ACTIVITIES
SEPTEMBER 16, 2024 (Monday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Cloned and studied Lawyer 3</li><li>Studied speech and story codebase</li><li>Time out through MATTERMOST at 5:43 PM</li></ul>
SEPTEMBER 17, 2024 (Tuesday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Changed Lawyer 3 type and speech story texts</li><li>Time out through MATTERMOST at 6:10 PM</li></ul>
SEPTEMBER 18, 2024 (Wednesday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Adjusted Lawyer 3 type and speech story texts so that it properly changes when selecting type story or speech story</li><li>Time out through MATTERMOST at 5:35 PM</li></ul>
SEPTEMBER 19, 2024 (Thursday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Checked Lawyer review 3 type and speech story texts and fixed bugs</li><li>Time out through MATTERMOST at 5:43 PM</li></ul>
SEPTEMBER 20, 2024 (Friday)	<ul style="list-style-type: none"><li>Time in through MATTERMOST at 8AM</li><li>Final adjustments for Lawyer review 3 project</li><li>Merged all changes to lawyer 3 repository</li><li>Time out through MATTERMOST at 6:12 PM</li></ul>

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**WEEK 9 (September 23, 2024)**

DAY	ACTIVITIES
SEPTEMBER 23, 2024 (Monday)	<ul style="list-style-type: none"><li>• Time in through MATTERMOST at 8AM</li><li>• Lawyer Review 3- added contents for the Add Lawyers section of Type and Speak story page (functions, components)</li><li>• Checking of works with sir BM</li><li>• Wrote a farewell message for the end of our internship period at LexMeet Inc.</li><li>• Time out through MATTERMOST at 6:47 PM</li></ul>

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