



# OnBase Software Systems, LLC

## Employee Benefits Enrollment Form

28500 Clemens Rd. • Westlake, OH 44145 • (440) 788-5000

NAME: Garfield, James Abram		SSN: 311-11-0000	DOB: 11/19/1831
ADDRESS: 28501 Clemens Rd		Westlake	OH 44145
HIRE DATE: 03/15/2000	EMPLOYEE STATUS: Full Time Non-Exempt		
PHONE: (433) 657 - 3218		DEPARTMENT: Technical Support	

EFFECTIVE DATE: 01/01/2015

Health Plan Coverage (Pre-Tax)

☒ BCBS PPO ☒ BCBS Network Blue ☐ United Health HMO ☐ No Coverage

Dental Health Plan (Pre-Tax)

☐ OTTC Dental Plan ☐ Dental Blue Freedom Plan ☒ No Coverage

Dependent Information

Name	DOB	SSN	Sex	Relationship
Lucretia Rudolph Garfield	04/19/1832	111-22-3333	F	Spouse
James Rudolph Garfield	10/17/1865	222-33-4444	M	Child
Eliza Arabella Garfield	08/23/1860	333-44-5555	F	Child
Harry Augustus Garfield	10/11/1863	444-55-6666	M	Child
Mary Garfield	01/20/1867	555-66-7777	F	Child
Irvine M. Garfield	05/07/1870	666-77-8888	M	Child
Abram Garfield	06/29/1872	777-88-9999	M	Child
Edward Garfield	02/13/1874	888-99-0000	M	Child

Supplemental Life Insurance (After-Tax)

☐ One times salary ☐ Two times salary ☐ Three times salary ☐ Four times salary ☐ Five times salary ☐ No coverage

Supplemental Life Insurance is in addition to the Basic Life Insurance (one times annual base salary) that OSS provides at no cost to you. Coverage will be rounded to the next higher \$10,000. You must provide evidence of insurability for coverage above \$500,000.

Reimbursement Accounts (Pre-Tax)(for employees with an annual salary of \$10,000 or more)

Health Care Account:

☐ I elect to contribute \$\_\_\_\_\_ in total to my health care account. (Cannot exceed \$5,000) ☐ Decline Participation

Dependent Care Account:

☐ I elect to contribute \$\_\_\_\_\_ in total to my dependent care account. (Cannot exceed \$5,000) ☐ Decline Participation

I understand that pre-tax deductions will be made from my paycheck in equal amounts per pay period as indicated above, and that I will forfeit money not used for qualifying expenses incurred by December 31 for the Dependant Care Account; March 15 of the next plan year for the Health Care Account.