

NO	ITEM	QUANTITY	UNIT	UNIT COST	AMOUNT
1.	Dust masks	100	Packets	50,000	5,000,000
2.	Reams of paper	50	Reams	27,000	1,350,000
3.	Pens	10	Packets	23,000	230,000
4.	Stapling machines	5	Pieces	45,000	225,000
5.					
6.	Staple wires	10 of 10 Packets		45,000	450,000
7.	Scissors	10	Pairs	10,000	100,000
8.	Markers	50	Box	12,000	600,000
9.	Glue	20	Pieces	3,500	70,000
10.	Hand Washing Gel	20	Pieces	5,000	100,000
11.	Heavy duty gloves/ disposable	20	Piece	25,000	500,000
12.	Tags/Labels	10	Boxes	52,000	520,000
13.	File Dusting Brushes	50	Pcs	5,000	250,000
14.	Scanner - Canon image RUNNER 2520(Up to 2,000 sheet maximum paper capacity Intuitive touch-screen display Extensive configuration options Network ready, PCL and optional PS support)	1	Piece	7,200,000	7,200,000
15.	Canon C-EXV 33 Black Toner Cartridge	20	Pieces	350,000	7,000,000
16.	External Backups hard disks.	6	Pieces	390,000	2,340,000
17.	Labor incurred in shift and arrangement				10,000,000
GRAND TOTAL					