

| NO | ITEM | QUANTITY | UNIT | UNIT COST | AMOUNT |
|-------------|--|------------------------|---------|-----------|------------|
| 1. | Dust masks | 100 | Packets | 50,000 | 5,000,000 |
| 2. | Reams of paper | 50 | Reams | 27,000 | 1,350,000 |
| 3. | Pens | 10 | Packets | 23,000 | 230,000 |
| 4. | Stapling machines | 5 | Pieces | 45,000 | 225,000 |
| 5. | | | | | |
| 6. | Staple wires | 10 of 10 Packets | | 45,000 | 450,000 |
| 7. | Scissors | 10 | Pairs | 10,000 | 100,000 |
| 8. | Markers | 50 | Box | 12,000 | 600,000 |
| 9. | Glue | 20 | Pieces | 3,500 | 70,000 |
| 10. | Hand Washing Gel | 20 | Pieces | 5,000 | 100,000 |
| 11. | Heavy duty gloves/ disposable | 20 | Piece | 25,000 | 500,000 |
| 12. | Tags/Labels | 10 | Boxes | 52,000 | 520,000 |
| 13. | File Dusting Brushes | 50 | Pcs | 5,000 | 250,000 |
| | | | | | |
| 14. | Scanner - Canon image RUNNER 2520(Up to 2,000 sheet maximum paper capacity Intuitive touch-screen display Extensive configuration options Network ready, PCL and optional PS support) | 1 | Piece | 7,200,000 | 7,200,000 |
| 15. | Canon C-EXV 33 Black Toner Cartridge | 20 | Pieces | 350,000 | 7,000,000 |
| 16. | External Backups hard disks. | 6 | Pieces | 390,000 | 2,340,000 |
| 17. | Labor incurred in shift and arrangement | | | | 10,000,000 |
| GRAND TOTAL | | | | | |