

How to order

Purpose:

This document was prepared to describe the procedures developed for the processing and fulfillment of orders from SWS Company.

The same understanding of these procedures and restrictions will ease and speed up the execution of orders, as well as reduces the likelihood of errors.

Procedure:

- 1. Download the latest custom form from the website www.sws.aero or by using the online order (coloring). Use of outdated forms deprives you of some of the new options, and also complicates order processing.
- 2. Download instructions for measurements from site www.sws.aero. Using this manual is critical for the proper size taking, which in turn is critical for the production of the harness of correct size.
- 3. Fill order form, with obligatory indication of the customer's email address / dealer or use coloring.
- 4. Send the order form to the address <u>info@sws.aero</u>. In the letter you must identify yourself and indicate the preferred way to transfer payment. If you use the online reservation, bring it to completion by clicking on Step 5 of the "Confirm and order."
- 5. Fixed prepay sum for any SWS rig, regardless of options is 500 USD. This rule eases up accounting and interaction between the client and SWS.
- 6. Prepayments can be transferred in the following ways:
 - Domestic: transfer to the credit card of Privat Bank, money transfers to Pravex bank;
 - For the inhabitants of the CIS: money transfers to Lider, Fast Mail, Western Union, MoneyGram, Migom, Avers (Golden Crown), Unistream, Contact;
 - For foreign customers: money transfers by Western Union.
- 7. To the email address you specified in the registration form or program, will be sent an order confirmation document called «Confirmation _ Fire (/Edge 2/Blade) your name." Reception of this document is a confirmation that your order has been accepted and taken into service.
- 8. Carefully read the order confirmation. The information presented in this document is the main source of information on your request for production and finance department. If you find errors (wrong colors, options, requests) correct the mistakes. Please note that changing the options in the "Reconciliation" can lead to a change in the amount in the "Bill" cell.
- 9. In the "Agreed" section of "General Information", please indicate the date when you have completed the checkout document and send the edited document to the company SWS, to the address info@sws.aero within 7 days after receiving the original. Making changes after the passage of 7 days from the date of sending of the original option, may require additional payment / extra time. If we do not get corrected "Reconciliation" in 7 days after shipping, the order will be considered as delivered in "standby mode", with a corresponding offset the expected completion time.
- 10. After executing the order you will be contacted regarding the full payment of the order (see options above) and convenient shipping methods.
- 11. Delivery may be made in the following ways:
 - Domestic: New Mail delivery;
 - For the inhabitants of the CIS and foreign customers: airmail or delivery by EMS;
- 12. After receiving the payment and confirming delivery method the order will be sent to the address specified by means that you chose.