

# KATELYNN VENGOECHEA

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GitHub: <https://github.com/katvengo> Website: <https://katvengo.github.io/index.html/>

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OBJECTIVE	A Full-stack web development position where my expertise in front-end development and back-end development would be needed	
SUMMARY OF QUALIFICATIONS	Web developer with 5+ years of experience in HTML and CSS. Currently enrolled in UCSD Extension Coding Bootcamp. Working collaboratively with students to design and implement websites using front-end languages(html, css and javascript) and back-end technologies such as Node.js. Experience using database systems such as MySQL.	
EXPERIENCE	<b>P.B Ohrstrom &amp; Sons</b> , San Diego, CA	04/2019 to Present
	<b>Office Manager</b>	
	<ul style="list-style-type: none"><li>• Salesforce Administrator</li><li>• Accounts Receivable and Payable in quickbooks</li></ul>	
	<b>Empire Marketing Associates</b> , San Marcos, CA	11/2017 - 03/2019
	<b>Administrative Assistant &amp; HR Manager</b>	
EDUCATION	<ul style="list-style-type: none"><li>• Administrative support, including but not limited to: filing paperwork, answering phones and emails.</li><li>• Review potential employee candidates and schedule interviews with the hiring manager.</li><li>• Responsible for maintaining new hire paperwork as well as on-boarding</li></ul>	
	<b>Payless Shoesource</b> , Temecula, CA	02/2017 to 10/2017
	<b>Sales Associate</b>	
	<ul style="list-style-type: none"><li>• Generate sales and deliver customer service.</li><li>• Process transactions through POS terminal.</li><li>• Key holder in charge of opening and closing store.</li></ul>	
	<b>Certificate in Web Development</b> , UCSD Extension, San Diego	02/2019 - Present
COMPUTER SKILLS	Advisor: Chris Stead	
	<b>B.S. Political Science</b> , CSU Long Beach, Long Beach	May 2016
	Major GPA: 4.0, Overall GPA: 3.5	
	HTML, CSS, Javascript, JQuery, MySQL, Node.js, Bootstrap, Git/Git Hub, MS Excel, Word, PowerPoint	
	Mac OS	
LANGUAGES	English: Native language	
REFERENCES	Available upon request	