

- **Legal Numbers page:** Go to menu item “Data Entry” - “Legal Numbers” (see screenshot below)
 - Click the “View Legal Number” button for the role that you want to relate to another case. i.e. Father: Charles Cooper is the client on both JCATS #s 60549011 and 60598049
 - Then click the “Add Legal Number for Charles Cooper” button, which routes to the Add Legal Numbers page. Where you can add a legal number type of either “Related JCATS #” or “Related Case #”, along with a comment. Upon adding one of these legal numbers, it will display on the Legal Numbers page, and it will cause the Main page to display a Related Cases section as seen in the second screenshot below.
 - If a Related JCATS # is used then it validates that the number exists within the case’s agency
 - If a Related Case # is used then it validates that the number exists within the case’s agency group.

Case Name	Case #	Appt. Date	Status	Attorney	JCATS #	Legal Numbers
Emmarie, Clint	TESTER01	05/27/20	Open	Attorney	60549011	

Role	Last Name	First Name	
Child	Cooper	Ashley	View Legal Number
Father	Cooper	Charles	
Child	Emmarie	Clint	View Legal Number
Mother	Lee	Angela	View Legal Number

Legal Numbers For Cooper, Charles

[Add Legal Number For Cooper, Charles](#)

Type	Number	Comment
No data available in table		

Showing 0 to 0 of 0 entries

- **Main page:**
 - If any of the roles on the case have either a “Related JCATS #” or a “Related Case #” then the Main page is flagged with “Has Related Cases Info”, and the Related Cases section appears below the People in Case section.
 - Upon clicking the “Related JCATS #” hyperlink, a new browser tab appears with the related case.
 - **Important: you need to manually enter the Related JCATS/Case # on the related case as well, so both Main pages will alert and allow you to quickly route to each related case.**

Case Name	Case #	Appt. Date	Status	Attorney	JCATS #	Main
Emmarie, Clint	TESTER01	05/27/20	Open	Attorney	60549011	

Case Created By: [Admin 1 Jcats 5/27/2020 12:03:16 PM](#)

[Has Related Cases Info](#)

Case Flow Update

Role (Last Contact)	Name (Classification)	DOB (Age)	Attorney	Conflict	Lang/Race	Start Date	End Date		
Attorney (FJI Demo)	Attorney, FJI Demo					05/27/2020		Delete	Info
Judge	Smiley, Charles					05/27/2020		Delete	Info
Child	Cooper, Ashley					05/27/2020		Delete	Info
Child	Emmarie, Clint					05/27/2020		Delete	Info
Mother	Lee, Angela					05/27/2020		Delete	Info
Father	Cooper, Charles		Attorney, FJI Demo			05/27/2020		Delete	Info

Related Cases

This Case Role	Related JCATS #	Related Case #	Related Case Role	Attorney	Status	Comment
Cooper, Charles (FA)	60598049			Attorney, FJI Demo (FJI Demo)	Open	Father is client on both cases.

Definition In Case

[Add Definition](#) | [Definition List](#) | [Edit Allergation Ending](#)