

Regional Office Supplies

5 Andheri Ind Est Mumbai, Maharashtra 400059  
Phone: +91 22 2800 5678

INVOICE

INVOICE: INV-2024-ERR-001  
DATE: 2024-03-24

**TO:**  
Acme Corp  
1 Corporate Drive  
Pimpri-Chinchwad, MH 411019  
Phone: 020-12345678 Fax: 020-87654321

**SHIP TO:**  
Amit Singh  
Tech Park One 1 Corporate Drive Pimpri-Chinchwad,  
Maharashtra 411019  
Phone: 1234567890

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
Adarsh	PO-2024-09001	Amit Singh			Net 30

QUANTITY	DESCRIPTION	HSN	UNIT PRICE	TOTAL
12	A4 Printer Paper (Ream, 500 Sheets)	OFF-PAP-A4R	672.00	8064.00
6	Desk Stapler - Standard	OFF-STP-DESK	1258.00	7548.00

SUBTOTAL	15612.00
SALES TAX	2341.80
SHIPPING & HANDLING	500.00
TOTAL DUE	18453.80

Make all checks payable to Acme Corp If you have any questions concerning this invoice, contact Accounts at 020-98765432 or [accounts@acmecorp.com](mailto:accounts@acmecorp.com)

THANK YOU FOR YOUR BUSINESS!